



**MANOR CITY COUNCIL
REGULAR MEETING
MINUTES
105 E. EGGLESTON STREET
MANOR, TEXAS 78653
JANUARY 7, 2015 · 7:00 P.M.**

COUNCIL MEMBERS

PRESENT:

Mayor, Rita Jonse
Place 4, Sharon Snowden
Place 5, Rebecca Davies
Place 6, Jeff Turner

ABSENT:

Place 1, Sherri Hooker
Place 3, David Cruz
Place 2, Gil Burrell

CITY STAFF PRESENT:

Tom Bolt, Interim City Manager
Frances Aguilar, City Secretary
Jesse Parker, IT Manager

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:02 P.M.

PLEDGE OF ALLEGIANCE

Gene Kruppa led the Pledge of Allegiance.

PUBLIC COMMENTS

Mr. Ryan Stone addressed Council and gave an update from the Charter Review Committee. He stated that the new email address is charterreviewcommittee@cityofmanor.org.

CONSENT AGENDA

1. Consider approval of the minutes for the December 3, 2014 City Council Regular Meeting.
2. Consider approval of the minutes for the December 17, 2014 City Council Regular Meeting.

Motion to approve the minutes was made by Councilmember Davies. Seconded by Councilmember Snowden. Vote: 4 For – 0 Against.

PUBLIC HEARINGS

3. Public Hearing regarding the submission of an application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant.

The Mayor declared the Public Hearing open at 7:06 P.M. Carlos Beceiro, Planning Manager with GrantWorks gave a presentation and an overview of the grant process to Council. He stated that the eligible uses of the funds are for water, sewer, drainage, disaster relief, and planning activities. The maximum available is \$55,000. Some of the City of Manor's past projects have been street paving, sidewalk and drainage construction, water and sewer infrastructure for a development and planning studies. Discussion was held. There were no further comments. The Public Hearing was closed at 7:16 P.M.

REGULAR AGENDA

4. Consideration, discussion and possible action to approve a resolution to apply for 2015 Texas CDBG assistance under the Planning/Capacity Building Fund.

Motion to approve a resolution to apply for the 2015 Texas CDBG assistance under the Planning/Capacity Building Fund was made by Councilmember Turner. Seconded by Councilmember Davis. Vote: 4 For – 0 Against.

5. Conduct the First and Second Readings on the proposal to approve an ordinance granting to Atmos Energy corporation, a Texas and Virginia corporation, its successors and assigns, a franchise to construct, maintain, and operate pipelines and equipment in the City of Manor, Travis County, Texas, for the transportation, delivery, sale, and distribution of gas in, out of, and through said city for all purposes; providing for the payment of a fee or charge for the use of the public rights-of-ways; and providing that such fee shall be in lieu of other fees and charges, excepting ad valorem taxes; and repealing all previous gas franchise ordinances.

Motion to postpone until the next meeting on the 21st of January was made by Councilmember Davies. Seconded by Councilmember Snowden. Vote: 4 For – 0 Against.

6. Consideration, discussion and possible action to approve a closing date for the position of City Manager.

Mr. John Williams addressed Council and requested that Council consider how the Charter review will affect the City Manager position. He stated that the process should be as public as possible and that guidelines as to the type of person the City is looking for be set. He discouraged from a committee making decisions in regards to the process. Discussion was held. Councilmember Davies expressed that the Charter review should not affect the closing date. Motion to approve a closing date of January 15, 2015 at 5:00 P.M. was made by Councilmember Davies. Seconded by Councilmember Snowden. Vote: 4 For – 0 Against.

7. Consideration, discussion and possible action to approve the role of the City Manager Evaluation Committee, including but not limited to determining the process of hiring, for the position of the City Manager.

Interim City Manager Tom Bolt presented Council with a couple of procedure ideas that Council could use to hire a City Manager. He reminded Council that they should not be discussing the applicants. Councilmember Davies discouraged the formation of a committee to make the decision. The Mayor and Councilmember Turner agreed. Councilmember Turner read a letter from Councilmember Hooker. Councilmember Hooker expressed that the whole Council should be involved in the hiring process. Motion to not create a committee and that all Councilmembers receive the applications, that a Public Hearing be held on January 15, 2015, that an email address be set up to receive public comment and that Council have 30 days to review the applicants was made by Councilmember Davies. Seconded by Councilmember Snowden. Vote: 4 For – 0 Against.

CITY MANAGER'S REPORT

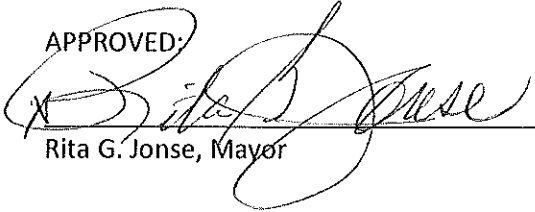
8. Upcoming events and announcements

There were no updates.

ADJOURNMENT

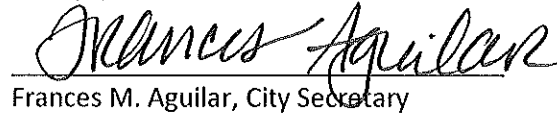
Motion to Adjourn made by Councilmember Turner. Seconded by Councilmember Snowden. Vote 4 For – 0 Against. Meeting was adjourned at 7:45 P.M.

APPROVED:



Rita G. Jonse, Mayor

ATTEST:



Frances M. Aguilar, City Secretary