

JULIE LEONARD, PLACE 1
DEJA HILL, PLACE 2
RAUL HERNANDEZ, VICE-CHAIR, PLACE 3
CHARLES RUSSELL JR., PLACE 4
LIAN STUTSMAN, PLACE 5
KEITH MILLER, PLACE 6
BILL MYERS, CHAIRPERSON, PLACE 7

PLANNING AND ZONING COMMISSION REGULAR MEETING AGENDA

WEDNESDAY, AUGUST 9, 2017

6:30 P.M.

CITY COUNCIL CHAMBERS, 105 E. EGGLESTON ST.

CALL REGULAR SESSION TO ORDER

PRESENTATIONS

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three minutes per person. Comments on specific agenda items must be made when the item comes before the Commission. To address the Planning Commission please register on the speaker sign-in sheet at least five-minutes prior to the scheduled meeting time. NO ACTION MAY BE TAKEN BY THE PLANNING COMMISSION DURING PUBLIC COMMENTS.

CONSENT AGENDA

The following Items will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commission Member; in which event, the item will be removed from the consent agenda and considered separately.

- Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 9, fifty-five (55) single family lots on 13.30 acres more or less, located near Shadowglen Blvd and Edwin Reinhardt, Manor, Texas. Owner: SG Land Holdings, LLC. Applicant: AECOM
- Scott Dunlop
 Planning Coordinator
- 2. Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 11, fifty-nine (59) single family lots on 15.43 acres more or less, located near Shadowglen Blvd and Edwin Reinhardt, Manor, Texas. Owner: SG Land Holdings, LLC. Applicant: AECOM
- Scott Dunlop
 Planning Coordinator
- 3. Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 24 A, seventy-one (71) single family lots on 15.76 acres more or less, located near Shadowglen Trace and Pecangate Way, Manor, Texas. Owner: SG Land Holdings, LLC. Applicant: Stantec

Scott Dunlop
Planning Coordinator

 Consideration, discussion, and possible action on Final Plat for Manor Commons SE Commercial Phase 1, two (2) park and drainage easement lots on 22.62 acres more or less, located near FM 973 and Old Hwy 20, Manor, Texas. Owner: Greenview Development 973, LP. Applicant: ALM Engineering

Scott Dunlop
Planning Coordinator

5. Consideration, discussion, and possible action on a Final Plat for Lagos Phase 1, one hundred and twenty-three (123) single family, village cluster, and open space lots on 48.51 acres more or less located near FM 973 and Murchison Street, Manor, Texas. Owner: 706 Investment Partnership, LTD. Applicant: Kimley-Horn.

Scott Dunlop
Planning Coordinator

REGULAR AGENDA

6. Consideration, discussion, and possible action on the July 12, 2017 Planning and Zoning Commission meeting minutes.

Scott Dunlop
Planning Coordinator

7. Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 16, eight-six (86) single family lots on 33.71 acres more or less, located near Shadowglen Trace and Arbor Hill Cove, Manor, Texas. Owner: SG Land Holdings, LLC. Applicant: Kimley-Horn

Scott Dunlop
Planning Coordinator

8. Consideration, discussion, and possible action on a Final Plat for Presidential Heights Phase 2, one hundred (100) single family lots on 26.72 acres more or less, located near Bois D'Arc Road and Tower Road. Owner: West Elgin Development Corp. Applicant: Kimley-Horn.

Scott Dunlop
Planning Coordinator

9. Consideration, discussion, and possible action on a Preliminary Plat for the Village at Manor Commons, three hundred and seventy-five (375) single family lots on 75.98 acres more or less, located near FM 973 and Old Hwy 20, Manor, Texas. Owner: Greenview Development, LP. Applicant: ALM Engineering.

Scott Dunlop
Planning Coordinator

10. Consideration, discussion, and possible action on a setback waiver for Lot 1 and West ½ Lot 2 Block 61 Town of Manor, locally known as 101 E. Wheeler Street, to allow for a 10-foot rear setback. Owner: Germaine Swenson. Applicant: Germaine Swenson.

Scott Dunlop Planning Coordinator

ADJOURNMENT

POSTING CERTIFICATION

I, hereby, certify that this notice of the Manor Planning and Zoning Commission Regular Meeting Agenda was posted on this 4th day of August, 2017 at 5:00 P.M., as required by law in accordance with Section 551.043 of the Texas Government Code and remained posted for at least two hours after said meeting was convened.

Lluvia Tijerina
City Secretary

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the council chambers are wheelchair accessible and special marked parking is available. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary at 512-272-5555. Provide a 48-hour notice when feasible.



	1
AGENDA ITEM	NO.

AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION:	=
Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 9, fifty-five (55) single family lots on 13.30 acres more or less, located near Shadowglen Blvd and Edwin Reinhardt, Manor, Texas. Owner: SG Land Holdings, LLC. Applicant: AECOM	
	_
BACKGROUND/SUMMARY:	
PRESENTATION: □YES ■NO	
ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO Final Plat	
STAFF RECOMMENDATION:	=
It is City staff's recommendation, that the Shadowglen Sec 9 Final Plat be denied as submitted.	
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE	

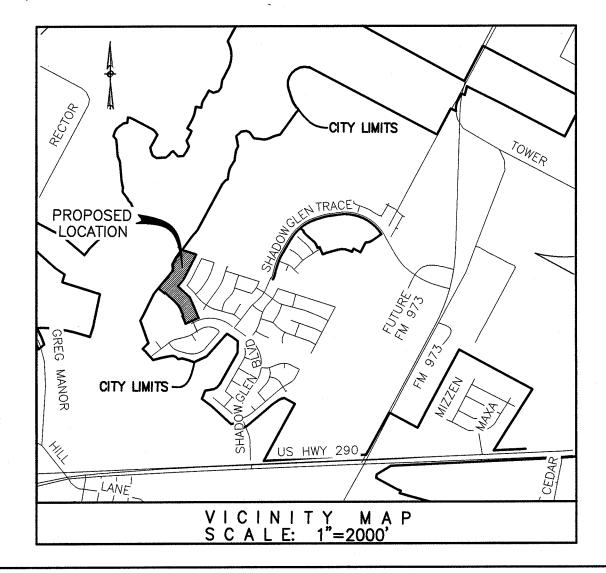
TRAVIS COUNTY CONSUMER PROTECTION NOTICE FOR HOMEBUYERS

IF YOU ARE BUYING A LOT OR HOME, YOU SHOULD DETERMINE WHETHER IT IS INSIDE OR OUTSIDE THE CITY LIMITS.

DEPENDING ON STATE LAW AND OTHER FACTORS, LAND OUTSIDE THE CITY LIMITS MAY BE SUBJECT TO FEWER LOCAL GOVERNMENT CONTROLS OVER THE DEVELOPMENT AND USE OF LAND THAN INSIDE THE CITY LIMITS.

BECAUSE OF THIS, LOCAL GOVERNMENT MAY NOT BE ABLE TO RESTRICT THE NATURE OR EXTENT OF DEVELOPMENT NEAR THE LOT OR HOME NOR PROHIBIT NEARBY LAND USES THAT ARE INCOMPATIBLE WITH A RESIDENTIAL NEIGHBORHOOD.

THIS CAN AFFECT THE VALUE OF YOUR PROPERTY. TRAVIS COUNTY REQUIRES THIS NOTICE TO BE PLACED ON SUBDIVISION PLATS. IT IS NOT A STATEMENT OR REPRESENTATION OF THE OWNER OF THE PROPERTY, THE SUBDIVIDER, OR THEIR REPRESENTATIVES.



SHADOWGLEN PHASE 1 SECTION 9 FINAL PLAT

13.302 TOTAL ACRES OUT OF 35.60 ACRES (TRACT 5) OF THE SG LAND HOLDINGS, LLC. (2012217281).

> 55 LOTS 3 BLOCKS

> > OWNER:

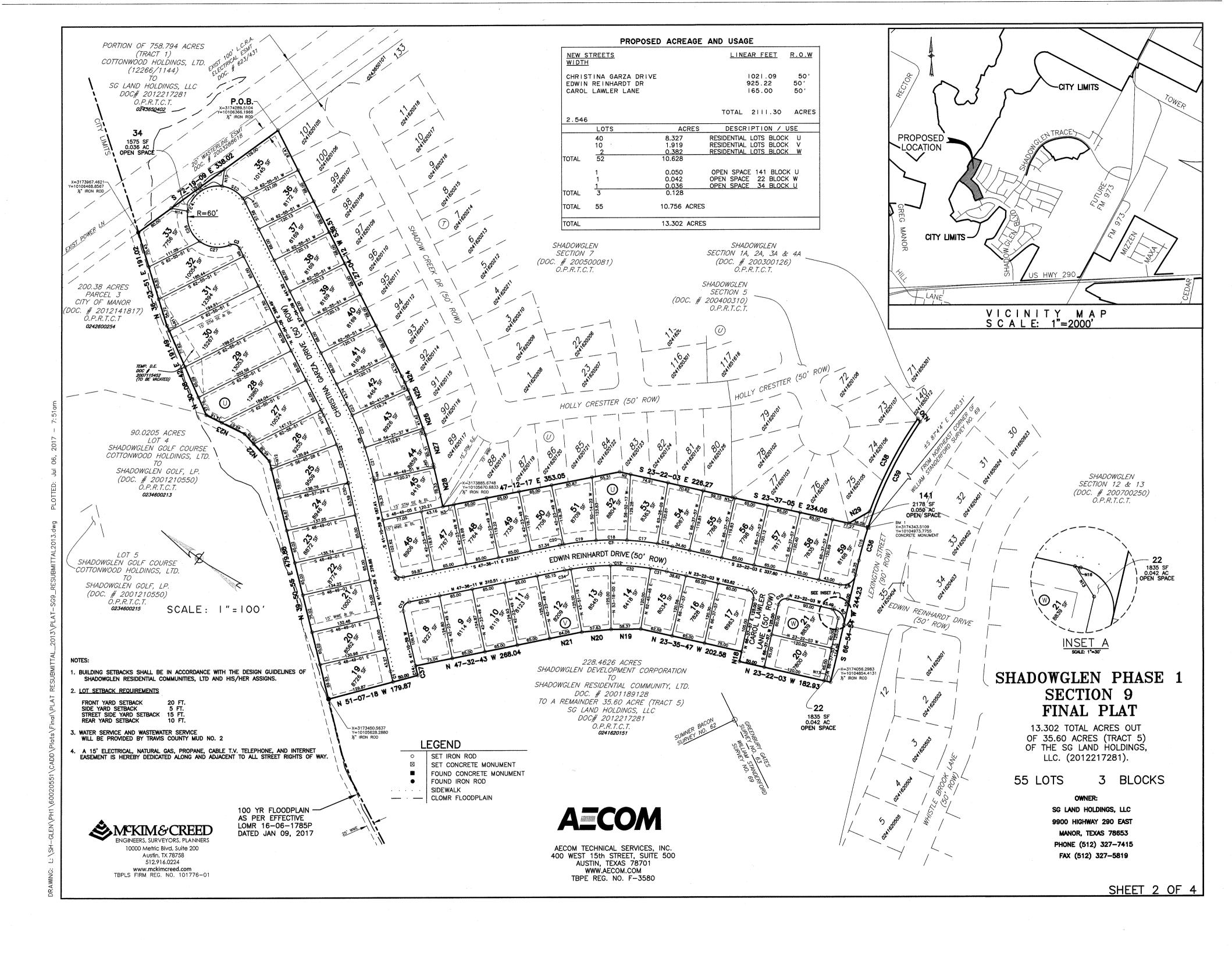
SG LAND HOLDINGS, LLC 9900 HIGHWAY 290 EAST MANOR, TEXAS 78653 PHONE (512) 327-7415 FAX (512) 327-5819

AECOM

AECOM TECHNICAL SERVICES, INC. 400 WEST 15th STREET, SUITE 500 AUSTIN, TEXAS 78701 WWW.AECOM.COM TBPE REG. NO. F-3580

JOB NO. 60302044 JULY 2017

SHEET 1 OF 4





AGENDA ITEN	1 NO.	2
AGENDA ITEN	۱NO.	

AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION: Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 11, fifty-nine (59) single family lots on 15.43 acres more or less, located near Shadowglen Blvd and Edwin Reinhardt, Manor, Texas. Owner SG Land Holdings, LLC. Applicant: AECOM	-
BACKGROUND/SUMMARY: This item has not been approved by our engineers.	=
PRESENTATION: □YES ■NO ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO Final Plat	
STAFF RECOMMENDATION: It is City staff's recommendation, that the Shadowglen Sec 11 Final Plat be denied as submitted.	_
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE	

TRAVIS COUNTY CONSUMER PROTECTION NOTICE FOR HOMEBUYERS

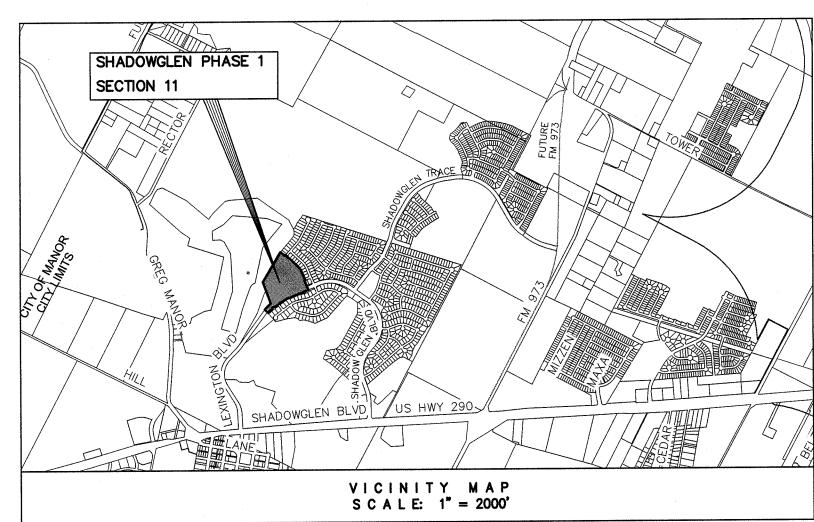
IF YOU ARE BUYING A LOT OR HOME, YOU SHOULD DETERMINE WHETHER IT IS INSIDE OR OUTSIDE THE CITY LIMITS.

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THE PROPERTY, THE SUBDIVIDER, OR THEIR REPRESENTATIVES.





SHADOWGLEN PHASE 1 SECTION 11 FINAL PLAT

15.43 TOTAL ACRES OUT OF 276.88 ACRES (TRACT 2) OF THE SG LAND HOLDINGS, LLC. (2012217281).

59 LOTS 3 BLOCKS

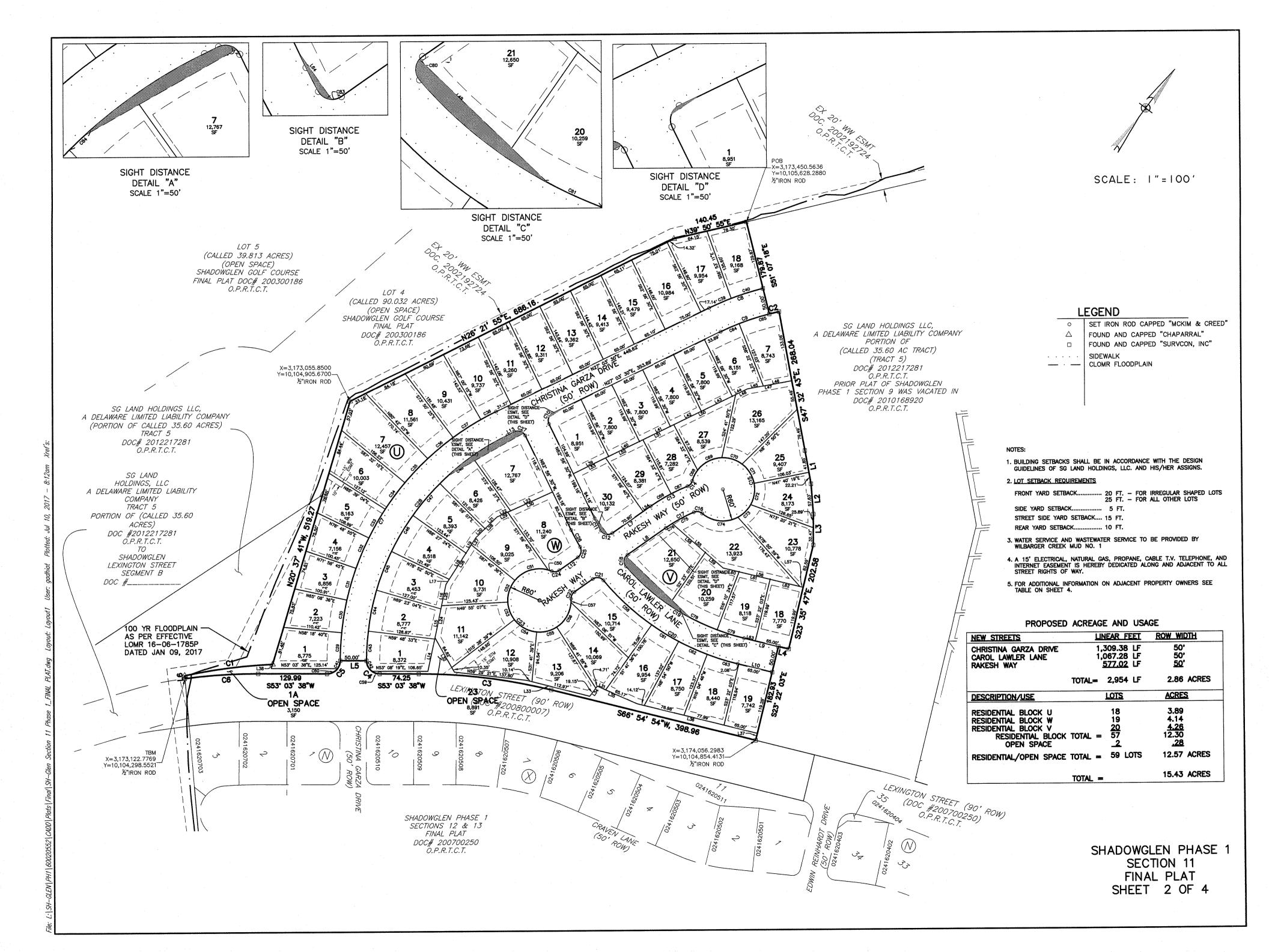
OWNER:

SG LAND HOLDINGS, LLC 9900 HIGHWAY 290 EAST MANOR, TEXAS 78653 PHONE (512) 327-7415 FAX (512) 327-5819 SHADOWGLEN PHASE 1
SECTION 11
FINAL PLAT
SHEET 1 OF 4

AECOM

AECOM TECHNICAL SERVICES, INC. 9400 AMBERGLEN BLVD AUSTIN, TEXAS 78729 WWW.AECOM.COM TBPE REG. NO. F-3580

JOB NO. 60020552 JULY 2017





AGENDA ITEM	NO	3
AGENDA ITEIVI	NO.	

AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION: Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 24 A, seventy-one (71) single family lots on 15.76 acres more or less, located near Shadowglen Trace and Pecangate Way, Manor, Texas. Owner SG Land Holdings, LLC. Applicant: Stantec	
BACKGROUND/SUMMARY: This item has not been approved by our engineers.	=
PRESENTATION: □YES ■NO ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO Final Plat	
STAFF RECOMMENDATION: It is City staff's recommendation, that the Shadowglen Sec 24A Final Plat be denied as submitted.	=
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE	

SHADOWGLEN PHASE 2, SECTION 24A FINAL PLAT

TRAVIS COUNTY CONSUMER PROTECTION NOTICE FOR HOMEBUYERS

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OWNER:
SG LAND HOLDINGS, LLC
9900 HIGHWAY 290 EAST
MANOR, TEXAS 78653
PHONE (512) 327-7415
FAX (512) 327-5819

ENGINEER:

STANTEC CONSULTING

SERVICE, INC.

221 WEST SIXTH STREET, SUITE 600

AUSTIN, TEXAS 78701

PHONE (512) 328-0011

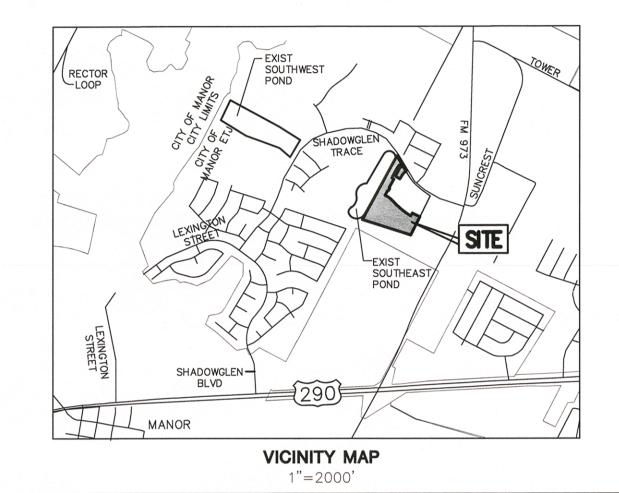
FAX (512) 328-0325

V:\2220\active\222010426\survey\222010426PL6.dwg Jun 8, 17 3:22 PM by: mraabe

SHEET

OF 5

SURVEYOR:
STANTEC CONSULTING
SERVICES, INC.
221 WEST SIXTH STREET, SUITE 600
AUSTIN, TEXAS 78701
PHONE (512) 328-0011
FAX (512) 328-0325



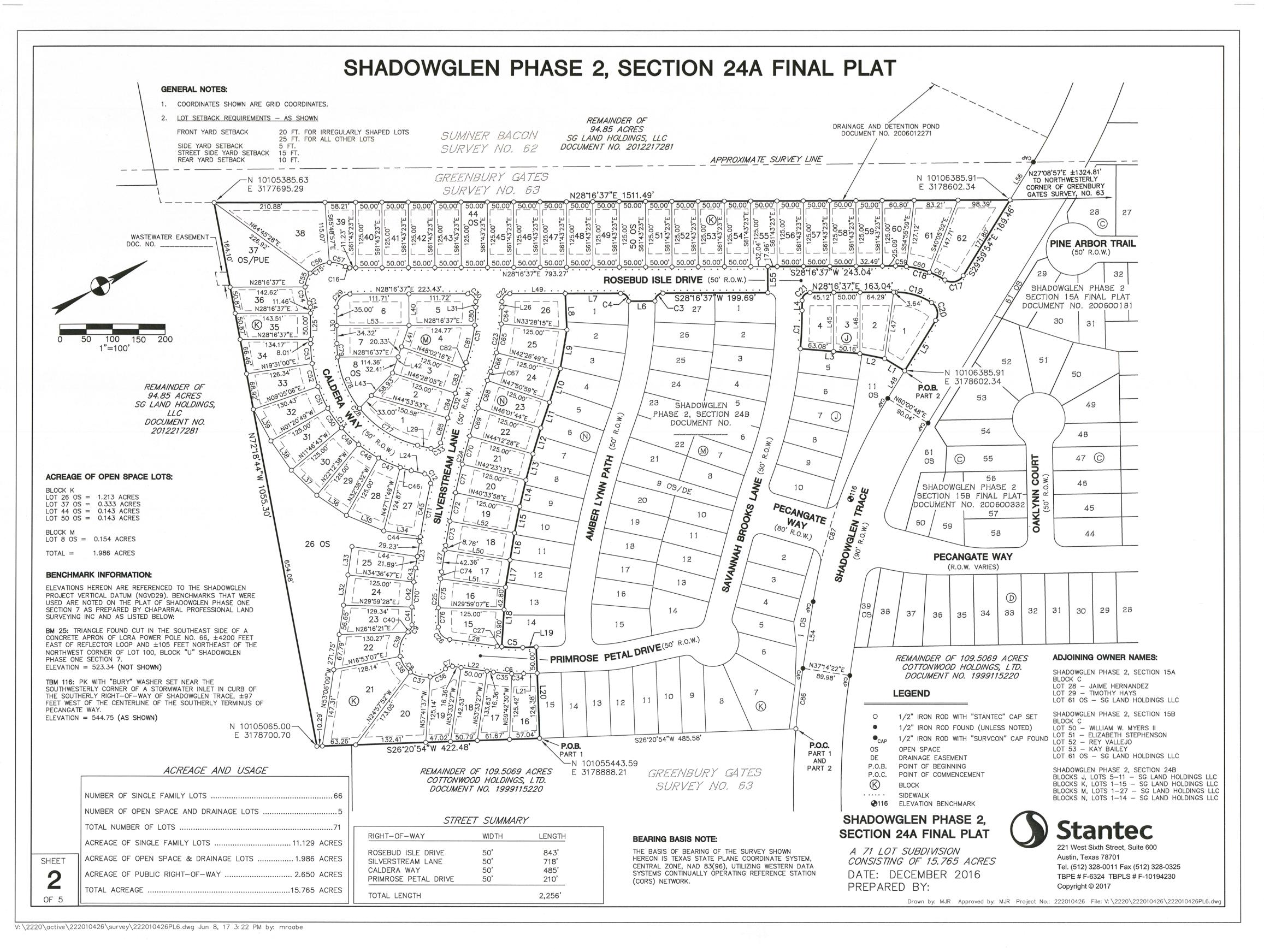
SHADOWGLEN PHASE 2, SECTION 24A FINAL PLAT

A 71 LOT SUBDIVISION CONSISTING OF 15.765 ACRES
DATE: DECEMBER 2016
PREPARED BY:



TBPE # F-6324 TBPLS # F-10194230 Copyright © 2017

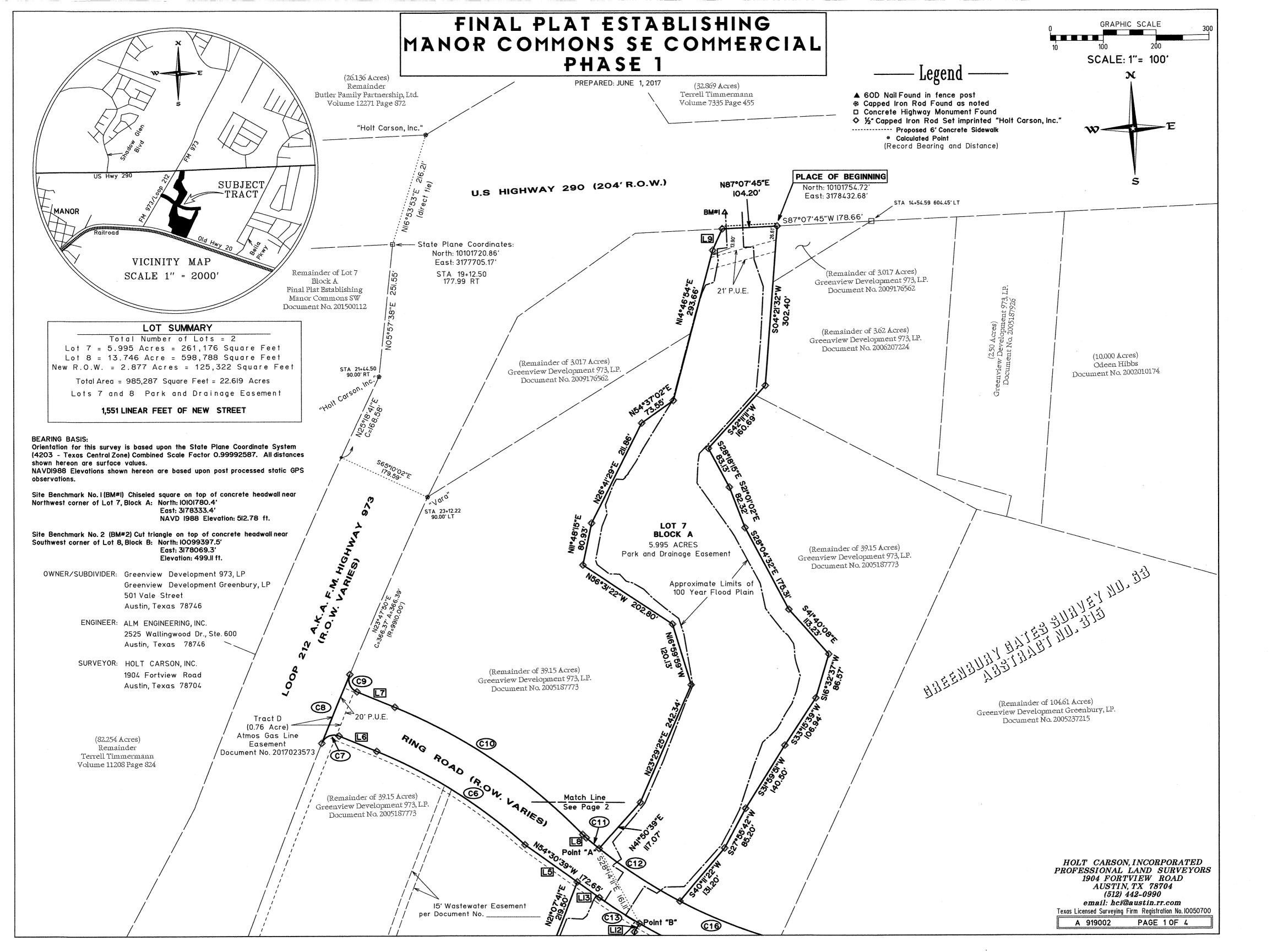
Drawn bv: MJR Approved by: MJR Project No.: 222010426 File: V: \2220\222010426\222010426PL1.dwg

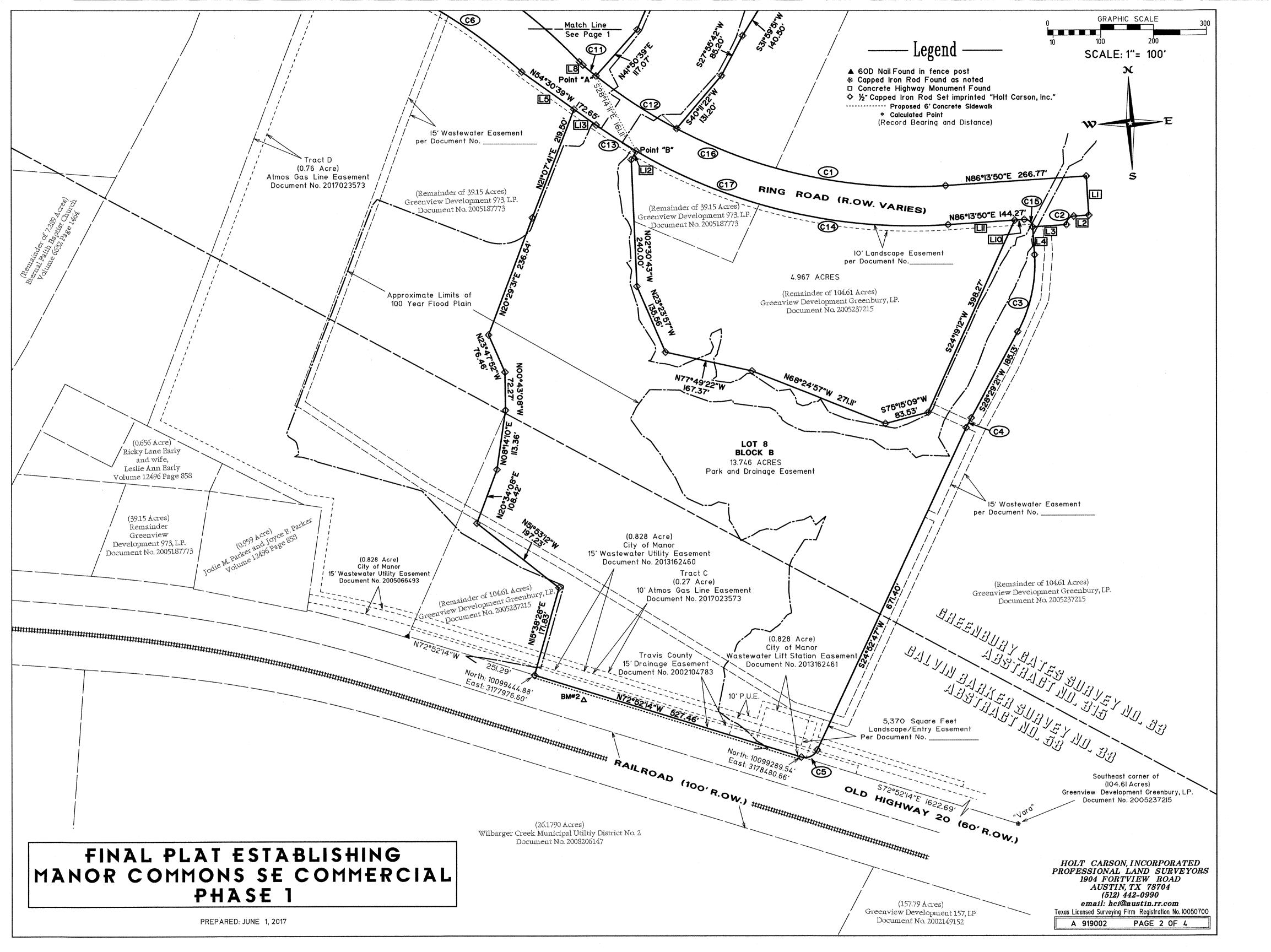




	4
AGENDA ITEM	NO.

AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION:	
Consideration, discussion, and possible action on Final Plat for Manor Commons SE Commercial Phase 1, two park and drainage easement lots on 22.62 acres more or less, located near FM 973 and Old Hwy 20, Manor, T Owner: Greenview Development 973, LP. Applicant: ALM Engineering	
BACKGROUND/SUMMARY:	
PRESENTATION: □YES ■NO	
ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO Final Plat	
STAFF RECOMMENDATION:	
It is City staff's recommendation, that the Manor Commons SE Commercial Ph. 1 Final Plat be denied as subm	nitted.
PLANNING & ZONING COMMISSION: \square RECOMMENDED APPROVAL \square DISAPPROVAL \square NO	NE

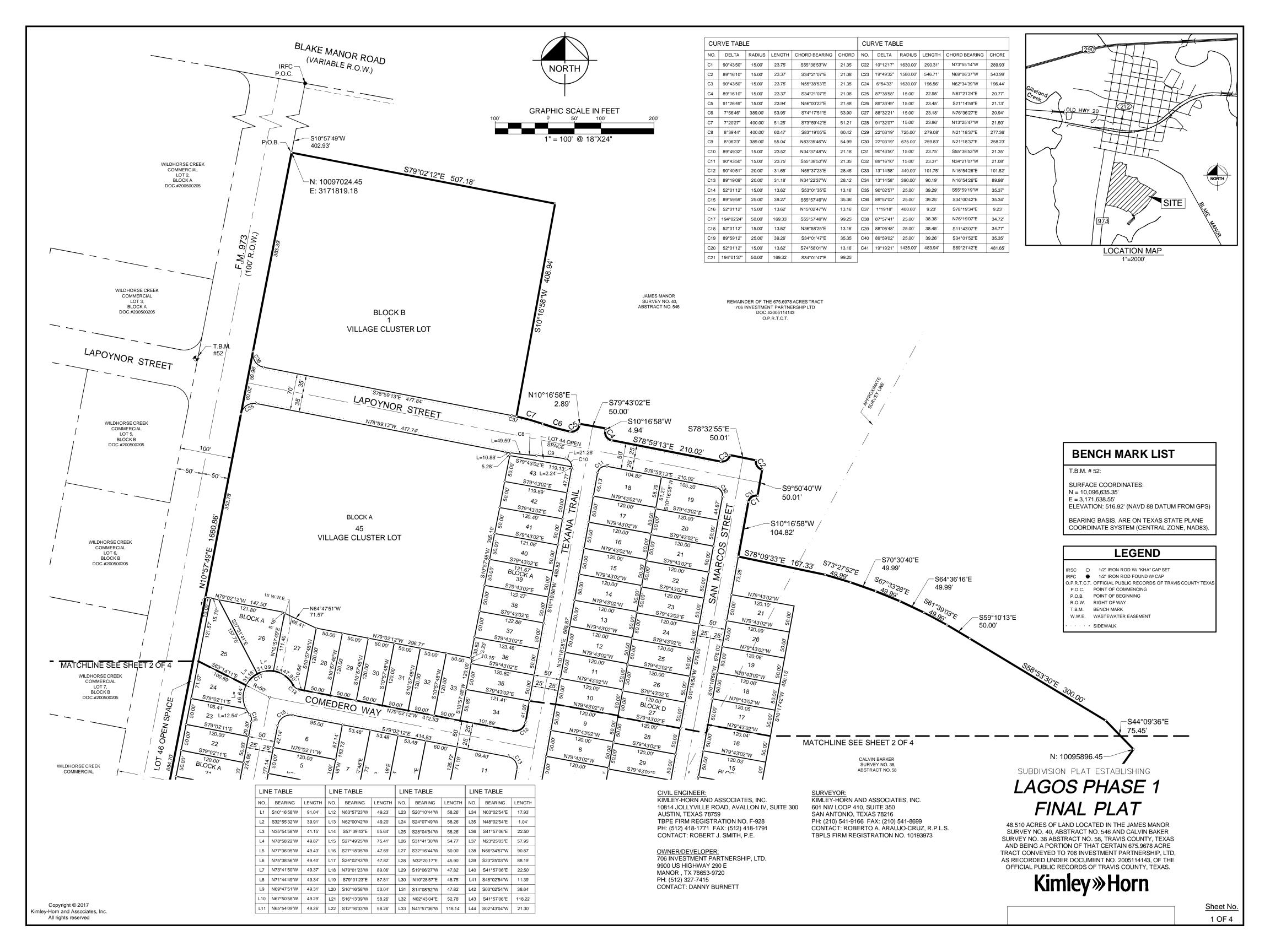


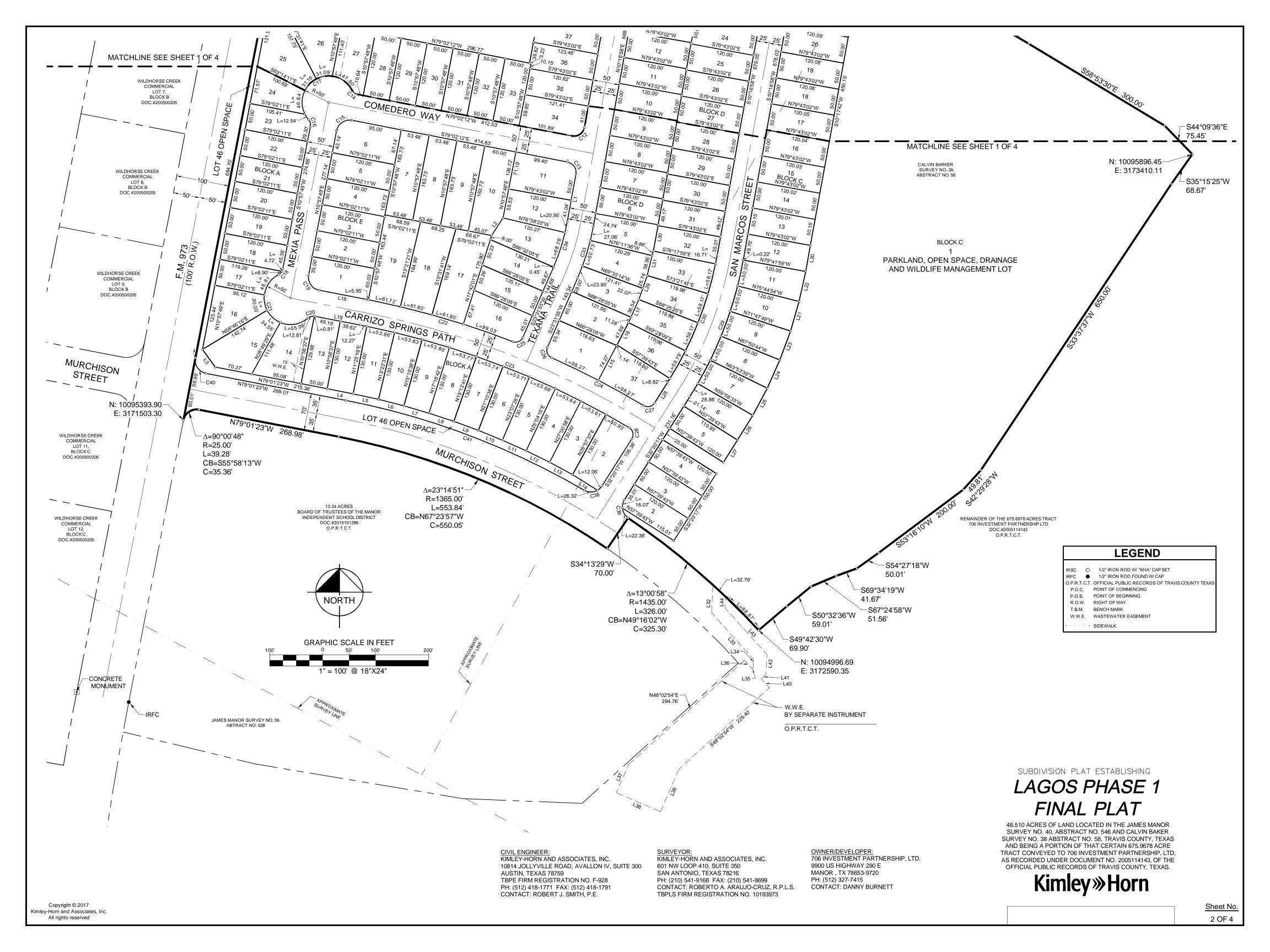




			5
AGENDA	ITEM	NO.	

AGENDA ITEM SUMMARY FORM
PROPOSED MEETING DATE: August 9 2017
PREPARED BY: Scott Dunlop
DEPARTMENT: Development Services
AGENDA ITEM DESCRIPTION: Consideration, discussion, and possible action on a Final Plat for Lagos Phase 1, one hundred and twenty-three (123) single family, village cluster, and open space lots on 48.51 acres more or less located near FM 973 and Murchison Street, Manor, Texas. Owner: 706 Investment Partnership, LTD. Applicant: Kimley-Horn.
BACKGROUND/SUMMARY:
PRESENTATION: □YES ■NO
ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO Final Plat
STAFF RECOMMENDATION:
It is City staff's recommendation, that the Lagos Ph. 1 Final Plat be denied as submitted.
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE







JULIE LEONARD, PLACE 1 DEJA HILL, PLACE 2 RAUL HERNANDEZ, VICE-CHAIR, PLACE 3 CHARLES RUSSELL JR., PLACE 4 LIAN STUTSMAN, PLACE 5 KEITH MILLER, PLACE 6 BILL MYERS, CHAIRPERSON, PLACE 7

PLANNING AND ZONING COMMISSION **REGULAR MEETING MINUTES**

WEDNESDAY, JULY 12, 2017

6:30 P.M.

CITY COUNCIL CHAMBERS, 105 E. EGGLESTON ST.

COMMISSIONERS

PRESENT:

Place 1: Julie Leonard Place 2: Deja Hill

Place 3: Raul Hernandez, Vice-Chair

Place 4: Charles Russell Jr. Place 5: Lian Stutsman

Place 6: Keith Miller

Place 7: Bill Myers, Chairperson

CITY STAFF PRESENT:

Scott Dunlop, Planning Coordinator

CALL REGULAR SESSION TO ORDER

Chairperson Myers announced a quorum and called the meeting to order at 6:30 PM

PRESENTATIONS

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three minutes per person. Comments on specific agenda items must be made when the item comes before the Commission. To address the Planning Commission please register on the speaker sign-in sheet at least five-minutes prior to the scheduled meeting time. NO ACTION MAY BE TAKEN BY THE PLANNING COMMISSION DURING PUBLIC COMMENTS.

CONSENT AGENDA

The following Items will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commission Member; in which event, the item will be removed from the consent agenda and considered separately.

City of Manor Page 1 Consideration, discussion, and possible action on a Preliminary Plan for Lagos Phases 2 – 4, three hundred and fifty-three (353) single family lot, multi-family, and commercial lots on 96.06 acres more or less, located near the intersection of South Lexington and East Brenham Street. Owner: 706 Investment Partnership, LTD. Applicant: Kimley-Horn and Associates

Scott Dunlop
Planning Coordinator

 Consideration, discussion, and possible action on a Final Plat for Shadowglen Phase 16, eighty-six (86) single family lots on 33.71 acres more or less, located near Shadowglen Trace and Arbor Hill Cove. Owner: SG Land Holdings, LLC. Applicant: Kimley-Horn and Associates Scott Dunlop Planning Coordinator

3. Consideration, discussion, and possible action on a Final Plat for Shadowglen Phase 24B, sixty-three (63) single family lots on 11.27 acres more or less, located near Shadowglen Trace and Pecangate Way. Owner: SG Land Holding, LLC. Applicant: Stantec

Scott Dunlop Planning Coordinator

4. Consideration, discussion, and possible action on a Preliminary Plat for Sky Village South, two hundred and seventy-one (271) single family lots on 127.22 acres more or less, located near Bois D'Arc Road and Tower Road. Owner: Sky Village Kimbro Estates, LLC. Applicant: Kimley-Horn and Associates

Scott Dunlop Planning Coordinator

5. Consideration, discussion, and possible action on a Short Form Final Plat for the Ramirez Addition, 4 lots on 5 acres more or less, located at 13800 Rector Loop. Owner: Francisco Reyes Ramirez. Applicant: Moncada Enterprises, LLC.

Scott Dunlop
Planning Coordinator

Motion to approve the denial as submitted of consent agenda items 1-5 by Commissioner Hill, seconded by Commissioner Stutsman. 7-0 to approve the denial as submitted.

REGULAR AGENDA

6. Consideration, discussion, and possible action on the June 14, 2016 Planning and Zoning Commission Minutes.

Scott Dunlop
Planning Coordinator

Motion to approve the June 14 Planning and Zoning Commission minutes by Commissioner Miller, seconded by Commissioner Leonard. 7 – 0 to approve.

7. Consideration, discussion, and possible action on a setback waiver for Lot 13, Block 13 Town of Manor, locally known as 215 East Burton Street to allow for a 10 foot rear setback and 20 foot front setback. Owner: Ralph Reyes Sr & Antonia Reyes Falcon

Scott Dunlop Planning Coordinator

Motion to approve by Commissioner Leonard, seconded by Commissioner Miller. 7-0 to approve.

8. Consideration, discussion, and possible action on Final Plat for Stonewater Resubdivision of Lot 132, Block H, Phase 2, ten (10) single family lots on 1.7 acres more less, located near Stoneridge Gap Lane and Almodine Road. Owner: Continental Homes of Texas. Applicant: Doucet and Associates, Inc.

Scott Dunlop Planning Coordinator

Motion to approve by Commissioner Russell, seconded by Commissioner Stutsman. 7 - 0 to approve.

City of Manor Page 2

Planning & Zoning Commission Regular Meeting Minutes July 12, 2017

9. Consideration, discussion, and possible action on Final Plat for Stonewater Phase 8, seventy-four (74) single family lots on 12.50 acres more or less, located near Jaime Drive and Strata Road. Owner: Continental Homes of Texas. Applicant: Doucet and Associates, Inc.

Scott Dunlop Planning Coordinator

Motion to approve by Commissioner Hill, seconded by Commissioner Miller. 7-0 to approve.

10. Consideration, discussion, and possible action on a Preliminary Plan for Presidential Heights Phases 3 – 6, four hundred and seventeen (417) single family lots on 112.80 acres more or less, located near Bois D'Arc Road and Tower Road. Owner: Presidential Glen, LTD. Applicant: Kimley-Horn and Associates

Scott Dunlop Planning Coordinator

Thom McInnis, a Stonewater resident, spoke in opposition to the connection between Presidential Heights and Stonewater citing the increased traffic through Stonewater, the reduced sight lines because of parks cars, and narrow roads making travel difficult.

Danny Burnett, developer, spoke that the connection is due in part for fire access requiring two points of entry but the majority of the traffic will be direct to Tower Road and Bois D'Arc Road.

Motion to approve contingent on a traffic study for proposed Phase 5 connection to Jaime Drive in Stonewater before Final Platting by Commissioner Russell, seconded by Commissioner Stutsman. 7 – 0 to approve with traffic study.

ADJOURNMENT

Motion to adjourn at 7:05 PM by Commissioner Stutsman, seconded by Commissioner Russell. 7 – 0 to adjourn.

Bill Myers Chairperson

City of Manor Page 3



AGENDA ITEM NO. 7	
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	AGENDA ITEM SUMMARY FORM
PROPOSED MEETIN	IG DATE: August 9 2017
PREPARED BY: Sco	ott Dunlop
DEPARTMENT: De	velopment Services
AGENDA ITEM DES	CRIPTION:
	ion, and possible action on a Final Plat for Shadowglen Section 16, eight-six (86) single family are or less, located near Shadowglen Trace and Arbor Hill Cove, Manor, Texas. Owner: SG plicant: Kimley-Horn
BACKGROUND/SUN	MMARY:
	proved by our engineers.
PRESENTATION: ATTACHMENTS:	YES ■NO YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO
Engineer letter Approval letter Final Plat	
STAFF RECOMMEN	DATION:
It is City staff's recomn	nendation, that the Shadowglen Sec 16 Final Plat be approved.
PI ANNING & 70NIN	NG COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE

TRAVIS COUNTY CONSUMER PROTECTION NOTICE FOR HOMEBUYERS

IF YOU ARE BUYING A LOT OR HOME, YOU SHOULD DETERMINE WHETHER IT IS INSIDE OR OUTSIDE THE CITY LIMITS.

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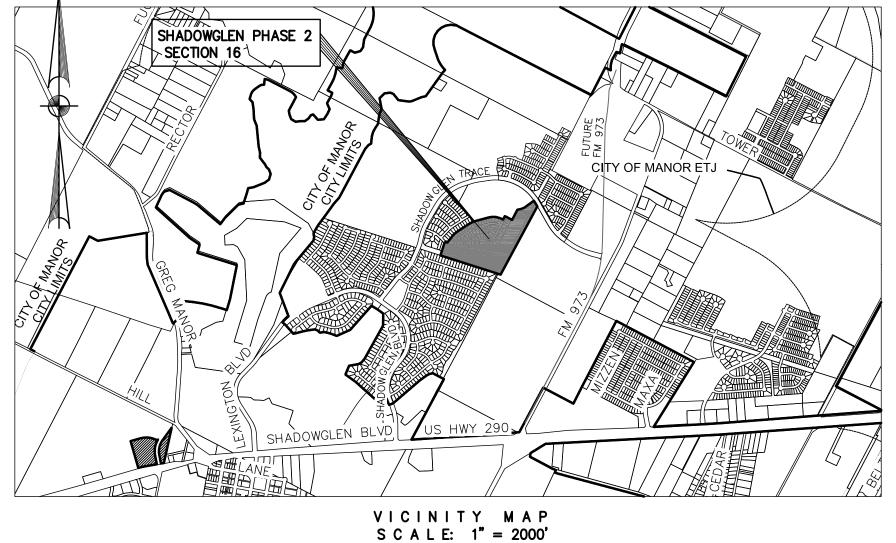
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AECOM

AECOM TECHNICAL SERVICES. INC. 9400 AMBERGLEN BOULEVARD AUSTIN, TEXAS 78729 WWW.AECOM.COM TBPE REG. NO. F-3580

JOB NO. 60302044 FEBRUARY 2016





SHADOWGLEN PHASE 2 SECTION 16 FINAL PLAT

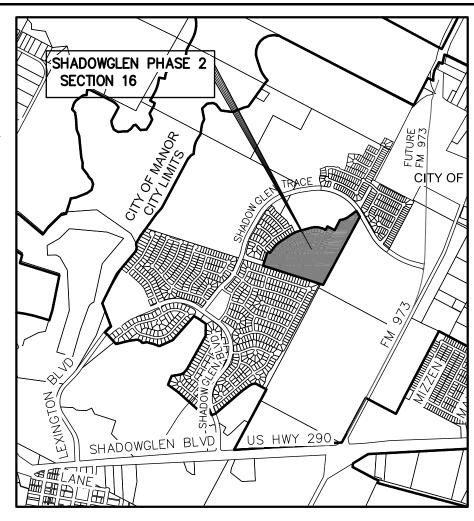
33.711 TOTAL ACRES OUT OF 94.85 ACRES (TRACT 4) OF THE SG LAND HOLDINGS, LLC. (2012217281).

> 86 LOTS 3 BLOCKS

> > OWNER: SG LAND HOLDINGS, LLC 13509 SHADOWGLEN BOULEVARD MANOR, TEXAS 78653 PHONE (512) 278-8024

TBPLS FIRM REG. NO. 101776-01

SHEET 1 OF 6



VICINITY MAP SCALE: 1" = 2000'

SHADOWGLEN PHASE 2 SECTION 16 FINAL PLAT

33.711 TOTAL ACRES OUT OF 94.85 ACRES (TRACT 4) OF THE SG LAND HOLDINGS, LLC. (2012217281).

86 LOTS 3 BLOCKS

OWNER:

SG LAND HOLDINGS, LLC 13509 SHADOWGLEN BOULEVARD MANOR, TEXAS 78653 PHONE (512) 278-8024

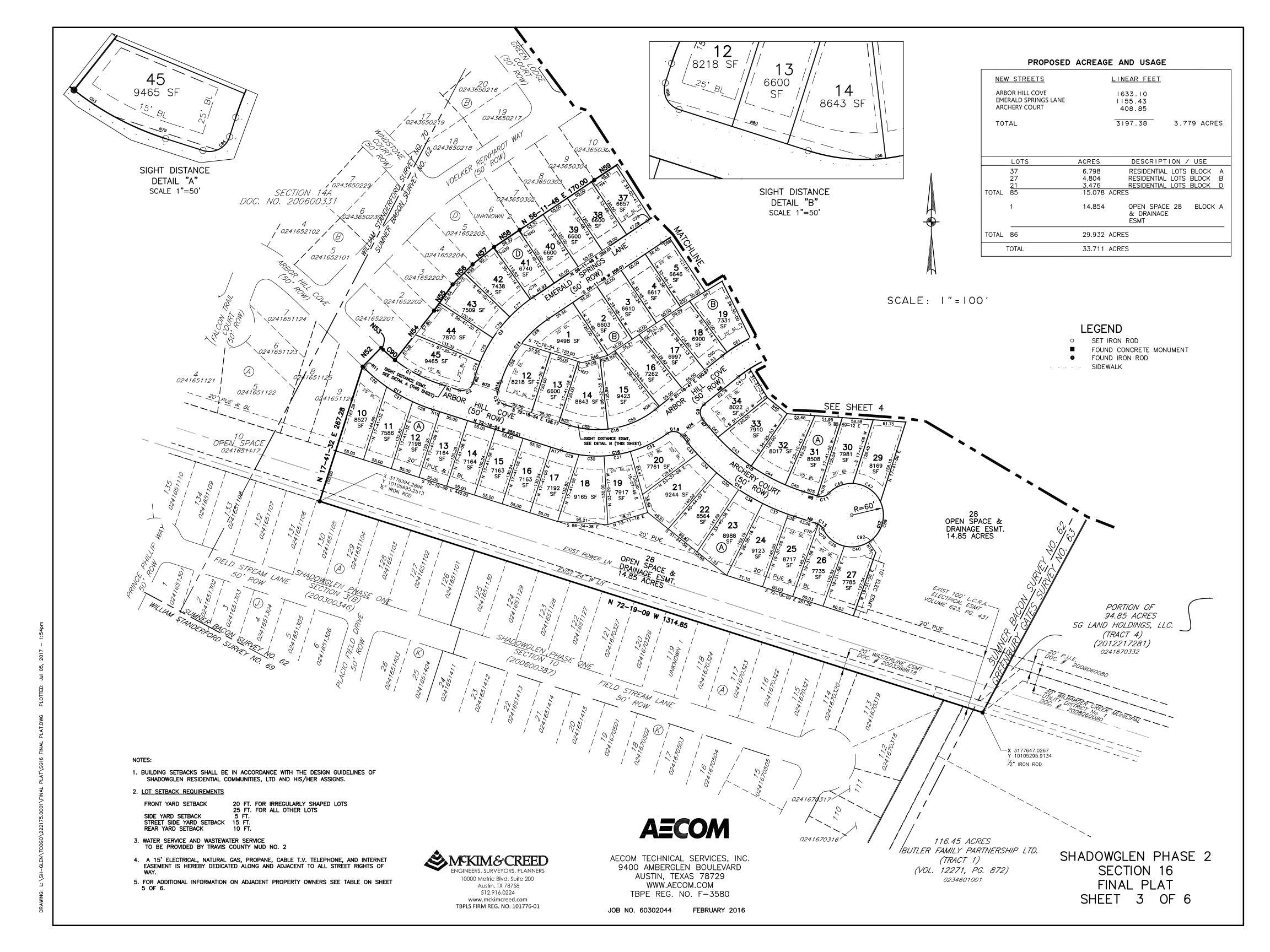
SHEET 2 OF 6

AECOM

ENGINEERS, SURVEYORS, PLANNERS 10000 Metric Blvd, Suite 200 Austin, TX 78758 512.916.0224 www.mckimcreed.com TBPLS FIRM REG. NO. 101776-01

AECOM TECHNICAL SERVICES, INC. 9400 AMBERGLEN BOULEVARD AUSTIN, TEXAS 78729 WWW.AECOM.COM TBPE REG. NO. F-3580

JOB NO. 60302044 FEBRUARY 2016





Jay Engineering Company, Inc. P.0. Box 1220 Leander, Texas 78646-1220 Tel. (512) 259-3882 Fax. (512) 259-8016

TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Monday, June 26, 2017

Alex Granados Kimley-Horn 10814 Jollyville Road Austin TX alex.granados@kimley-horn.com

Permit Number 2017-P-1059 Job Address: , , TX. 78653

Dear Alex Granados,

The first submittal of the Shadowglen Phase 2 Section 16 Final Plat (*Final Plat*) submitted by Kimley-Horn and received on July 13, 2017, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@jaeco.net.

Correspondence from Travis County 911 Addressing was not submitted approving street names for Deer Valley Lane and Rustic Court as required in Section 24(c)(1)(xi) of Subdivision Ordinance 263B. Where new streets are being created and named, the applicant must have documentation from Travis County 911 Addressing demonstrating that the street names proposed on the Final Plat are not duplicated within the County.

Tax certificates must be submitted showing taxes paid as required in Section 24(d)(2)(v) of Subdivision Ordinance 263B.

Provide documentation that fiscal for the unfinished improvements for the project has been posted with Travis County.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

6/26/2017 3:18:40 PM Shadowglen Phase 2 Section 16 Final Plat 2017-P-1059
Page 2

Pauline M Gray

Pauline Gray, P.E. Staff Engineer Jay Engineering Company, Inc.



COMMENT RESPONSE LETTER

July 13, 2017

Pauline Gray, P.E. Jay Engineering Company, Inc. PO Box 1220 Leander TX 78646 512-259-3882 Delivered via E-Mail

RE: Engineering Review Comments:

Shadowglen Phase 2 Section 16 Final Plat 1st Submittal

Manor Texas

JAECO Permit Number 2017-P-1059

Ms. Gray,

Please accept this *Comment Response Letter* for the above reference project. This submittal is in response to the comments provided by Jay Engineering Company, Inc. on June 26, 2017. The original comments have also been included below for reference.

GENERAL

 Correspondence from Travis County 911 Addressing was not submitted approving street names for Deer Valley Lane and Rustic Court as required in Section 24(c)(1)(xi) of Subdivision Ordinance 263B. Where new streets are being crated and named, the applicant must have documentation from Travis County 911 Addressing demonstrating that the street names proposed on the Final Plat are not duplicated within the County.

Response: It has come to our attention that street names shown in the plat at the time of the first submittal are incorrect. Rustic Court has been changed to Archery Court and Deer Valley Lane has been changed to Emerald Springs Lane. See attached email correspondence with 911 Addressing to confirm approval of these new street names. A revised copy of the plat will also be uploaded to My Permit Now in parallel with this submittal to reflect the correct street names.

2. Tax certificates must be submitted showing taxes paid as required in Section 24(d)(2)(v) of Subdivision Ordinance 263B.

Response: Tax certificate attached herewith.



3. Provide documentation that fiscal for the unfinished improvements for the project has been posted with Travis County.

Response: See attached email correspondence with the Travis County (Paul Scoggins) and a copy of the associated bond.

If there any questions associated with this letter or its attachments please contact me by phone or email at 512-782-0614 or Allison.kennaugh@kimley-horn.com.

KIMLEY-HORN AND ASSOCIATES, INC.

Allisan Kennaugh

Allison Kennaugh, P.E.

Kennaugh, Allison

From: Winfrey, Cathy < Cathy. Winfrey@austintexas.gov>

Wednesday, February 10, 2016 12:47 PM Sent:

Pavur, Robert To:

Shadowglen Phase 2 section 16 **Subject:**

Robert:

ARCHERY CT has been Reserved for use on this section EMERALD SPRINGS LN has been Reserved for use on this section.

ARBOR HILL CV has portions which are already dedicated, so there's nothing that can be done about that one.

In conclusion, the labels on the streets in this section are good to go.

Cathy Winfrey
Address Management Services, City of Austin

GIS Analyst

Addressing@austintexas.gov Addressing: 512-974-2797

Fax: 512 974-3337

Verify your jurisdiction with our new Jurisdiction Web Map at

http://www.austintexas.gov/gis/JurisdictionsWebMap/

To visit the 911 Addressing office online:

http://www.austintexas.gov/department/911-addressing



Jay Engineering Company, Inc. P.0. Box 1220 Leander, Texas 78646-1220 Tel. (512) 259-3882 Fax. (512) 259-8016

TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Friday, July 14, 2017

Alex Granados Kimley-Horn 10814 Jollyville Road Austin TX alex.granados@kimley-horn.com

Permit Number 2017-P-1059 Job Address: , 78653

Dear Alex Granados.

We have conducted a review of the final plat for the above-referenced project, submitted by Alex Granados and received by our office on July 13, 2017, for conformance with the City of Manor Subdivision Ordiance 263B. The Plans appear to be in general compliance with City Ordinance requirements and we therefore take no exception to their approval as presented.

Please submit a hard copy of the cover sheet to Scott Dunlop at the City of Manor for signatures. A copy of the signed cover sheet will be uploaded under project files on the my permit now website.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,

Pauline Gray, P.E. Staff Engineer

Jay Engineering Company, Inc.

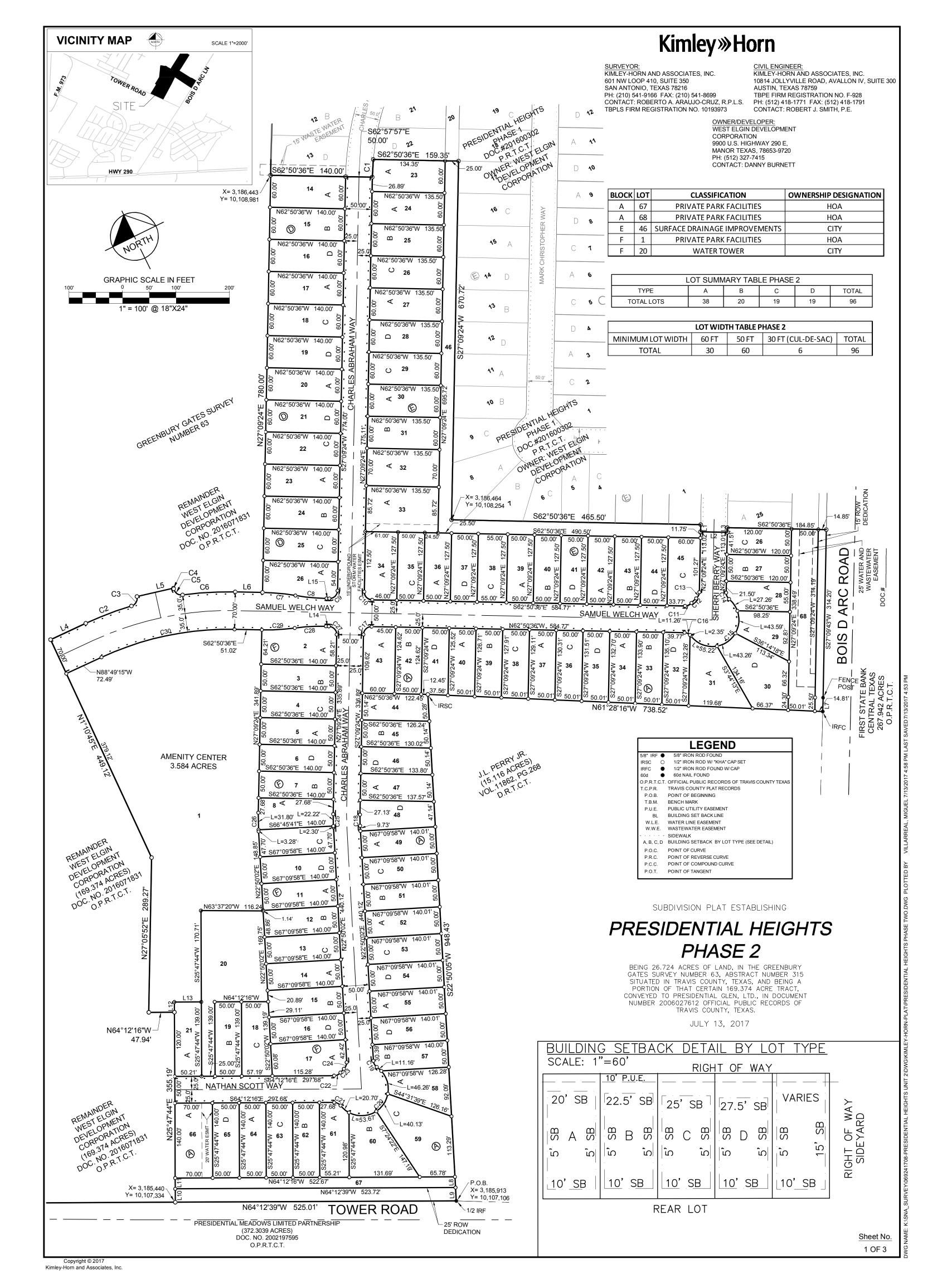
Vauline M Gray

7/14/2017 8:26:40 AM Shadowglen Phase 2 Section 16 Final Plat 2017-P-1059 Page 2



8	
AGENDA ITEM NO.	,

AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION:	
Consideration, discussion, and possible action on a Final Plat for Presidential Heights Phase 2, one hundred (100) single family lots on 26.72 acres more or less, located near Bois D'Arc Road and Tower Road. Owner: West Elgin Development Corp. Applicant: Kimley-Horn.	
BACKGROUND/SUMMARY:	
PRESENTATION: □YES ■NO ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO	
Engineer letter Approval letter Final Plat	
STAFF RECOMMENDATION:	
It is City staff's recommendation, that the Presidential Heights Ph 2 Final Plat be approved.	
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE	





Jay Engineering Company, Inc. P.0. Box 1220 Leander, Texas 78646-1220

Tel. (512) 259-3882 Fax. (512) 259-8016

TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Thursday, July 06, 2017

Alejandro Granados

10814 Jollyville Road Austin TX alex.granados@kimley-horn.com

Permit Number 2017-P-1049 Job Address: , Manor 78653

Dear Alejandro Granados,

The subsequent submittal of the Presidential Heights Phase 2 Final Plat submitted by West Elgin Development Corp and received on July 14, 2017, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

Engineer Review

The following comments have been provided by Pauline Gray, P.E.. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@jaeco.net.

- 1. Section 24(c)(1)(ii) of Subdivision Ordinance 263B requires the date be shown on the final plat.
- 2. Section 24(c)(1)(iii) of Subdivision Ordinance 263B requires a location map be shown on the final plat using a scale of one (1) inch equals two thousand feet (1"=2000').
- 3. Lot 46 Block E was not shown on the preliminary plat. No surface drainage was shown on the preliminary plat. Surface drainage should not run in between the backs of lots.
- 4. Section 24(c)(1)(v) of Subdivision Ordinance 263B requires that the owner's names and property lines of property within three hundred (300) feet of the subdivision boundary, together with the respective plat or deed references be shown on the final plat.
- 5. The planning and zoning chairperson is William Myers.
- 6. Section 24(c)(1)(xi) of Subdivision Ordinance 263B requires that documentation Travis County 911 Addressing be provided to demonstrate that street names proposed on the final plat are not duplicated within the County. Samuel Welch Way and Nathan Scott Way are new street names.
- 7. Section 24(c)(3)(i) of Subdivision Ordinance 263B requires that true bearings and distances to the nearest established street lines, official monuments or existing subdivision corner which shall be accurately described on the plat and rotated to the state plane coordinate system. Using said system, X and Y coordinates shall be identified for four (4) property corners.

- 8. Section 24(c)(4)(i) of Subdivision Ordinance 263B requires that the location, bearings, distances, widths, purposes and approved names of proposed streets, alleys easements and rights of way be shown on the final plat.
- 9. Section 24(c)(4)(vii) of Subdivision Ordinance 263B requires that the proposed locations of sidewalks for each street be shown as a dotted line inside the proposed right of way lines.
- 10. Per Section 24(d)(1) of Subdivision Ordinance 263B, a final plat shall not be approved until the construction plans have been approved. The construction plans for Presidential Heights Phase 2 have not been approved.
- 11. The tax certificate shows taxes due for the property. Section 24(d)(2)(v) requires certification from all applicable taxing authorities that all taxes due on the property have been paid.
- 12. Additional comments may be generated upon completion of review of the final plat by the City Attorney.
- 13. The underground stormwater facilities easement that is located along Lots 34, 35 and 36 on Block E will not be allowed. The lot lines for Lot 33 should be adjusted and the proposed easement should be located solely on Lot 33 of Block A.
- 14. Lot 46 on Block E is to be maintained by the HOA. A note should be added to the plat stating this. See attached example note that was used in a previous section of Presidential Heights.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (512) 259-3882 ex. 307, or by e-mail at pgray@jaeco.net.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

Pauline Gray, P.E. Staff Engineer

Vanline M Shary

Jay Engineering Company, Inc.



July 07, 2017

Jay Engineering Company, Inc. P.O. Box 1220 Leander, Texas 78646-1220

RE: Permit No. 2017-P-1039

Job Address: Manor, TX. 78653

Dear Ms. Gray:

Please accept this Comment Response Letter for the above reference project. This submittal is in response to the comments provided by Jay Engineering Company, Inc. on July 06, 2017. The original comments have also been included below, for reference.

Engineer Review

12. Additional comments may be generated upon completion of review of the final plat by the City Attorney.

Response: We recognize that more comments may arise and will address them accordingly.

13. The underground stormwater facilities easement that is located along lots 34, 35, and 36 on Block E will not be allowed. The lot lines for Lot 33 should be adjusted and the proposed easement should be located solely on Lot 33 of Block E.

Response: Lot lines have been adjusted and easement is now solely located on Lot 33 of Block E.

14. Lot 46 on Block E is to be maintained by the HOA. A note should be added to the plat stating this. See attached example note that was used in a previous section of Presidential Heights,

Response: Note has been added about maintenance responsibility of lot on sheet 2 of 3, note #5.

Please contact me at 512-418-1771 if additional information is required.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

RLAS.

Robert J. Smith, P.E. Senior Project Manager



TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Friday, July 14, 2017

Alejandro Granados

10814 Jollyville Road Austin TX alex.granados@kimley-horn.com

Permit Number 2017-P-1049 Job Address: , Manor 78653

Dear Alejandro Granados,

We have conducted a review of the final plat for the above-referenced project, submitted by Danny Burnett and received by our office on July 14, 2017, for conformance with the City of Manor Subdivision Ordiance 263B. The Plans appear to be in general compliance with City Ordinance requirements and we therefore take no exception to their approval as presented.

Please submit a hard copy of the cover sheet to Scott Dunlop at the City of Manor for signatures. A copy of the signed cover sheet will be uploaded under project files on the my permit now website.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,

Pauline Gray, P.E. Staff Engineer

Jay Engineering Company, Inc.

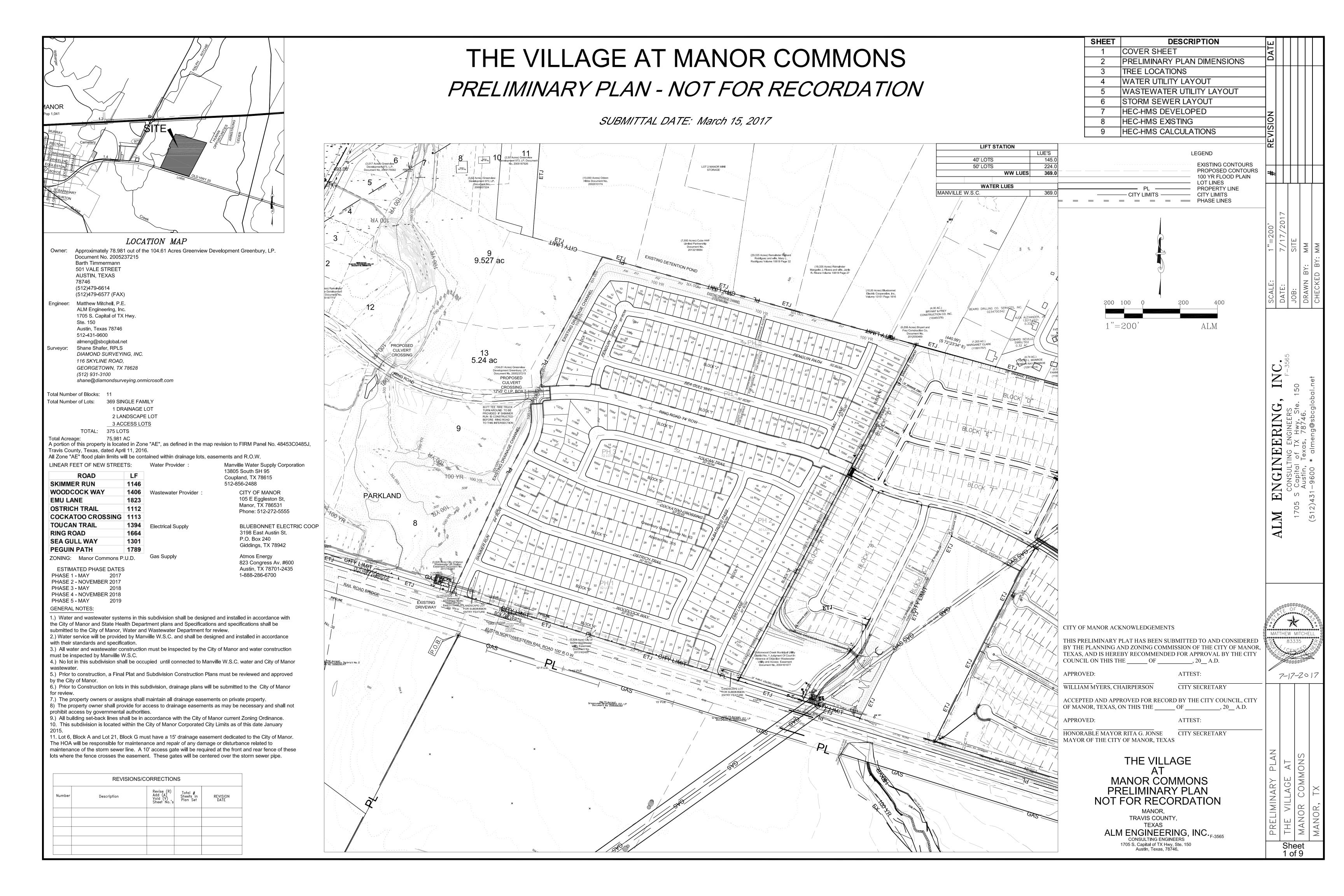
Vauline M Gray

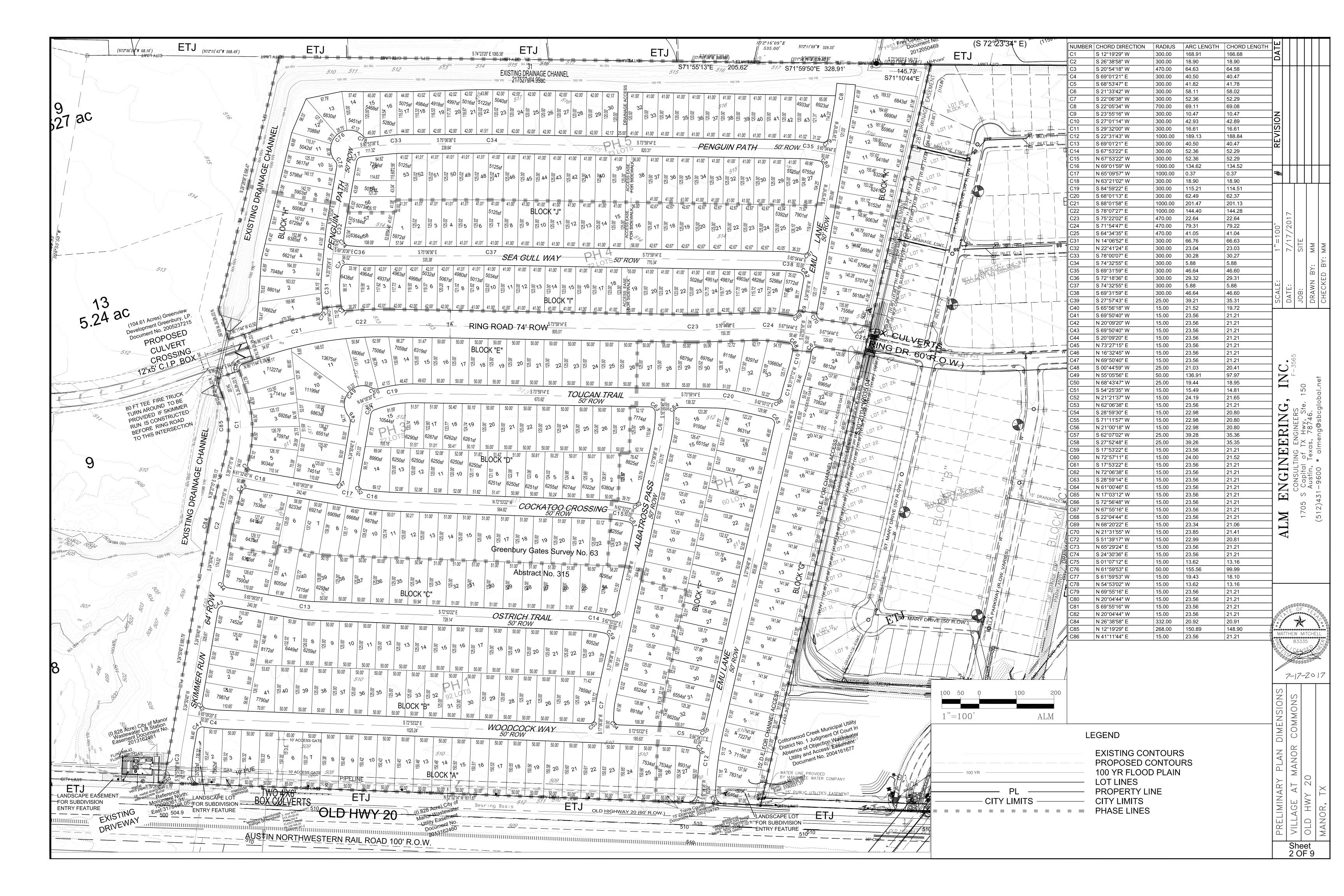
7/14/2017 8:08:55 AM Presidential Heights Phase 2 Final Plat 2017-P-1049 Page 2



AGENDA ITEM NO.	9
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AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION:	
Consideration, discussion, and possible action on a Preliminary Plat for the Village at Manor Commons, three hundred and seventy-five (375) single family lots on 75.98 acres more or less, located near FM 973 and Old Hwy 20, Manor, Texas. Owner: Greenview Development, LP. Applicant: ALM Engineering.	
BACKGROUND/SUMMARY: This item has been approved by our engineers.	
PRESENTATION: □YES ■NO ATTACHMENTS: ■YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO	
Engineer letter Approval letter Preliminary Plat	
STAFF RECOMMENDATION:	
It is City staff's recommendation, that the Village at Manor Commons Preliminary Plat be approved.	
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE	







TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Wednesday, April 19, 2017

Matt Mitchell ALM Engineering, Inc. 1705 S Capital of Tx Hwy, Ste 150 Austin TX 78746 almeng@sbcglobal.net

Permit Number 2017-P-1043 Job Address: , Manor, TX. 78653

Dear Matt Mitchell,

The first submittal of the Village at Manor Commons Preliminary (*Preliminary Plan*) submitted by ALM Engineering, Inc. and received on July 17, 2017, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B.

4/19/2017 11:23:34 AM Village at Manor Commons Preliminary 2017-P-1043 Page 2

Engineer Review

The review of the submittal package has resulted in the following comments. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@jaeco.net.

- 1. The Concept Plan for The Village at Manor Commons has not been approved. The Preliminary Plat cannot be approved until the Concept Plan is approved per Section 22(a) of Subdivision Ordinance 263B.
- 2. Section 22(c)(1)(v) of Subdivision Ordinance 263B requires that mailing labels be provided for property owner's within 300 feet of the subdivision boundary.
- 3. On Sheet 1 the linear footage of new streets is shown on the plan, but the only street listed is Ring Road.
- 4. There was no submittal date listed on Sheet 1.
- 5. Due to the scale of the drawing, the different linetypes are hard to distinguish from one another. Per Section 22(b) of Subdivision Ordinance 263B the scale of the drawings should be 1'' = 100'.
- 6. Section 22(c)(2)(vi) of Subdivision Ordinance 263B requires topography be shown on the plans. The topography is hard to read.
- 7. Section 22(c)(ix) of Subdivision Ordinance 263B requires that the City Limits and ETJ be shown on the plat. The lines should be clearly shown on the sheets.
- 8. On Sheets 4 and 5 the tie ins to existing waterlines and wastewater lines should be clearly shown/labeled.
- 9. On sheet 4 there is a label for the waterline that appears to be pointing to a wastewater line.
- 10. On Sheet 5 it is unclear which wastewater lines are proposed and which are existing (wastewater lines shown along Old Hwy 20).
- 11. Section 22(c)(2)(vii) of Subdivision Ordinance 263B requires that locations and sizes of all existing utilities be shown on the preliminary plat.
- 12. On Sheet 6 the proposed drainage areas should be clearly shown. No calculations were provided for the drainage areas.
- 13. Section 22(c)(3)(i) of Subdivision Ordinance 263B requires the location, size and description of any proposed drainage appurtenances, including storm sewers, be shown on the preliminary plat.
- 14. Section 22(c)(3)(ii) of Subdivision Ordinance 263B requires a copy of the complete application for FEMA floodplain map amendment or request be provided. It is noted that a LOMR for the project has been approved. A copy of the approval for the LOMR should be provided.
- 15. Section 22(c)(3)(iii) of Subdivision Ordinance 263B requires the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, open spaces, blocks, lots, reservations, easements and rights of way be shown.
- 16. Per Section 22(c)(3)(vii) of Subdivision Ordinance 263B, the area of each non-rectangular lot should be provided.

4/19/2017 11:23:34 AM Village at Manor Commons Preliminary 2017-P-1043 Page 3

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. Please include a comment response narrative indicating how comments have been addressed with your plan resubmittal. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Additional comments may be generated as requested information is provided. Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

Pauline Gray, P.E. Staff Engineer

Pauline M Glay

Jay Engineering Company, Inc.

May 4, 2017

RE: COMMENT RESPONSE #1
Permit Number 2017-P-1043
Job Address: , Manor, TX. 78653

To Whom it May Concern,

In response to your comments dated April 18, 2017 please see the following.

Engineer Review

The review of the submittal package has resulted in the following comments.

1. The Concept Plan for The Village at Manor Commons has not been approved. The Preliminary Plat cannot be approved until the Concept Plan is approved per Section 22(a) of Subdivision Ordinance 263B.

RESPONSE: Noted.

2. Section 22(c)(1)(v) of Subdivision Ordinance 2638 requires that mailing labels be provided for property owner's within 300 feet of the subdivision boundary.

RESPONSE: Provided.

3. On Sheet 1 the linear footage of new streets is shown on the plan, but the only street listed is Ring Road.

RESPONSE: Added.

4. There was no submittal date listed on Sheet 1.

RESPONSE: Added.

5. Due to the scale of the drawing, the different linetypes are hard to distinguish from one another. Per Section 22(b) of Subdivision Ordinance 263B the scale of the drawings should be 1" = 100'.

RESPONSE: Pages 2-6 are at 1"=100'

6. Section 22(c)(2)(vi) of Subdivision Ordinance 2638 requires topography be shown on the plans. The topography is hard to read.

RESPONSE: Labeling has been improved.

7. Section 22(c)(ix) of Subdivision Ordinance 2638 requires that the City Limits and ETJ be shown on the plat. The lines should be clearly shown on the sheets.

RESPONSE: Labeling has been improved.

8. On Sheets 4 and 5 the tie ins to existing waterlines and wastewater lines should be clearly shown/labeled.

RESPONSE: Labled.

9. On sheet 4 there is a label for the waterline that appears to be pointing to a wastewater line.

RESPONSE: Leader has been correct.

10. On Sheet 5 it is unclear which wastewater lines are proposed and which are existing (wastewater lines shown along Old Hwy 20).

RESPONSE: The wastewater lines along Old Hwy 20 are existing and linetype has been shaded.

11. Section 22(c)(2)(vii) of Subdivision Ordinance 2638 requires that locations and sizes of all existing utilities be shown on the preliminary plat.

RESPONSE: Sizes and locations are labeled.

12. On Sheet 6 the proposed drainage areas should be clearly shown. No calculations were provided for the drainage areas.

RESPONSE: Table did not plot for some reason. This has been corrected.

13. Section 22(c)(3)(i) of Subdivision Ordinance 2638 requires the location, size and description of any proposed drainage appurtenances, including storm sewers, be shown on the preliminary plat.

RESPONSE: Preliminary storm sewer sizes have been added.

14. Section 22(c)(3)(ii) of Subdivision Ordinance 2638 requires a copy of the complete application for FEMA floodplain map amendment or request be provided. It is noted that a LOMR for the project has been approved. A copy of the approval for the LOMR should be provided.

RESPONSE: Copy has been uploaded.

15. Section 22(c)(3)(iii) of Subdivision Ordinance 2638 requires the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, open spaces, blocks, lots, reservations, easements and rights of way be shown.

RESPONSE: Easement dimensions have been labeled.

16. Per Section 22(c)(3)(vii) of Subdivision Ordinance 2638, the area of each non-rectangular lot should be provided.

RESPONSE: Lot areas have been shown.

If you have any questions or comments, please contact me at 512-431-9600.

Sincerely

Matthew Mitchell, P.E.

MATTHEW MITCHELL

83335

CENSE

CONSTRUCTOR



Jay Engineering Company, Inc. P.0. Box 1220 Leander, Texas 78646-1220

Tel. (512) 259-3882 Fax. (512) 259-8016

TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Tuesday, May 16, 2017

Matt Mitchell ALM Engineering, Inc. 1705 S Capital of Tx Hwy, Ste 150 Austin TX 78746 almeng@sbcglobal.net

Permit Number 2017-P-1043 Job Address: , Manor 78653

Dear Matt Mitchell,

The subsequent submittal of the Village at Manor Commons Preliminary submitted by ALM Engineering, Inc. and received on July 17, 2017, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

Engineer Review

The following comments have been provided by Pauline Gray, P.E.. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@jaeco.net.

- 1. The Concept Plan for The Village at Manor Commons has not been approved. The Preliminary Plat cannot be approved until the Concept Plan is approved per Section 22(a) of Subdivision Ordinance 263B.
- 2. Section 22(c)(1)(v) of Subdivision Ordinance 263B requires that mailing labels be provided for property owner's within 300 feet of the subdivision boundary.
- 3. On Sheet 1 the linear footage of new streets is shown on the plan, but the only street listed is Ring Road.
- 4. There was no submittal date listed on Sheet 1.
- 5. Due to the scale of the drawing, the different linetypes are hard to distinguish from one another. Per Section 22 (b) of Subdivision Ordinance 263B the scale of the drawings should be 1" = 100'.
- 6. Section 22(c)(2)(vi) of Subdivision Ordinance 263B requires topography be shown on the plans. The topography is hard to read.
- 7. Section 22(c)(ix) of Subdivision Ordinance 263B requires that the City Limits and ETJ be shown on the plat. The lines should be clearly shown on the sheets.
- 8. On Sheets 4 and 5 the tie ins to existing waterlines and wastewater lines should be clearly shown/labeled.
- 9. On sheet 4 there is a label for the waterline that appears to be pointing to a wastewater line.
- 10. On Sheet 5 it is unclear which wastewater lines are proposed and which are existing (wastewater lines shown along Old Hwy 20).
- 11. Section 22(c)(2)(vii) of Subdivision Ordinance 263B requires that locations and sizes of all existing utilities beshown on the preliminary plat.
- 12. On Sheet 6 the proposed drainage areas should be clearly shown. No calculations were provided for the

5/16/2017 9:52:59 AM Village at Manor Commons Preliminary 2017-P-1043 Page 2

drainage areas.

- 13. Section 22(c)(3)(i) of Subdivision Ordinance 263B requires the location, size and description of any proposed drainage appurtenances, including storm sewers, be shown on the preliminary plat.
- 14. Section 22(c)(3)(ii) of Subdivision Ordinance 263B requires a copy of the complete application for FEMA floodplain map amendment or request be provided. It is noted that a LOMR for the project has been approved. A copy of the approval for the LOMR should be provided.
- 15. Section 22(c)(3)(iii) of Subdivision Ordinance 263B requires the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, open spaces, blocks, lots, reservations, easements and rights of way be shown. Provide right of way widths for all proposed streets.
- 16. Per Section 22(c)(3)(vii) of Subdivision Ordinance 263B, the area of each non-rectangular lot should be provided. Verify that the areas of all non-rectangular lots have been labeled.
- 17. Table 5 (Manor Commons Buildout Net New External Vehicle Trips) should be removed from Sheet 1.
- 18. On Sheet 6 there are several locations where proposed storm sewer lines run along the back and sides of Lots. Storm sewer lines should be run in the streets, not along the backs and sides of lots.
- 19. There are several lots labeled access lots on the preliminary plan. Clarification should be provided as to what the lots will be used for.
- 20. Blocks should be clearly labeled in order to verify that the minimum and maximum block lengths (per Subdivision Ordinance 263B) are met.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (512) 259-3882 ex. 307, or by e-mail at pgray@jaeco.net.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

Pauline Gray, P.E. Staff Engineer

Jay Engineering Company, Inc.

Pauline M Gray

June 15, 2017

RE:

COMMENT RESPONSE #2 Permit Number 2017-P-1043 Job Address: , Manor, TX. 78653

To Whom it May Concern,

In response to your comments dated May 16, 2017 please see the following.

Engineer Review

The review of the submittal package has resulted in the following comments.

- The Concept Plan for The Village at Manor Commons has not been approved. The Preliminary Plat cannot be approved until the Concept Plan is approved per Section 22(a) of Subdivision Ordinance 263B.
 RESPONSE: The Concept was approved on 6-15-2017
- 15. Section 22(c)(3)(iii) of Subdivision Ordinance 263B requires the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, open spaces, blocks, lots, reservations, easements and rights of way be shown. Provide right of way widths for all proposed streets.

RESPONSE: ROW widths are shown on all streets.

16. Per Section 22(c)(3)(vii) of Subdivision Ordinance 263B, the area of each non-rectangular lot should be provided.

Verify that the areas of all non-rectangular lots have been labeled.

RESONSE: All non-rectangular lots have been labeled to show their area.

- 17. Table 5 (Manor Commons Buildout Net New External Vehicle Trips) should be removed from Sheet 1. RESPONSE: Table has been removed.
- 18. On Sheet 6 there are several locations where proposed storm sewer lines run along the back and sides of Lots. Storm sewer lines should be run in the streets, not along the backs and sides of lots.
- RESPONSE: Storm sewers have been removed from backs of lots. In compliance with discussions with Frank Phelan, P.E. and Tom Bolt easements can be allowed on sides of lots. It has been requested that each 15' easement be placed solely on one lot and a 10' access gate will be required at the front and rear fence on these lots centered over the storm sewer. See note 11 on cover.
- 19. There are several lots labeled access lots on the preliminary plan. Clarification should be provided as to what the lots will be used for.
- RESPONSE: Lots have been labeled. Two are for subdivision entry signs and landscaping. There are several lots for sidewalks at mid-block and there are several drainage lots. All have been labeled on the cover and page 2.
- 20. Blocks should be clearly labeled in order to verify that the minimum and maximum block lengths (per Subdivision Ordinance 263B) are met.

RESPONSE: Dimensions have been added to page 2 to show total block length in compliance with ordinance requirements.

If you have any questions or comments, please contact me at 512-431-9600.

Sincerely

Matthew Mitchell, P.E.

6-15-2017

MATTHEW MITCHE



TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Thursday, July 06, 2017

Matt Mitchell ALM Engineering, Inc. 1705 S Capital of Tx Hwy, Ste 150 Austin TX 78746 almeng@sbcglobal.net

Permit Number 2017-P-1043 Job Address: , Manor 78653

Dear Matt Mitchell,

The subsequent submittal of the Village at Manor Commons Preliminary submitted by ALM Engineering, Inc. and received on July 17, 2017, have been reviewed for compliance with the City of Manor Subdivision Ordinance 263B. We can offer the following comments based upon our review (satisfied comments stricken, new or outstanding comments in bold):

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Engineer Review

The following comments have been provided by Pauline Gray, P.E.. Should you have any questions or require additional information regarding any of these comments, please contact Pauline Gray, P.E. by telephone at (512) 259-3882 or by email at pgray@jaeco.net.

- 1. The Concept Plan for The Village at Manor Commons has not been approved. The Preliminary Plat cannot be approved until the Concept Plan is approved per Section 22(a) of Subdivision Ordinance 263B.
- 2. Section 22(c)(1)(v) of Subdivision Ordinance 263B requires that mailing labels be provided for property owner's within 300 feet of the subdivision boundary.
- 3. On Sheet 1 the linear footage of new streets is shown on the plan, but the only street listed is Ring Road.
- 4. There was no submittal date listed on Sheet 1.
- 5. Due to the scale of the drawing, the different linetypes are hard to distinguish from one another. Per Section 22 (b) of Subdivision Ordinance 263B the scale of the drawings should be 1" = 100'.
- 6. Section 22(c)(2)(vi) of Subdivision Ordinance 263B requires topography be shown on the plans. The topography is hard to read.
- 7. Section 22(c)(ix) of Subdivision Ordinance 263B requires that the City Limits and ETJ be shown on the plat. The lines should be clearly shown on the sheets.
- 8. On Sheets 4 and 5 the tie ins to existing waterlines and wastewater lines should be clearly shown/labeled.
- 9. On sheet 4 there is a label for the waterline that appears to be pointing to a wastewater line.
- 10. On Sheet 5 it is unclear which wastewater lines are proposed and which are existing (wastewater lines shown along Old Hwy 20).
- 11. Section 22(c)(2)(vii) of Subdivision Ordinance 263B requires that locations and sizes of all existing utilities beshown on the preliminary plat.
- 12. On Sheet 6 the proposed drainage areas should be clearly shown. No calculations were provided for the drainage areas.
- 13. Section 22(c)(3)(i) of Subdivision Ordinance 263B requires the location, size and description of any proposed drainage appurtenances, including storm sewers, be shown on the preliminary plat.
- 14. Section 22(c)(3)(ii) of Subdivision Ordinance 263B requires a copy of the complete application for FEMA floodplain map amendment or request be provided. It is noted that a LOMR for the project has been approved. A copy of the approval for the LOMR should be provided.
- 15. Section 22(c)(3)(iii) of Subdivision Ordinance 263B requires the locations, dimensions, names and descriptions of all proposed streets, alleys, parks, open spaces, blocks, lots, reservations, easements and rights of way be shown. Provide right of way widths for all proposed streets.

- 16. Per Section 22(c)(3)(vii) of Subdivision Ordinance 263B, the area of each non-rectangular lot should be provided. Verify that the areas of all non-rectangular lots have been labeled.
- 17. Table 5 (Manor Commons Buildout Net New External Vehicle Trips) should be removed from Sheet 1.
- 18. On Sheet 6 there are several locations where proposed storm sewer lines run along the back and sides of Lots. Storm sewer lines should be run in the streets, not along the backs and sides of lots.
- 19. There are several lots labeled access lots on the preliminary plan. Clarification should be provided as to what the lots will be used for. The access lots for sidewalks will not be allowed. The adjacent lots should be made larger and the proposed access for sidewalks should be placed in an easement solely located on one of the lots.
- 20. Blocks should be clearly labeled in order to verify that the minimum and maximum block lengths (per Subdivision Ordinance 263B) are met.
- 21. Lot 27 on Block F has an extra line located in the middle of it.
- 22. Street intersections should be at right angles.
- 23. Penguin is spelled incorrectly.
- 24. Lot 31 Block H is labeled as a drainage access lot. This lot will not be allowed. The lot should be combined with adjacent lots and an access easement should be placed solely on one of the lots. Also, clarification should be made as to what this access is proposed for.
- 25. A temporary fire turn around should be provided at the intersection of Ring Road and Skimmer Run.
- 26. Ring Road should be stubbed out all the way to the intersection with Skimmer Run.
- 27. Waterlines should be stubbed out to adjacent properties to the north of the development.

Please revise the project plans to address the comments noted above. Following revision, please upload one full set of the revised drawings in PDF format. To access your project online, please go to www.mygovernmentonline.org and use the online portal to upload your drawings in PDF format.

Should you have questions regarding specific comments, please contact the staff member referenced under the section in which the comment occurs. Should you have questions or require additional information regarding the plan review process itself, please feel free to contact me directly. I can be reached by telephone at (512) 259-3882 ex. 307, or by e-mail at pgray@jaeco.net.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete, or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy, and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance.

Thank you,

Pauline Gray, P.E. Staff Engineer

Vauline M Lay

Jay Engineering Company, Inc.

July 17, 2017

RE:

COMMENT RESPONSE #3 Permit Number 2017-P-1043 Job Address: , Manor, TX. 78653

To Whom it May Concern,

In response to your comments dated July 6, 2017 please see the following.

19. There are several lots labeled access lots on the preliminary plan. The adjacent lots should be made larger and the proposed access for sidewalks should be placed in an easement solely located on one of the lots.

RESPONSE: The access lots have been removed and access easements have been added to the expanded lots.

21. Lot 27 on Block F has an extra line located in the middle of it.

RESPONSE: The extra line has been removed.

22. Street intersections should be at right angles.

RESPONSE: All intersections are at right angles.

23. Penguin is spelled incorrectly.

REPONSE: The spelling has been corrected.

24. Lot 31 Block H is labeled as a drainage access lot. This lot will not be allowed. The lot should be combined with adjacent lots and an access easement should be placed solely on one of the lots. Also, clarification should be made as to what this access is proposed for.

RESPONSE: Lot 31, Block H is a large drainage lot that contains the FEMA Flood Plain area on the north side. This 25 ft strip between the lots just provided an extra maintenance point for the lot.

25. A temporary fire turn around should be provided at the intersection of Ring Road and Skimmer Run.

RESPONSE: Tee is shown with note added:

80 FT TEE FIRE TRUCK TURN AROUND TO BE PROVIDED IF SKIMMER RUN IS CONSTRUCTED BEFORE RING ROAD TO THIS INTERSECTION

26. Ring Road should be stubbed out all the way to the intersection with Skimmer Run.

RESPONSE: Ring Road is being constructed with the Commercial Development and construction plans will be submitted this week for the extension of Ring Road. Skimmer will extend to Ring Road with the 1st phase.

27. Waterlines should be stubbed out to adjacent properties to the north of the development.

RESPONSE: The water main at the end of Emu Lane will be extended to the north property line

If you have any questions or comments, please contact me at 512-431-9600.

Sincerely

Matthew Mitchell, P.E.

MATTHEW MITCHELL

8 83335

CENSE

AND ANAL ENGINEERS

7-17-2017



TEXAS REGISTERED ENGINEERING FIRM F-4780

Date: Monday, July 17, 2017

Matt Mitchell
ALM Engineering, Inc.
1705 S Capital of Tx Hwy, Ste 150
Austin TX 78746
almeng@sbcglobal.net

Permit Number 2017-P-1043 Job Address: , Manor 78653

Dear Matt Mitchell,

We have conducted a review of the preliminary plan for the above-referenced project, submitted by Matt Mitchell and received by our office on July 17, 2017, for conformance with the City of Manor Subdivision Ordiance 263B. The Plans appear to be in general compliance with City Ordinance requirements and we therefore take no exception to their approval as presented.

Please submit a hard copy of the cover sheet to Scott Dunlop at the City of Manor for signatures. A copy of the signed cover sheet will be uploaded under project files on the my permit now website.

Review of this submittal does not constitute verification that all data, information and calculations supplied by the applicant are accurate, complete or adequate for the intended purpose. The engineer of record is solely responsible for the completeness, accuracy and adequacy of his/her submittal, whether or not City Engineers review the application for Ordinance compliance. Please call if you have any questions or need additional information.

Sincerely,

Pauline Gray, P.E. Staff Engineer

Vauline M Gray

Jay Engineering Company, Inc.

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AGENDA ITEM SUMMARY FORM	
PROPOSED MEETING DATE: August 9 2017	
PREPARED BY: Scott Dunlop	
DEPARTMENT: Development Services	
AGENDA ITEM DESCRIPTION:	=
Consideration, discussion, and possible action on a setback waiver for Lot 1 and West ½ Lot 2 Block 61 Town of Manor, locally known as 101 E. Wheeler Street, to allow for a 10-foot rear setback. Owner: Germaine Swenson. Applicant: Germaine Swenson.	
	_
BACKGROUND/SUMMARY:	
This property is the historic Chamberlain house on the corner of Lexington and Wheeler Street. The applicant would like to construct a detached garage in the future and requires a reduction in the rear setback to place the garage over 10 feet from the house as required by fire code. There is a 20 ft alley easement between the subject property and the neighboring property.	
PRESENTATION: □YES □NO ATTACHMENTS: □YES (IF YES, LIST IN ORDER TO BE PRESENTED) □NO Survey	
STAFF RECOMMENDATION:	_
It is City staff's recommendation, that the setback waiver reducing the rear setback to 10 feet for Lot 1 and West 1/2 of Lot 2, Block 61 be approved.	
PLANNING & ZONING COMMISSION: □RECOMMENDED APPROVAL □DISAPPROVAL □NONE	

