



**MANOR PLANNING & ZONING  
COMMISSION MEETING  
MINUTES  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
JANUARY 11, 2017 · 6:30 P.M.**

**COMMISSIONERS**

**PRESENT:**

- PLACE 2: Deja Hill**
- PLACE 3: Raul Hernandez**
- PLACE 6: Keith Miller**
- PLACE 7: Bill Myers, Vice-Chair**

**ABSENT:**

- PLACE 1: Vacant**
- PLACE 4: Charles Russell, Jr.**
- PLACE 5: Lian Stutsman**

**CITY STAFF PRESENT:**

- Scott Dunlop, Planning Coordinator**
- Frank Phelan, City Engineer**
- Pauline Gray, City Engineer**

**CALL TO ORDER AND ANNOUNCE QUORUM PRESENT**

Vice-Chair Myers announced a quorum and called the meeting to order at 6:34 PM.

**PUBLIC COMMENTS**

There were no public comments.

**PRESENTATION**

1. Presentation by Frank Phelan of Jay Engineering on updating Manor’s Capital Improvement Program.

**City Engineer Frank Phelan outlined the role and responsibilities of the Planning Commission as the Community Impact Fee Advisory Committee. The Commission agreed to hold the CIF meeting directly following regularly scheduled Planning Commission meetings.**

**REGULAR AGENDA**

2. Consideration, discussion, and possible action to appoint a Chairperson for the Manor Planning and Zoning Commission

**A motion to appoint Vice-Chair Myers to serve as the Chairperson was made by Commissioner Hernandez, Seconded by Commissioner Miller. The motion carried by the following vote:**

**Vote: 4 For – 0 Against**

3. Consideration, discussion, and possible action to approve the minutes for the December 14, 2016 Planning & Zoning Commission meeting.

**A motion to approve the December 14, 2016 minutes was made by Commissioner Hernandez, Seconded by Commissioner Hill. The motion carried by the following vote:**

**Vote: 4 For – 0 Against**

4. Consideration, discussion, and possible action to approve a Preliminary Plat for Stonewater North Revised Phases 1 – 3, Two hundred thirty-one (231) single family lots on 69 acres more or less, located on FM 973 and Tower Rd. Manor, TX. Agent: Doucet and Associates. Owner: Continental Homes of Texas.

**A motion to postpone until the February 8<sup>th</sup> meeting was made by Commissioner Hernandez, Seconded by Commissioner Miller. The motion carried by the following vote:**

**Vote: 4 For – 0 Against**

5. Consideration, discussion, and possible action on Preliminary Plat for Shadowglen phases 17, 18, 21A, 21B, 24A, and 24B, four hundred and thirty-two (432) single family lots on 123 acres more or less, located at Shadowglen Blvd and Shadowglen Trace. Agent: Bury, Inc. Owner: SG Land Holdings.

**A motion to postpone until the February 8, 2017 meeting was made by Commissioner Hernandez, Seconded by Commissioner Miller. The motion carried by the following vote:**

**Vote: 4 For – 0 Against**

6. Consideration, discussion, and possible action upon a Preliminary Plan for Las Entradas – Gregg Manor Road, 1 lot on 2.65 acres more or less, located near US Hwy 290 and Gregg Manor Road.

**A motion to approve was made by Commissioner Hill, Seconded by Commissioner Miller. The motion carried by the following vote:**

**Vote: 4 For – 0 Against**

#### **ADJOURNMENT**

**A motion to adjourn was made by Commissioner Hernandez, Seconded by Commissioner Hill. The motion carried by the following vote:**

**Vote: 4 For – 0 Against**

**Meeting was adjourned at 6:58 P.M.**

**Respectfully submitted,**

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**Scott Dunlop, Planning Coordinator**