



**CITY COUNCIL  
REGULAR MEETING MINUTES  
MAY 17, 2017**

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A regular meeting of the Manor City Council was held on Wednesday, May 17, 2017, in the Manor City Hall City Council Chambers, located at 105 E. Eggleston Street, Manor, Texas.

**COUNCIL MEMBERS**

**PRESENT:**

Rita Jonse, Mayor  
Gene Kruppa, Council Member Place 1  
Maria Amezcua, Council Member Place 2  
Anne Weir, Council Member Place 3  
Zindia Pierson, Council Member Place 4  
Rebecca Davies, Council Member Place 5  
Ryan Stone, Council Member Place 6

**CITY STAFF**

**PRESENT:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Scott Dunlop, Planning Coordinator  
Mike Tuley, Public Works Director  
Ryan Phipps, Chief of Police  
Denver Collins, Captain  
Lydia Collins, Finance Director  
Sarah Friberg, Court Clerk  
Frank Phelan, City Engineer

**CALL REGULAR SESSION TO ORDER**

Mayor Rita Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

At the request of Mayor Jonse, Ms. Vicki McFarland led the Pledge of Allegiance.

**PRESENTATIONS**

1. Proclaim June 2, 2017 as "Reading on the Go Day" in the City of Manor.

Mayor Jonse read the proclamation and presented it to Manor Independent School District's Superintendent Dr. Royce Avery. Dr. Avery thanked Council and gave an overview of the project.

**PUBLIC COMMENTS**

Ms. Vicki McFarland expressed appreciation for City of Manor's contribution to the Heritage Festival.

**CONSENT AGENDA**

A motion to approve the consent agenda was made by Council Member Stone, seconded by Council Member Amezcua. The motion carried by the following vote:

**Vote: 7 For – 0 Against**

2. Consideration, discussion, and possible action to approve the minutes for the May 3, 2017 City Council Regular Meeting.

**The item was approved under consent agenda.**

3. Consideration, discussion, and possible action on acceptance of the April, 2017 Departmental Reports:
  - Development Services – Scott Dunlop
  - Police – Chief Ryan Phipps
  - Municipal Court – Sarah Friberg
  - Public Works – Mike Tuley

**The item was approved under consent agenda.**

4. Consideration, discussion, and possible action on acceptance of the unaudited April, 2017 Monthly Financial Report.

**The item was approved under consent agenda.**

5. Consideration, discussion, and possible action on a second reading of an ordinance rezoning 1.68 acres out of the Greenbury Gates Survey Number 63, Abstract 315 and Calvin Barker Survey 38, Abstract 58, Travis County, located at 12920 Old Hwy 20 from Interim Agricultural (A) to Neighborhood Business (NB). **Owner:** Doreid Awad, Dessau Road LLC. **Applicant:** Diane Bernal, Professional StuCivil Engineers, Inc.

**The item was approved under consent agenda.**

#### **PUBLIC HEARING**

6. Conduct a public hearing regarding the creation of a Public Improvement District – EntradaGlen.

**A motion to recess the public hearing regarding the creation of a Public Improvement District – EntradaGlen until June 21, 2017 was made by Council Member Davies, seconded by Council Member Amezcua. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

#### **REGULAR AGENDA**

7. Consideration, discussion, and possible action on the creation of a Public Improvement District – EntradaGlen.

**A motion to postpone the creation of the EntradaGlen Public Improvement District until June 21, 2017 was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

8. Consideration, discussion, and possible action on acceptance of the Annual Audit of the Basic Financial Statements of the City of Manor, Texas for the year ended September 30, 2016.

**Mr. Dan Shaner with Atchley & Associates gave an overview of the process of the audit and presented the final Annual Financial Report and Independent Auditor's Report, which is attached.**

**A motion to accept the Annual Audit of the Basic Financial Statements for the year ended September 30, 2016 was made by Council Member Davies, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

9. Consideration, discussion, and possible action on an ordinance adopting an amended annual budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

**City Manager Tom Bolt presented the amended budget Council, which is attached.**

**A motion to approve an ordinance adopting an amended annual budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 was made by Council Member Kruppa, seconded by Council Member Stone. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

10. Consideration, discussion, and possible action to adopt a Resolution setting a public hearing date on July 5th, 2017 on the LUAs (Land Use Assumptions) and proposed CIPs (Capital Improvement Projects) provided by the 2016 Community Impact Fee Advisory Committee.

**City Engineer Pauline Gray with Jay Engineering presented findings to Council, which is attached.**

**A motion to adopt a resolution as presented was made by Council Member Stone, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

11. Consideration, discussion, and possible action on a Concept Plan for Manor Commons East, twenty-two (22) lots on 73.3 acres more or less, located at the SE corner of US Hwy 290 and FM 973, Manor, TX. **Owner:** Barth Timmermann, Greenview Development Greenbury, LP. **Applicant:** Matt Mitchell, ALM Engineering

**A motion to approve the Manor Commons East concept plan as presented was made by Council Member Weir, seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

12. Consideration, discussion and possible action on a Conditional Use Permit for Lot 1 Shadowglen Commercial Lots Subdivision, locally known as 14001 Shadowglen Blvd to allow for a Game Room. **Owner:** HFS Brothers Investments LLC. **Applicant:** Tony Welch, Beer:30

**A motion to postpone until June 21, 2017 was made by Council Member Weir. The motion died for the lack of a second.**

**A motion to postpone until June 21, 2017 was made by Council Member Davies, seconded by Council Member Amezcua. The motion carried by the following vote:**

**Vote: 7 For – 0 Against**

**ADJOURNMENT**

**A motion to Adjourn made by Council Member Kruppa. Seconded by Council Member Pierson. The motion carried by the following vote:**

**Vote 7 For – 0 Against.**

**Meeting was adjourned at 7:51 P.M.**

**APPROVE:**

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Rita G. Jonse  
Mayor

**ATTEST:**

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Frances M. Aguilar, TRMC, CMC  
City Secretary