



**MINUTES  
MANOR CITY COUNCIL MEETING  
201 E. PARSONS  
MANOR, TEXAS 78653  
February 15, 2012, 7:00 P.M.**

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**Council Members Present:**

Mayor, Jeff Turner  
Place 1, Jim Hooker  
Place 2, Gil Burrell  
Place 3, Rita Jonse  
Place 5, Rebecca Davies

**City Staff Attending:**

Steve Shanks, City Manager  
Paulina Torres, City Secretary  
Tom Bolt, Development Services Director  
Michael Tuley, Public Works Director  
Robert Snyder, Chief of Police  
Lydia Collins, Finance Director

Place 4, Danny Scarbrough, Absent  
Place 6, Stacia Forsythe, Absent

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT.

The meeting was called to order by Mayor Turner at 7:00 p.m. who announced that a quorum of the City Council was present.

PLEDGE OF ALLEGIANCE

VISITOR AND CITIZEN'S FORUM

Mr. John Williams thanked Mayor Jeff Turner and City Manager Steve Shanks for speaking at the PSNA meeting.

Mr. Hub Sherman from the Manor Lions Club announced and delivered a sealed bid to purchase city property.

Ms. Jena Ward addressed the City Council with concerns with Ordinance 185-H.

CONSENT AGENDA

1. Approval of the minutes:
  - February 1, 2012 regular meeting.

2. Departmental Reports

3. Financial Report

**A motion was made by Council Member Burrell and seconded by Council Member Jonse to approve consent items no. 1 and 2. The motion carried unanimously. No discussion or action was taken on item no. 3.**

REGULAR AGENDA (discussion and action items)

4. Discuss and act upon a resolution setting a public hearing on amendment of the Land Use Assumptions and Capital Improvements Plans used in calculating water and wastewater Community Impact Fees.

**A motion was made by Council Member Davies and seconded by Council Member Hooker to pass a resolution to set a public hearing on amendment of the Land Use Assumptions and Capital Improvements Plans used in calculating water and wastewater Community Impact Fees. Motion was passed unanimously.**

5. Discussion and possible action on a resolution to suspend ruling by the City, for a period of 90 days, on the notice by Atmos Energy to increase Gas Utility Rates.

**A motion was made by Council Member Burrell and seconded by Council Member Jonse to pass a resolution to suspend ruling by the City, for a period of 90 days, on the notice by Atmos Energy to increase Gas Utility Rates. With the condition that the resolution state as passed and adopted on the 15<sup>th</sup> of February, the motion was passed unanimously.**

6. Consideration and possible action on a Concept Plan for Manor Market Subdivision, 82 acres more or less, identified as Tract 1, Volume 11208, Page 824, D.R.T.C.T. located on the south side of US HWY 290 E approximately 800 feet west of the intersection with FM 973. Owner: Terrell Timmerman. Agent: Doucet & Associates, Inc. Staff: Thomas Bolt.

**A motion was made by Council Member Hooker and seconded by Council Member Davies to accept a Concept Plan for Manor Market Subdivision, 82 acres more or less, identified as Tract 1, Volume 11208, Page 824, D.R.T.C.T. located on the south side of US HWY 290 approximately 800 feet west of the intersetion with FM 973. Motion passed unanimously.**

7. Consideration and possible action on a request to rezone From: Interim Single Family Residential – 1 (R-1) district zoning. To: Heavy Commercial (C-2) district zoning, .a 1.496 acre tract more or less identified as ABS 154, Survey 52 Caldwell AC. Situated on the north west corner of US HWY 290 E and Voelker Ln. Owner Howard Hester. Agent Kristina Hayes.

**A motion was made by Council Member Jonse and seconded by Council Member Davies to accept a request to rezone From: Interim Single Family Residential – 1 (R-1) district zoning. To: Heavy Commercial (C-2) district zoning, .a 1.496**

acre tract more or less identified as ABS 154, Survey 52 Caldwell AC. Situated on the north west corner of US HWY 290 E and Voelker Ln. Motion passed unanimously.

8. Consideration and possible action on a request to approve Final Subdivision Plat for Las Entradas South – Section 1, Lots 1-6, situated on the southwest corner of the intersection of Riata Trail and US HWY 290 E. Owner: Las Entrada's Development Corporation. Agent: AECOM, Brett Burke. Staff: Thomas Bolt.

A motion was made by Council Member Burrell and seconded by Council Member Jonse to approve Final Subdivision Plat for Las Entradas South – Section 1, Lots 1-6, situated on the southwest corner of the intersection of Riata Trail and US HWY 290 E. Motion passed unanimously.

#### EXECUTIVE SESSION

*The Council adjourned into Executive Session at 7:32 p.m. pursuant to Sections 551.071, 551.072, and 551.074 of the Texas Government Code, Rule 1.05, Texas Disciplinary Rules of Professional Conduct, to consult with legal counsel and deliberate regarding the following:*

- ShadowGlen Golf, L.P., and Golf Works, Inc. vs. Cottonwood Holdings, Ltd., Shadowglen Development Corporation, Metro H20, Ltd., The City of Manor, Texas, and Travis County Municipal Utility District #2.
- Manor EDC issue/update
- City-Owned real estate matters
- Personnel / I.T. Issues
- P&Z Commission Issues

#### ADJOURN FROM EXECUTIVE SESSION

*The Council reconvened into Open Session at 8:20 p.m. for possible action as deemed appropriate in the City Council's discretion regarding:*

9. Shadowglen Golf, L.P., and Golf Works, Inc. vs. Cottonwood Holdings, Ltd., Shadowglen Development Corporation, Metro H20, Ltd., The City of Manor, Texas, and Travis County Municipal Utility District #2.

No action was taken by the City Council.

10. Manor EDC issue

No action was taken by the City Council.

11. City-Owned real estate

A motion was made by Council Member Davies and seconded by Council Member Jonse to hold a Special Council Meeting on the 29<sup>th</sup> of February, 2012 at 7:00 p.m. Motion was passed by majority, with Council Member Burrell, abstaining.

12. Personnel / IT

**No action was taken by the City Council.**

13. P&Z Commission

**No action was taken by the City Council.**


14. CITY MANAGER'S REPORT


- City Council Workshop update
- City-Wide Cleanup with AWS on Sat., 3/10
- Real Estate bids – update/schedule

15. Adjourn.

**A motion was made by Council Member Hooker to adjourn. Council Member Jonse seconded the motion. Motion was approved unanimously. Mayor Jeff Turner adjourned the Council meeting at 8:27 p.m.**

ATTEST:

  
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Steve Shanks, City Manager

  
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Jeff Turner, Mayor