



**MINUTES
MANOR CITY COUNCIL MEETING
201 E. PARSONS
MANOR, TEXAS 78653
April 4, 2012, 7:00 P.M.**

Council Members Present:

Mayor, Jeff Turner
Place 1, Jim Hooker
Place 2, Gil Burrell (Mayor Pro-Tem)
Place 3, Rita Jonse
Place 5, Rebecca Davies
Place 6, Stacia Forsythe

Place 4, Danny Scarbrough, Absent

City Staff Attending:

Steve Shanks, City Manager
Paulina Torres, City Secretary
Tom Bolt, Development Services Director
Michael Tuley, Public Works Director
Robert Snyder, Chief of Police

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT.

The meeting was called to order by Mayor Turner at 7:01 p.m. who announced that a quorum of the City Council was present.

PLEDGE OF ALLEGIANCE

VISITOR AND CITIZEN'S FORUM

No citizens signed up to speak during the forum.

CONSENT AGENDA

1. Approval of the minutes:
 - March 21, 2012 regular meeting.

A motion was made by Council Member Davies and seconded by Council Member Jonse to approve the March 21st meeting minutes. The motion carried unanimously.

REGULAR AGENDA (discussion and action items)

2. Conduct a public hearing and discussion on the issuance of City of Manor, General Obligation Refunding Bonds, Series 2012.

City Manager, Steve Shanks, introduced both Mr. Tom Pollan, Bond Counsel, and Ms. Chris Lane, City of Manor's Financial Advisor. He advised Council that both Ms. Lane and Mr. Pollan would explain the refunding package bids we've received to combine the current City of Manor's three series of general obligation bonds into one debt with a lower interest.

Ms. Chris Lane informed the Council that the apparent low bidder was Bank of Texas at 2.55 percent with a Make-Whole Call (provision). She explained that if the City of Manor were to decide to pre-pay this bond, it would have to pay the lost bondholder's interest. Ms. Lane concluded that City Council's acceptance of this bid would not extend the City's debt, but would save the City approximately \$570,180 in interest payments.

A motion was made by Council Member Jonse and seconded by Council Member Burrell to close the public hearing. Motion was passed unanimously.

3. Consider and act upon an Ordinance authorizing the issuance of approximately \$3,530,000 City of Manor, Texas General Obligation Refunding Bonds, Series 2012.

Mr. Tom Pollan addressed the Council and asked them to review Section 1 of the proposed Ordinance where it states the total savings that will result from the restructuring of the City's debt service. He also pointed out that the existing issuance of General Obligation Refunding Bonds was for \$3,510,000.00, not \$3,530,000.00, as originally stated.

Council Member Forsythe made a motion to adopt the Ordinance to authorize the issuance of \$3,510,000.00 City of Manor, Texas General Obligation Refunding Bonds, Series 2012. Seconded by Council Member Jonse. Motion was passed unanimously.

4. Conduct a public hearing and discussion on updates to the City's Land Use Assumption Map and Capital Improvements Plan.

Mr. Frank Phelan, from Jay Engineering Company presented to the City Council a series of three maps that included City of Manor Land Use Assumptions, City of Manor 10-Year Water Capital Improvements Plan and City of Manor 10-Year Wastewater Capital Improvements Plan. He also provided a list of projected costs for water and wastewater 10-year improvements plan. A motion was made by Council Member Forsythe and seconded by Council Member Davies to close the public hearing. Motion was passed unanimously.

5. Consider and act on the updates to the City's Land Use Assumption Map and Capital Improvements Plan.

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A motion was made by Council Member Forsythe and seconded by Council Member Hooker to approve the updates to the City's Land Use Assumption Map and Capital Improvements Plan. Motion carried unanimously.

6. City Manager's Report

- IT / Website Status
- Shadowglen Golf Course
- General Election Update
- Council Workshop


During the City Manager's report, Council Member Gil Burrell requested the Police Chief have the City's Code Enforcement Officer to cease and desist sending out letters to Manor residents regarding the mowing of properties, until the Council has had a chance to discuss this matter. He further stated that he had previously asked to have this issue placed in an agenda and understood that the City Manager might have not received his email due to technical problems.

Mayor Turner advised Council Member Burrell that the Council cannot act on his request at this time. City Manager, Steve Shanks, stated that this issue may be added to the agenda of the upcoming Workshop meeting.

7. Adjourn.

A motion was made by Council Member Forsythe to adjourn. Council Member Jonse seconded the motion. Motion was approved unanimously. Mayor Jeff Turner adjourned the Council meeting at 8:09 p.m.

ATTEST:



Steve Shanks, City Manager



Jeff Turner, Mayor