



**MINUTES
MANOR CITY COUNCIL MEETING
201 E. PARSONS STREET
MANOR, TEXAS 78653
September 19, 2012, 7:00 P.M.**

Council Members Present:

Mayor, Jeff Turner
Place 1, Jim Hooker
Place 2, Gil Burrell
Place 3, Rita Jonse
Place 4, Danny Scarbrough, Mayor Pro-Tem
Place 5, Rebecca Davies

Place 6, Gene Kruppa, Absent

City Staff Attending:

Steve Shanks, City Manager
Tom Bolt, Assistant City Manager
Paulina Torres, City Secretary
Robert Snyder, Chief of Police
Michael Tuley, Public Works Director
Lydia Collins, Finance Director
Vanessa Drimalas, Court Clerk

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT.

The meeting was called to order by Mayor Turner at 7:00 p.m. who announced that a quorum of the City Council was present.

PLEDGE OF ALLEGIANCE

VISITOR AND CITIZEN'S FORUM

No citizens signed up to speak during the forum.

CONSENT AGENDA

1. Approval of the minutes:
 - a. August 29, 2012 special meeting
 - b. September 05, 2012 regular meeting

A motion was made by Council Member Burrell and seconded by Council Member Jonse to approve the August 29, 2012 meeting minutes. No action was taken by Council on item 1.b. due to unfinished minutes. The motion carried unanimously 6-0.

2. Departmental Reports:
 - a. Police Department
 - b. Public Works Department
 - c. Development Services Department
 - d. Municipal Court

3. Financial Report

REGULAR AGENDA

4. Consider and act upon on Ordinance adopting an Annual Budget for the City of Manor, Texas for the fiscal year beginning October 1, 2012, and ending September 30, 2013.

City Manager, Steve Shanks, explained to Council that the budget presented to them this evening only had updates on year-to-date totals on revenues and expenditures up through September 17, 2012, however the budget numbers are identical. Also, the budget was marked "draft" due the estimated fund balances not being certified.

A motion was made by Council Member Scarbrough and seconded by Council Member Hooker to approve the Ordinance adopting the Annual Budget for the City of Manor, Texas for the fiscal year beginning October 1, 2012, and ending September 30, 2013. 6-0.

5. Consider and act to ratify that portion of the Annual Budget for fiscal year 2012-2013 that reflects an increase in property tax revenues as compared with last year's budget.

City Manager, Steve Shanks, explained that the portion on the budget (PAB-1) that states, "This Proposed Budget will raise \$143,259 (7.95%) more property tax revenues than last year's budget. These additional revenues include \$79,190 generated from new property added to this year's tax roll," requires to get ratified separately from the actual Annual Budget.

A motion was made by Council Member Davies and seconded by Council Member Scarbrough to ratify the portion of the Annual Budget for fiscal year 2012-2013 that reflects an increase in property tax revenues as compared with last year's budget. The motion carried unanimously. 6-0.

6. Consider and act upon an Ordinance levying ad valorem taxes for the use and support of the municipal government of the City of Manor for the fiscal year beginning October 1, 2012 and ending September 30, 2013 and providing for the apportioning of that levy.

City Manager, Steve Shanks, pointed out that the rates that are indicated, have been discussed in the past public hearings and the ordinance does reflect that these hearings were held on August 29th and on September the 5th of this year. The rate is broken down into a two part rate – maintenance and operations as 0.4137. That is, 41.37 cents on each hundred dollar valuation and 48.08 cents on each hundred dollar valuation for debt service. Mr. Shanks, asked Council to consider page 2 of this ordinance which requires Council Members' names of whom made a motion. Also, this ordinance will include a record on the results of how many voted for and against this increase to property tax rate and how many Council Members abstained from voting.

A motion was made by Council Member Scarbrough, with the following language, "I move that the property tax rate be increased by the adoption of a tax rate of \$0.8945 on each \$100.00 valuation of property, which is effectively a 3.57 percent increase in the tax rate." Motion was seconded by Council Member Davies, and the result of the vote by the Council was 6 FOR, 0 AGAINST, and 0 ABSTAINING.

7. Consider and act upon authorizing the City Manager to execute a renewal of the interlocal agreement for public health services with the City of Austin.

Mr. Shanks, explained that due to Manor not having a health department, we used to have an interlocal agreement for public health services with Travis County. However, Travis County stopped working with outside cities and contracted with the City of Austin. This interlocal agreement with the City of Austin contains fees that they charge and that remain the same with no known changes.

Council Member Burrell confirmed with the City Manager that these fees are not charged to the City of Manor. Mr. Tom Bolt, Assistant City Manager acknowledged that they are collected by other entities from these businesses.

A motion was made by Council Member Jonse and seconded by Council Member Hooker to authorize the City Manager to execute a renewal of the interlocal agreement for public health services with the City of Austin. The motion carried unanimously. 6-0.

8. Discussion and action to direct the City Manager in casting the City's vote(s) on the ballot to elect persons to Places 11-14 of the Board of Trustees for the TML Intergovernmental Risk Pool.

A motion was made by Council Member Davies and seconded by Council Member Scarbrough to approve that the City Manager cast the City's vote(s) on the ballot to elect persons to Places 11-14 of the Board of Trustees for the TML Intergovernmental Risk Pool. Several members of the Council entered their vote and gave them to City Manager, Steve Shanks. The motion carried unanimously. 6-0.

9. CITY MANAGER'S REPORT

- a. Update on WalMart project
- b. Update on Bastrop St. / RR X-ing repairs and improvements
- c. Update on Parsons / Lexington signalization project
- d. CapMetro request to close small RR X-ing off Parsons in front of MISD storage building
- e. Update on City Hall Building Project
- f. Update on Manor Fest plans
- g. Update on letter sent to City of Austin regarding damage to MPD vehicle
- h. Update on communications with Travis Co. regarding Jesse St. property

10. Adjourn.

A motion was made by Council Member Davies and seconded by Council Member Hooker to adjourn. Motion was approved unanimously, 6-0. Mayor Jeff Turner adjourned the Council Meeting at 8:13 p.m.

ATTEST:


 Steve Shanks, City Manager


 Jeff Turner, Mayor