



**MINUTES
MANOR CITY COUNCIL MEETING
201 E. PARSONS STREET
MANOR, TEXAS 78653
NOVEMBER 21, 2012, 7:00 P.M.**

Council Members Present:

Place 1, Jim Hooker
Place 2, Gil Burrell
Place 3, Rita Jonse
Place 4, Danny Scarbrough, Mayor Pro-Tem
Place 5, Rebecca Davies
Place 6, Gene Kruppa

City Staff Attending:

Steve Shanks, City Manager
Tom Bolt, Assistant City Manager

Mayor, Jeff Turner, Absent

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Pro-Tem Scarbrough at 7:00 p.m. who announced that a quorum of the City Council was present.

PLEDGE OF ALLEGIANCE

VISITOR AND CITIZEN'S FORUM

Mr. Donald W. Mohr, Manor resident, addressed Council regarding his concerns that the City was not posting the agendas and minutes of its public meetings as required by law. Mr. Mohr stated that while it may be convenient for the Council to only post notices on the City Hall window, it obviously did not inform Manor's citizens of their actions.

City Manager, Steve Shanks, noted that while Council is not allowed to discuss matters brought fourth in open forum, only matters listed on the agenda, he would reply as a point of public information. Mr. Shanks stated that the City posts all public meeting agendas on its website at the same time we post to the City Hall window. The agendas and minutes are posted under the "City Government" tab located near the top, left hand side of the home page.

Mr. Mohr explained that he had not actually looked there, regardless, the City needed to be more open and make the information easier to find. He further offered his services to help the City in this regard.

CONSENT AGENDA

1. Approval of the minutes:
 - a. November 7, 2012 regular meeting

A motion was made by Council Member Davies and seconded by Council Member Kruppa to approve the November 7th, meeting minutes. The motion carried unanimously, 6-0.

2. Departmental Reports:
 - a. Municipal Court
 - b. Public Works Department
 - c. Development Services Department
 - d. Police Department

3. Financial Report

Departmental reports were postponed until the next Council meeting, December 5th, 2012.

REGULAR AGENDA

4. Consideration and possible action to waive the requirement for a Concept Plan for Balli's Subdivision a resubdivision of two lots into three on Old Kimbro Rd.

Council Member Jonse made a motion to postpone consideration and possible action on Agenda item No. 4 until the City Council meeting scheduled for December 5, 2012. Council Member Burrell seconded the motion. Motion passed unanimously, 6-0.

5. Consideration and possible action to approve a Preliminary Plan for Shadowglen Pecan Gate, Phase 2 Sections 19A, 19B, and 20. 34.79 total acres out of the Cottonwood Holdings LTD and 120.7149 acres of the Cottonwood Holdings, LTD. of the Sumner Bacon Survey No. 62. Approximately 199 single family lots. Applicant: Brett Burke, AECOM Technical Services, Owner: 2010 Shadowglen, LLC. Staff: Thomas Bolt

Council Member Jonse made a motion to postpone consideration and possible action on Agenda item No. 5 until the City Council meeting scheduled for December 19th, 2012. Council Member Davies seconded the motion. Motion passed unanimously, 6-0.

6. Discussion and possible action to approve a Short Form Final Plat for Balli's Subdivision, Replat of Tract 2a resubdivision of 4.972 acres being tract 2 of Balli's Subdivision out of the A.C Caldwell Survey No. 52, Abstract 154 Document 2000100109, Official Public Records, Travis County. Lots 2-A, 1.5 Acres 2-B, 1.560 Acres & 2-C, 1.912 Acres. Applicant; C Richard Ralph, Owner: Amir Batoeinggi.

Council Member Davies made a motion to postpone consideration and possible action on Agenda item No. 6 until the City Council meeting scheduled for December 19th, 2012. Council Member Hooker seconded the motion. Motion passed unanimously, 6-0.


7. CITY MANAGER'S REPORT

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8. Adjourn

A motion was made by Council Member Kruppa and seconded by Council Member Jonse to adjourn. Motion was approved unanimously, 6-0. Mayor Pro-Tem Scarbrough adjourned the Council Meeting at 7:30 p.m.

ATTEST:



Steve Shanks, City Manager



Jeff Turner, Mayor