



Julie Leonard, Place 1
Jacob Hammersmith, Chair, Place 2
Philip Tryon, Place 3
Isaac Rowe, Place 4
Lian Stutsman, Place 5
Cecil Meyer, Place 6
LaKasha Small, Place 7
Barth Timmermann, Developer Representative

**COMMUNITY IMPACT FEE ADVISORY COMMITTEE
REGULAR MEETING
AGENDA**

Wednesday, April 08, 2020

6:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

The meeting will be live streamed on Facebook live. You can access the meeting at <https://www.facebook.com/cityofmanor/> beginning at 6:00 p.m.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PUBLIC COMMENTS

PLEASE NOTE: Due to State and County Orders limiting gatherings and temporary suspension by the Governor of sections of the Texas Open Meetings Act that may be interpreted to require face-to-face interaction between members of the public and public officials, in-person public comments is cancelled.

In the alternative, you may email any comments you have on agenda items or general comments to Publiccomments@cityofmanor.org. The name of the person making the comment and the subject of the comment will be read into the record, and the entire comment will be made as part of the city records for the meeting. Comments must be received by 5:30 p.m. the day of the meeting. **No Action May be Taken by the Community Impact Fee Advisory Committee During Public Comments.**

CONSENT

1. Consideration, discussion, and possible action to approve the Community Impact Fee Advisory Committee Minutes of the March 11, 2020, Regular Meeting. Scott Dunlop,
Asst. Dev. Services
Director

REGULAR AGENDA

2. Consideration, discussion, and possible action to approve Community Impact Projects and Land Use Assumptions.

Scott Dunlop,
Asst. Dev. Services
Director

ADJOURNMENT

In addition to any executive session already listed above, the Community Impact Fee Advisory Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, April 3, 2020, by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: April 8, 2020

PREPARED BY: Scott Dunlop, Assistant Development Director

DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve the Community Impact Fee Advisory Committee Minutes of the March 11, 2020, Regular Meeting.

BACKGROUND/SUMMARY:

PRESENTATION: YES NO

ATTACHMENTS: YES (IF YES, LIST IN ORDER TO BE PRESENTED) NO

Draft Minutes

STAFF RECOMMENDATION:

It is City staff's recommendation that the Community Impact Fee Advisory Committee approve the Minutes of the March 11, 2020, Regular Meeting.

PLANNING & ZONING COMMISSION: RECOMMENDED APPROVAL DISAPPROVAL NONE



Julie Leonard, Place 1
Jacob Hammersmith, Chair, Place 2
Philip Tryon, Place 3
Isaac Rowe, Place 4
Lian Stutsman, Place 5
Cecil Meyer, Place 6
LaKesha Small, Place 7
Barth Timmermann, Developer Representative

**COMMUNITY IMPACT FEE ADVISORY COMMITTEE
REGULAR SESSION MINUTES**

Wednesday, March 11, 2020

6:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

COMMITTEE

PRESENT:

Place 1: Julie Leonard
Place 2: Jacob Hammersmith
Place 3: Philip Tryon
Place 5: Lian Stutsman
Place 6: Cecil Meyer
Place 7: LaKesha Small

ABSENT:

Place 4: Isaac Rowe
Barth Timmermann, Developer Rep.

CITY STAFF PRESENT:

Scott Dunlop Asst. Development Services Director
Pauline M. Gray, P.E., City Engineer

REGULAR SESSION – 6:00 P.M.

With a quorum of the Committee Members present, the regular session of the Manor Community Impact Fee Advisory Committee was called to order by Committee Chair Hammersmith at 6:00 p.m. on Wednesday March 11, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston Street, Manor, Texas.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT

1. **Consideration, discussion, and possible action to approve the Community Impact Fee Advisory Committee Minutes of the February 26, 2020, Regular Meeting.**

MOTION: Upon a motion made by Committee Member Small and seconded by Committee Member Meyer the Community Impact Fee Advisory Committee voted four (4) For and none (0) Against to approve the Consent Agenda. The motion carried unanimously.

Committee Member Stutsman arrived at 6:05 p.m.

Committee Member Tryon arrived at 6:20 p.m.

REGULAR AGENDA

2. **Consideration, discussion, and possible action to generate population projections and Community Impact Project needs.**

Committee Members discussed the proposed population projections and Community Impact Project needs with City Engineer Pauline Gray and Assistant Development Director Scott Dunlop

There was no action taken on this item.

ADJOURNMENT

With no business remaining, Committee Chair Hammersmith adjourned the Regularly Scheduled Community Impact Fee meeting at 6:25 PM

These minutes approved by the Community Impact Fee Advisory Committee on the 8th day of April 2020.

APPROVED:

Jacob Hammersmith
Chairperson

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: April 8, 2020

PREPARED BY: Scott Dunlop, Assistant Development Director

DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve Community Impact Projects and Land Use Assumptions.

BACKGROUND/SUMMARY:

Reviewing and recommending projects and land use assumptions for Council to approve at their May 6th meeting.

PRESENTATION: YES NO

ATTACHMENTS: YES (IF YES, LIST IN ORDER TO BE PRESENTED) NO

Backup to be provided by staff engineer at the meeting

STAFF RECOMMENDATION:

PLANNING & ZONING COMMISSION: RECOMMENDED APPROVAL DISAPPROVAL NONE