



RITA G. JONSE, MAYOR  
GENE KRUPPA, MAYOR PRO-TEM, PLACE 1  
MARIA AMEZCUA, PLACE 2  
ANNE WEIR, PLACE 3  
ZINDIA PIERSON, PLACE 4  
REBECCA DAVIES, PLACE 5  
VACANT, PLACE 6

## **CITY COUNCIL AND PLANNING & ZONING COMMISSION JOINT WORKSHOP MEETING AGENDA**

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WEDNESDAY, AUGUST 2, 2017

6:30 P.M.

CITY COUNCIL CHAMBERS, 105 E. EGGLESTON ST.

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The City Council of the City of Manor and the Planning & Zoning Commission will hold a joint workshop meeting to discuss the following workshop session:

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please register on the speaker sign-in sheet at least five-minutes prior to the scheduled meeting time. NO ACTION MAY BE TAKEN BY THE CITY COUNCIL DURING PUBLIC COMMENTS.

**WORKSHOP SESSION**

- |  |                              |
|--|------------------------------|
| 1. Presentation and discussion on a Development Agreement to include a PID, TIRZ, financing for a Wastewater Package Treatment Plant, Community Public Pool (All Manor Residents), Planned Unit Development (PUD) which will establish property development regulations including lot size reductions. | Thomas Bolt,<br>City Manager |
| 2. Presentation and discussion on amendments to the Shadowglen Phase 3 Development Agreement.  | Thomas Bolt,<br>City Manager |

**CONSENT AGENDA**

The following Items will be enacted by one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

- |  |                                    |
|--|------------------------------------|
| 3. Consideration, discussion, and possible action to approve the City Council Minutes: <ul style="list-style-type: none"><li>• June 21, 2017, Regular Meeting</li><li>• July 19, 2017, Regular Meeting</li></ul> | Lluvia Tijerina,<br>City Secretary |
|--|------------------------------------|

## PUBLIC HEARING

- |  |                              |
|--|------------------------------|
| 4. Conduct a public hearing regarding the creation of a Public Improvement District – EntradaGlen. | Thomas Bolt,<br>City Manager |
|--|------------------------------|

## REGULAR AGENDA

- |  |                                    |
|--|------------------------------------|
| 5. Consideration, discussion, and possible action on the creation of a Public Improvement District – EntradaGlen.                        | Thomas Bolt,<br>City Manager       |
| 6. Consideration, discussion, and possible action to approve a resolution calling the November 7, 2017 General Election.                 | Lluvia Tijerina,<br>City Secretary |
| 7. Consideration, discussion, and possible action of the FY 2017-2018 Proposed Annual Budget and Tax Rate.                               | Thomas Bolt,<br>City Manager       |
| 8. Consideration, discussion, and possible action on professional services for the City of Manor Cemetery.                               | Thomas Bolt,<br>City Manager       |
| 9. Consideration, discussion, and possible action to accept the resignation of Council Member, Place 6 Ryan Stone and declare a vacancy. | Thomas Bolt,<br>City Manager       |

## EXECUTIVE SESSION

The City Council will now convene into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

*Section 551.074 Personnel Matters – Appointment of a Person to Fill Council Member, Place 6 vacancy for the Remainder of the Unexpired Term Until the Election of a Person to Serve.*

## OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action on item(s) discussed during Closed Executive Session.

- |   |                              |
|---|------------------------------|
| 10. Take action as deemed appropriate in the City Council's discretion regarding the City Council, Place 6 vacancy. | Thomas Bolt,<br>City Manager |
|---|------------------------------|

## ADJOURNMENT

In addition to any executive session already listed above, the City Council for the City of Manor reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code for the following purposes:

§551.071 Consultation with Attorney  
§551.072 Deliberations regarding Real Property  
§551.073 Deliberations regarding Gifts and Donations  
§551.074 Personnel Matters  
§551.076 Deliberations regarding Security Devices  
§551.087 Deliberations regarding Economic Development Negotiations

**POSTING CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of the Manor City Council was posted on this 28<sup>th</sup> day of July, 2017 by 5:00 P.M., as required by law in accordance with Section 551.043 of the Texas Government Code and remained posted for at least two hours after said meeting was convened.

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**Lluvia Tijerina**  
**City Secretary**

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:**

***The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail [ltijerina@cityofmanor.org](mailto:ltijerina@cityofmanor.org).***

I certify that this public notice was removed from the bulletin board at the Manor City Hall on:

\_\_\_\_\_, 2017 at \_\_\_\_\_ am/pm by \_\_\_\_\_.

City Secretary's Office  
City of Manor, Texas



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Thomas Bolt, Director

**DEPARTMENT:** Development Services

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**AGENDA ITEM DESCRIPTION:**

Presentation and discussion on a Development Agreement to include a PID, TIRZ, financing for a Wastewater Package Treatment Plant, Community Public Pool (All Manor Residents ), Planned Unit Development (PUD) which will establish property development regulations including lot size reductions.

**BACKGROUND/SUMMARY:**

See Attached

**PRESENTATION:** ☒ YES ☐ NO

**ATTACHMENTS:** ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

Sky Village Plan

**STAFF RECOMMENDATION:**

See Attached

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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**BACKGROUND/SUMMARY: Sky Village**

**PRESENTATION:**

The original **Sky Village** Development Agreement (Agreement) generally speaking provided for annexation and subsequent residential development off Bois D' Arc Rd. in Manor, Texas. My recollection is that the original development proposed 700 single family homes +/- . The agreement allowed residential development on 50' wide lots 6000 square feet and the minimum floor area required at the time of 1200 square feet habitable. Also included in the Agreement were amenities for community use. The community amenities included park land with a pool with specific size requirements for all Manor residents. The original agreement was extended when dates for completion of some portions of the development were expiring. Also, contemplated in the agreement was the anticipation of wastewater collection needs. This Agreement along with another in the area supported the purchase of property for a regional Wastewater Facility. My recollection too is that there were some temporary solutions to address the need.

The agreement was extended at the request of a Bank having received this property in foreclosure.

**Kimbro Estates:** The original Agreement for Kimbro Estates included annexation and single family residential development on lot widths of 50 feet. The original Kimbro Agreement included provisions for wastewater collection. There may have been a proposed reduction in some lots sizes as Flood Plain boundaries were expanded. However, no agreement was approved. At that time Sky Village became dormant. There were several discussions over many years regarding advancement of the Kimbro development and wastewater needs. Most recent conversations included specific conditions to address construction of a Wastewater Package Plant to serve the anticipated 400 homes to be built in Kimbro Estates. The sizing of the plant would allow for some future needs. This plan would be an initial step in moving forward to construct the regional facility.

**NOTE: With the original Development Agreements a land use plan was included. Typically the request would be for R-2 zoning with waivers. This allowed for 6000 square foot lots typically. Approvals would become part of land use plan. Today we separate the Land Use and require a Zoning Designation approved separately from the Development Agreement. These items can be approved simultaneously. A land use plan proposed which varies from standard designations must seek a Planned Unit Development (PUD) designation. Generally speaking a PUD should offer a development that is better than what could be constructed under standard designations. Better can mean upgraded community amenities, more parkland or contributions to infrastructure. If a PUD does not demonstrate a better development than ordinary district regulations provide, ordinary district zoning should be applied. Better is subjective. Better should be a stand out features. THIS PHILOSOPHY SHOULD APPLY TO ALL LAND USE PLANS OR PUDS ANYWHERE IN THE CITY.**

**Amended Sky Village:**

Sky Village South attempts to incorporate the land use plan originally intended with Sky Village. For this reason council has approved zoning of R-2 with waivers. This land use is consistent with an adjacent subdivision having access to this area and more than likely will be built out by the same home builder.

Also proposed is incorporate this amendment into a larger amendment that will include the balance of the original Sky Village, Kimbro Estates and other tracts added to the ultimate plan. Anticipating the incorporation of Sky Village into the larger Sky Village, staff has requested a pro rata share contribution per lot to accommodate the pool to be constructed at a later time the amount to be collected in this section is approximately \$237,600.00. There are also a contributions of pro rata shares to construct the Wastewater Package Plant amounting to approximately 1/3 of the Package Plant cost. This Amended Section will also be included in PID and TIRZ considerations for the entire Sky Village.

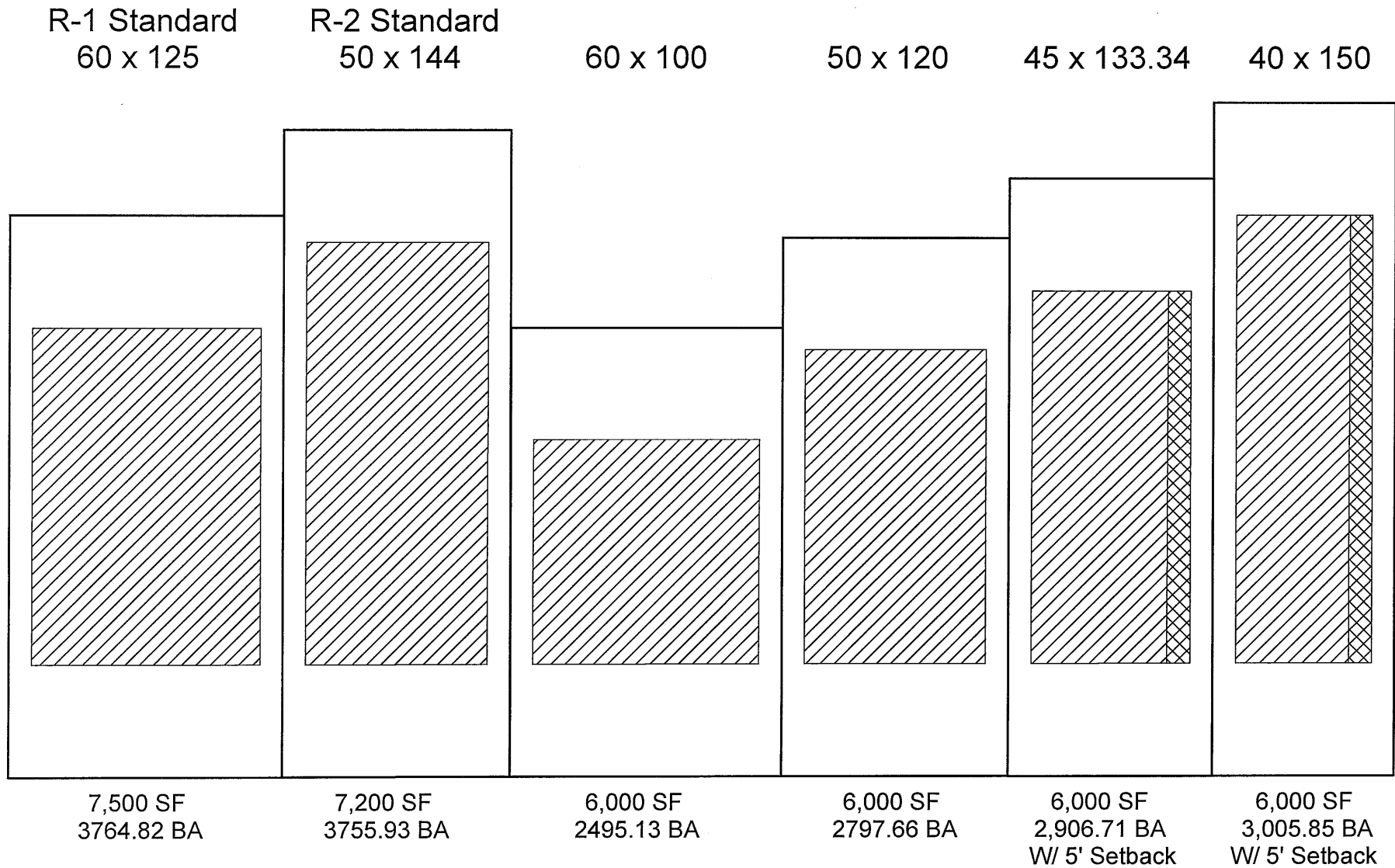
OVERALL SKY VILLAGE (original Sky Village, Sky village south, Kimbro Estates, Nagle Tract(s) and Champion Tract(s))

The larger **Sky Village** envelopes Sky Village South, the balance of the original Sky Village and Kimbo Estates. The Nagle tracts and Champion property were not a part of any previous development agreements. The entire Sky Village described above includes plans for a PID and TIRZ to finance development and the Wastewater Package Plant. The Community Pool is also included in the agreement. The developer is planning smaller lots in sections other than Sky Village South. The lot sizing presented includes 40' and 45' wide lots. Staff has consistently not supported in our conversations anything less than a 50' wide lot. Attached is a diagram of lots meeting current regulations, lots with 6000 square feet with varying front width dimensions.

**STAFF COMMENTS:**

# R-1 & R-2 Lots Compared to 6,000 SF Lots

*25' Front & Rear Setback and 5' Side Setbacks*



SF = Square Feet  
BA = Buildable Area

*Our maximum building coverage is 40%. A 6,000 SF lot can have 2,400 SF of coverage (main building; excluded driveway, walkways, uncovered patios)*

2484.72 BA  
W/ 10' Setback

2503.24 BA  
W/ 10' Setback



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Thomas Bolt, Director

**DEPARTMENT:** Development Services

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**AGENDA ITEM DESCRIPTION:**

Presentation and discussion on amendments to the Shadowglen Phase 3 Development Agreement.

**BACKGROUND/SUMMARY:**

The developer was unable to make a presentation at this time. They will make a presentation at City Council in September.

**PRESENTATION:** ☒ YES ☐ NO

**ATTACHMENTS:** ☐ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council take no action.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Lluvia Tijerina

**DEPARTMENT:** Administration / City Secretary

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action to approve the City Council Minutes:

**BACKGROUND/SUMMARY:**

- June 21, 2017, Regular Meeting
- July 19, 2017, Regular Meeting

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

Minutes for June 21, 2017, Regular Meeting

Minutes for July 19, 2017, Regular Meeting

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council approve the City Council Minutes for the June 21, 2017, Regular Meeting; and July 19, 2017, Regular Meeting.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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**CITY COUNCIL  
REGULAR SESSION MINUTES  
JUNE 21, 2017**

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**Present:**

Rita Jonse, Mayor

**Council Members:**

Gene Kruppa, Mayor Pro Tem, Place 1  
Maria Amezcua, Place 2  
Anne R. Weir, Place 3 (Absent)  
Zindia Pierson, Place 4  
Rebecca Davies, Place 5  
Ryan Stone, Place 6

**City Staff:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Scott Dunlop, Planning Coordinator  
Frank Phelan, City Engineer  
Mike Tuley, Public Works Director  
Ryan Phipps, Chief of Police  
Denver Collins, Captain  
Lydia Collins, Director of Finance  
Sarah Friberg, Court Clerk

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Rita Jonse at 7:00 p.m. on Wednesday, June 21, 2017, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

**PLEDGE OF ALLEGIANCE**

At the request of Mayor Rita Jonse, Ryan Phipps, Chief of Police led the Pledge of Allegiance.

**PUBLIC COMMENTS**

No one appeared to speak at this time.

## **CONSENT AGENDA**

1. **Consideration, discussion, and possible action to approve the minutes for the June 7, 2017 City Council Regular Meeting.**
2. **Consideration, discussion, and possible action on acceptance of the May, 2017 Departmental Reports:**
  - **Development Services – Scott Dunlop**
  - **Police – Chief Ryan Phipps**
  - **Municipal Court – Sarah Friberg**
  - **Public Works – Mike Tuley**
3. **Consideration, discussion, and possible action on acceptance of the unaudited May, 2017 Monthly Financial Report.**

**MOTION:** Upon a motion made by Council Member Stone and seconded by Council Member Amezcua, the Council voted six (6) For and none (0) Against to approve and accept all items on the Consent Agenda. The motion carried unanimously.

## **PRESENTATIONS**

4. **Presentation on Capital Metro's Project Connect.**

The attached PowerPoint Presentation regarding the Capital Metro's Project Connect was discussed.

Tom Bolt, City Manager, was present to address any questions posed by the City Council.

No action taken.

## **PUBLIC HEARING**

5. **Conduct a public hearing regarding the creation of a Public Improvement District – EntradaGlen.**

The City staff's recommendation was that the City Council recess the public hearing to the July 5, 2017 City Council meeting.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to recess the public hearing to the July 5, 2017 City Council meeting. The motion carried unanimously.

## **REGULAR AGENDA**

6. **Consideration, discussion, and possible action on the creation of a Public Improvement District – EntradaGlen.**

The City staff's recommendation was that the City Council postpone the creation of a Public Improvement District – EntradaGlen to the July 5, 2017 City Council meeting.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Amezcua, the Council voted six (6) For and none (0) Against to postpone the creation of a Public Improvement District – EntradaGlen to the July 5, 2017 City Council meeting. The motion carried unanimously.

**7. Consideration, discussion, and possible action on a construction contract for the 2017 Wastewater Collection System Improvements Project.**

The City staff's recommendation was that the City Council approve a construction contract for the 2017 Wastewater Collection System Improvements Project with the condition of the MISD approval.

Frank Phelan, City Engineer, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Kruppa, the Council voted six (6) For and none (0) Against to approve a construction contract for the 2017 Wastewater Collection System Improvements Project with the condition of the MISD approval to Austin Engineering Co. The motion carried unanimously.

**8. Consideration, discussion, and possible action on an interlocal agreement between City of Manor and Travis County for Emergency Law Enforcement Dispatch Services.**

The City staff's recommendation that the City Council approve the interlocal agreement between City of Manor and Travis County for Emergency Law Enforcement Dispatch Services.

Ryan Phippps, Chief of Police, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Kruppa and seconded by Council Member Stone, the Council voted six (6) For and none (0) Against to approve the interlocal agreement between City of Manor and Travis County for Emergency Law Enforcement Dispatch Services. The motion carried unanimously.

**9. Consideration, discussion and possible action on a contract with Centex Shred for shredding services and authorize the City Manager to execute any necessary documents.**

The City staff's recommendation was that the City Council approve the contract with Centex Shred for shredding services and authorize the City Manager to execute any necessary documents.

Tom Bolt, City Manager, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Stone and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve the contract with Centex Shred for shredding services and authorize the City Manager to execute any necessary documents. The motion carried unanimously.



- 10. Consideration, discussion and possible action on a Conditional Use Permit for 1.68 acres of land, out of the Greenbury Gates Survey No. 63, Abstract 315 and the Calvin Barker Survey No. 38, Abstract 58, both in Travis County, Texas, and being a portion of that certain Silvino Suarez and Santiago Suarez 10.001-acre tract recorded in document number 2006212794, Official Public Records, said County, locally known as 12920 Old Highway 20 to allow for a Service Station. Owner: Dessau Road, LLC. Applicant: Diane Bernal, Professional StruCIVIL Engineers, Inc.**

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

Mark Thurman, 12741 Bella Parkway, Manor, Texas spoke before City Council in opposition to this item.

Andrew Myers, 12856 St. Mary Drive, Manor, Texas spoke before City Council in opposition to this item.

Nash Gonzales, Lenworth Consulting, P.O. Box 3098, Leander, Texas spoke before City Council in support to this item.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Amezcua, the Council voted four (4) For and one (1) Against to deny the request. Council Member Kruppa voted against; Mayor Jonse abstained. The motion carried.

- 11. Consideration, discussion and possible action on a Conditional Use Permit for Lot 1, Block 42, Town of Manor, locally known as 101 East Boyce Street to allow for a Day Care. Owner: Salvador Casiano-Jaramillo. Applicant: Thomesa Chester, Bright Beginning's Learning Center.**

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

Salvador Casiano, 101 E Boyce Street, Manor, Texas spoke before City Council in support to this item.

Tomesa Chester, 18016 Regis Drive, Pflugerville, Texas spoke before City Council in support to this item.

**MOTION:** Upon a motion made by Council Member Stone and seconded by Council Member Pierson, the Council voted four (4) For and two (2) Against to approve a conditional use permit for Lot 1, Block 42, Town of Manor, locally known as 101 East Boyce Street to allow for a Day Care. Mayor Jonse and Council Member Kruppa voted against. The motion carried.

- 12. Consideration, discussion and possible action on a Concept Plan for the Village at Manor Commons, three hundred and seventy-five (375) single family lots on 75.981 acres located near the intersections of FM 973 and Old Highway 20. Owner: Barth Timmermann. Applicant: Matt Mitchell, ALM Engineering**

It is City staff's recommendation that the City Council approve the Village at Manor Commons Concept Plan.

Scott Dunlop, Planning Coordinator and Matt Mitchell, ALM Engineering were both present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Kruppa, the Council voted six (6) For and none (0) Against to approve a Concept Plan for the Village at Manor Commons, three hundred and seventy-five (375) single family lots on 75.981 acres located near the intersections of FM 973 and Old Highway 20. The motion carried unanimously.

#### **EXECUTIVE SESSION**

In accordance with Texas Government Code, Subchapter D, the Manor City Council convened into Executive Session at 8:28 p.m., on Wednesday, June 21, 2017, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas, in order to discuss matters pertaining the following:

*Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct, and Section 551.087, Texas Government Code, to consult with legal counsel regarding economic development negotiations and proposed economic incentives*

*Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct, to consult with legal counsel regarding regulating gaming machines*

The Executive Session was adjourned at 9:13 p.m. on Wednesday, June 21, 2017.

#### **OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to act on item(s) discussed during Closed Executive Session.

Mayor Jonse reconvened the Open Session of the Manor City Council at 9:13 p.m. on Wednesday, June 21, 2017, in the Council Chambers of the Manor City Hall.

- 13. Take action as determined appropriate, in the City Council's discretion, regarding economic development negotiations and proposed economic incentives.**

No action taken.

- 14. Consideration, discussion and possible action on a first reading of an ordinance rezoning 127.220 acres more or less, located in the A.C. Caldwell Survey, Abstract No. 124, Travis County, Texas, and being a portion of that certain called 267.942 acre tract of land conveyed to Sky Village Kimbro Estates, LLC, as described in document number 2016214460, Official Public Records of Travis County, located near the intersections of Bois D’Arc Road and Tower Road, from R-1 Single Family to R-2 Single Family with a waiver from Code of Ordinances, Chapter 14, Exhibit A, Article II, Section 20(j) Height and Placement Requirements, Chart 1 to allow for 6,000 square foot lots. Owner: Gordon Reger, Sky Village Kimbro Estates LLC. Applicant: Alex Granados, Kimley-Horn.**

It is City staff’s recommendation that the City Council approve a first reading of an ordinance rezoning 127.220 acres from R-1 Single Family to R-2 Single Family with a waiver from Code of Ordinances, Chapter 14, Exhibit A, Article II, Section 20(j) Height and Placement Requirements, Chart 1 to allow for 6,000 square foot lots.

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

Terrie Duffy, 14215 Bois D’Arc Lane, Manor, Texas spoke before City Council in opposition to this item.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Kruppa, the Council voted six (6) For and none (0) Against to approve the first reading of an ordinance rezoning 127.220 acres from R-1 Single Family to R-2 Single Family with a waiver from Code of Ordinances, Chapter 14, Exhibit A, Article II, Section 20(j) Height and Placement Requirements, Chart 1 to allow for 6,000 square foot lots. The motion carried unanimously.

- 15. Consideration, discussion and possible action on an ordinance of the City of Manor, Texas amending Article 4.06 governing game rooms and amusement redemption machines; providing effective date and open meetings clauses; and providing for related matters.**

It is City staff’s recommendation that the City Council approve an ordinance of the City of Manor, Texas amending Article 4.06 governing game rooms and amusement redemption machines; providing effective date and open meetings clauses; and providing for related matters.

Tom Bolt, City Manager, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve an ordinance of the City of Manor, Texas amending Article 4.06 governing game rooms and amusement redemption machines; providing effective date and open meetings clauses; and providing for related matters with an addition of a severance clause. The motion carried unanimously.

- 16. Consideration, discussion and possible action on a Conditional Use Permit for Lot 1 Shadowglen Commercial Lots Subdivision, locally known as 14001 Shadowglen Blvd to allow for a Game Room. Owner: HFS Brothers Investments LLC. Applicant: Tony Welch, Beer: 30.**

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

No action taken.

#### **ADJOURNMENT**

**MOTION:** Upon a motion made by Council Member Kruppa and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to adjourn the regular session of the Manor City Council at 9:21 p.m. on Wednesday, June 21, 2017. The motion carried.

These minutes approved by the Manor City Council on the 2<sup>nd</sup> day of August, 2017.

#### **APPROVE:**

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Rita G. Jonse  
Mayor

#### **ATTEST:**

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Lluvia Tijerina  
City Secretary












# Project Connect Tier 1 Corridors

Commuter  
25 IH 35  
26 Green Line  
28 MetroRail Red Line

Connector  
3 7th/Lake Austin  
7 Airport Boulevard  
10 Congress  
11 S Lamar  
12 N Lamar/Guadalupe  
13 MLK Jr  
16 Highland/Red  
River/Trinity  
17 Manor/Dean Keeton  
18 Riverside  
19 45th/Burnet

Circulator  
20 Downtown  
21 S Congress  
22 Red River

 Circulator  
 Commuter  
 Connector  
 Connections 2025  
 Potential Express  
 Enhanced Express  
 Mobility Bond Overlap

0 1.25 2.5 5 7.5 10 Miles

Preliminary





**CITY COUNCIL  
REGULAR SESSION MINUTES  
JULY 19, 2017**

**Present:**

Rita Jonse, Mayor

**Council Members:**

Gene Kruppa, Mayor Pro Tem, Place 1  
Maria Amezcua, Place 2  
Anne R. Weir, Place 3  
Zindia Pierson, Place 4  
Rebecca Davies, Place 5  
VACANT, Place 6

**City Staff:**

Thomas Bolt, City Manager  
Lluvia Tijerina, City Secretary  
Scott Dunlop, Planning Coordinator  
Lydia Collins, Director of Finance  
Ryan Phipps, Chief of Police  
James Allen, Police Lieutenant  
Mike Tuley, Public Works Director  
Sarah Friberg, Court Clerk  
Paige Saenz, City Attorney  
Frank Phelan, City Engineer

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Rita Jonse at 7:00 p.m. on Wednesday, July 19, 2017, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

**PLEDGE OF ALLEGIANCE**

At the request of Mayor Rita Jonse, Ryan Phipps, Chief of Police, led the Pledge of Allegiance.

## **PUBLIC COMMENTS**

Joyce Dalley, TML Regional Director for Region 10, spoke before the City Council regarding the support the City Council has given to the TML. Ms. Dalley showed her appreciation and apologized to City Council for having the recent TML Regional Meeting on a Manor City Council meeting night and stated the next meeting will be on September 27, 2017. She thanked the Council for everything they are doing for the town, employees, and citizens.

Alton Scott, 12716 Johnson Road, Manor, Texas, spoke before the City Council requesting high-speed internet service in the Long View Subdivision. He states he would like to start a home base business and is unable to get internet service for his home. Mr. Scott is requesting assistance from the City and support.

No one else appeared to speak at this time.

## **CONSENT AGENDA**

- 1. Consideration, discussion, and possible action to approve the minutes for the June 21, 2017, City Council Regular Meeting.**

**MOTION:** Upon a motion made by Council Member Weir and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to delay the minutes for the June 21, 2017, City Council Regular Meeting to the August 2, 2017, City Council meeting. The motion carried unanimously.

- 2. Consideration, discussion, and possible action to approve the minutes for the July 5, 2017, City Council Regular Meeting.**

- 3. Consideration, discussion, and possible action to approve the minutes for the July 12, 2017, City Council Special Meeting.**

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve the minutes for the July 5, 2017 City Council Regular Meeting; and the July 12, 2017, City Council Special Meeting. The motion carried unanimously.

- 4. Consideration, discussion, and possible action on acceptance of the June 2017 Departmental Reports:**

- **Development Services – Scott Dunlop**
- **Police – Chief Ryan Phipps**
- **Municipal Court – Sarah Friberg**
- **Public Works – Mike Tuley**

**5. Consideration, discussion, and possible action on the acceptance of the unaudited June 2017 Monthly Financial Report.**

**MOTION:** Upon a motion made by Council Member Pierson and seconded by Council Member Kruppa, the Council voted six (6) For and none (0) Against to approve the June 2017 Departmental Reports and the unaudited June 2017 Monthly Financial Report. The motion carried unanimously.

**PUBLIC HEARING**

**6. Conduct a second public hearing regarding the annexation of 1,756.97 acres, more or less, adjacent and contiguous to the city limits and is being located in Travis County.**

The City staff's recommendation was that the City Council conduct the second public hearing regarding the annexation of 1,756.97 acres, more or less, adjacent and contiguous to the city limits and is being located in Travis County.

Paige Saenz, City Attorney, was present to address any questions posed by the City Council.

Tom Anderson, Anderson Machinery Company, 12711 US Highway 290 E., Manor, Texas, spoke before the City Council in support of this item. He states that his business has been in the area for over twenty (20) years and knew the annexation will soon happen. His only concern is in regards to the City services that will be provided in accordance with a municipal service plan. He states that services can take some time and is asking for a special consideration including Tax Abatement until City services can be rendered.

Cherry Thorn speaking on behalf of her mother Mary Ann Lind, 2219 Summer Gardens Lane, Katy, Texas, spoke before City Council in opposition of this item. Ms. Thorn is requesting for her family's farm not to be included in the annexation and states they do not desire to sell property.

Jim Lutz, 14812 FM973, Manor Texas, spoke before the City Council in opposition of this item. Mr. Lutz states he has been a property owner for over forty (40) years and has submitted a list of reasons why his property is not suitable for the annexation. Mr. Lutz discussed reasons why his property is not a candidate for being taxed by the City and states there is no advantage to the City to tax his property. He is requesting for his property not to be annexed.

Mary L. Rodriguez, 12511 US Highway 290 E., Manor, Texas, submitted a card in opposition of this item; however, she did not wish to speak.

Richard Fowler, Capital Area Youth Soccer Association, 15317 US Highway 290 E., Manor, Texas, submitted a card; however, he only wished to speak if he had questions regarding the information and answers provided.



City Manager Bolt explained the development agreements that are part of the annexation process. He states if chosen to sign agreements will protect from City taxes for a period of forty-five (45) years if renewed every fifteen (15) years. City Manager Bolt states there will not be any effect of annexing into the City, if the property remains as it is used today it could remain in that use for the next forty-five (45) years subject to renewing every fifteen (15) years with the development agreement. He also indicates agreements will need to be in place before moving forward with annexation.

Council Member Kruppa inquired if the City did not annex property would Austin have the opportunity to annex. City Manager Bolt confirms the property that is being annexed is part of the City's ETJ and has been for over ten (10) years. City Manager Bolt states the property could not be annexed by another City due to annexation boundaries. He explains the ETJ boundaries between Austin, Pflugerville and Elgin have been defined.

City Attorney Saenz discussed how the property owners with Ag-Use, Wildlife or Timberland exemptions are eligible to enter the development agreements. She states the certain events that would constitute a request to come into the City limits. City Attorney Saenz clarifies if property development occurs and the property starts to develop it then comes into the city limits. She explains that the City's development regulations do apply to the property as if the property were in the City limits except for rules that will interfere with Ag exemption Wildlife management uses. She discussed the homestead exemptions and how it would apply to the development agreement. City Attorney Saenz reassures that staff will be available to answer and explain any questions property owners might have.

City Manager Bolt inquired if Council decided to include the homestead exemptions would new development agreements need to be signed, or could it occur in the current agreement. City Attorney Saenz assured she already had language that could be added to the current development agreement for anyone that was interested. She advises new agreements will need to be redistributed and the development agreement would need to be approved before the second reading of the annexation ordinance.

**MOTION:** Upon a motion made by Council Member Kruppa and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to close the public hearing. The motion carried unanimously.

## **REGULAR AGENDA**

### **7. Consideration, discussion, and possible action on the second reading of a draft municipal service plan for the annexation of 1,756.97 acres of land, more or less, adjacent and contiguous to the city limits and is being located in Travis County.**

The City staff's recommendation was that the City Council approve the second reading of a draft municipal service plan for the annexation of 1,756.97 acres of land, more or less, adjacent and contiguous to the city limits and is being located in Travis County.

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Pierson and seconded by Council Member Weir, the Council voted six (6) For and none (0) Against to approve the second reading of a draft municipal service plan for the annexation of 1,756.97 acres of land, more or less, adjacent and contiguous to the city limits and is being located in Travis County. The motion carried unanimously.

**8. Consideration, discussion, and possible on a resolution setting a public hearing date of the proposed amendments to the Community Impact Fee, and providing for open meetings and other related matters.**

The City staff's recommendation was that the City Council approve a resolution to set a public hearing date of the proposed amendments to the Community Impact Fee, and providing for open meetings and other related matters.

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

City Engineer Phelan explains reasons for the public hearing regarding the impact fees and other related matters. He is requesting for the resolution to be adopted to set a public hearing for September 6, 2017, at 7:00 p.m. in the Council Chambers.

**MOTION:** Upon a motion made by Council Member Pierson and seconded by Council Member Amezcua, the Council voted six (6) For and none (0) Against to approve the resolution to set a public hearing for proposed amendments to the Community Impact Fee, and providing for open meetings and other related matters for September 6, 2017, at 7:00 p.m. in the Manor City Hall. The motion carried unanimously.

**9. Consideration, discussion, and possible action on a finance agreement between the City of Manor and Riata Ford, LTD for vehicle rental program.**

The City staff's recommendation was that the City Council approve a finance agreement between the City of Manor and Riata Ford, LTD for vehicle rental program.

Ryann Phipps, Chief of Police, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve a finance agreement between the City of Manor and Riata Ford, LTD for vehicle rental program. The motion carried unanimously.

**10. Consideration, discussion, and possible action on a finance agreement between the City of Manor and Axon Enterprises, Inc DBA Taser International for putting the Tasers utilized by patrol on a 5-year rotation and the purchase of training equipment.**

The City staff's recommendation was that the City Council approve the finance agreement between the City of Manor and Axon Enterprises, Inc. DBA Taser International for putting the Tasers utilized by patrol on a 5-year rotation and the purchase of training equipment.

Chief of Police Phipps explains how the Tasers have only been bought as needed. He states that the first-year payment for the Tasers and other equipment needed have been budgeted for the year. He also states that credit will be given to trade fifteen (15) old Tasers back to Taser and will be replaced with new ones and other equipment will be purchased.

Mayor Jonse inquired about the cost of the Tasers and confirms the amount of the first payment. City Manager Bolt briefly explains the agreement of five (5) years. Council Member Pierson inquired if all Tasers will be replaced. Chief of Police Phipps assures all new Tasers will only replace the old ones and non-working ones.

**MOTION:** Upon a motion made by Council Member Kruppa and seconded by Council Member Amezcua, the Council voted six (6) For and none (0) Against to approve a finance agreement between the City of Manor and Axon Enterprises, Inc DBA Taser International for putting the Tasers utilized by patrol on a 5-year rotation and the purchase of training equipment. The motion carried unanimously.

**11. Consideration, discussion, and possible action on the resolution authorizing the Manor Police Department to submit an application for the BG18 Rifle-Resistant Body Armor Grant Program (BAGP) through the Office of the Governor, Criminal Justice Division for funding the purchase of rifle-resistant body armor.**

It is City staff's recommendation that the City Council approve a resolution authorizing the Manor Police Department to submit an application for the BG18 Rifle-Resistant Body Armor Grant Program (BAGP) through the Office of the Governor, Criminal Justice Division for funding the purchase of rifle-resistant body armor.

Police Lieutenant Allend briefly explains the grant program. He states that twenty-seven (27) plate carriers will be purchased with the grant.

Councilman Kruppa inquired about the addition to the body armor. Lieutenant Allen explains the new plate carriers and states carriers are a new addition for police officers to place over if needed.

Council Member Davies inquired if the grant would cover the full cost of all new body armor needed. Lieutenant Allen assured the grant will cover the full cost.

**MOTION:** Upon a motion made by Council Member Davies and seconded by Council Member Kruppa, the Council voted six (6) For and none (0) Against to approve the resolution authorizing the Manor Police Department to submit an application for the BG18 Rifle-Resistant Body Armor Grant Program (BAGP) through the Office of the Governor, Criminal Justice Division for funding the purchase of rifle-resistant body armor. The motion carried unanimously.

## **PRESENTATIONS**

### **12. Presentation on Sky Village overall development.**

Brett Burke, Kimley-Horn, 10814 Jollyville Rd., Campus IV, Suite 300, Austin, TX conducted the attached PowerPoint Presentation on Sky Village overall development.

Council Member Davies inquired about the amenities that are being proposed in the community center and open to the community of the City of Manor.

Talley J. Williams with Kimley-Horn assures a community pool and other amenities that will be proposed in the agreement.

Council Member Pierson inquired about the type of housing that will be proposed and placed in the development. The discussion was held regarding the types of homes being built.

City Manager Bolt explains Phase 1 regarding lot sizes and type of housing that the development will have. He also states homes are larger and would have provisions on duplexes.

Mayor Jonse discussed intersections on Presidential Glenn and inquired about Phase 1. Council Member Pierson inquired about the right-of-way and expansions of the properties. The discussion was held regarding issues.

City Attorney Saenz explained the proposal of the developer is to have a public improvement district for the entire project and would like to know the lot sizes to proceed. She states knowing the lot sizes serves the basis of the assessment on the lot and impacts lots that will be developed. City Attorney Saenz explains the two (2) Phases in the proposal; the Zoning and Development Agreement in Phase 1 and the proposed Public Improvement District and Tax Increment Financing District in Phase 2. She states the developer would like to expedite this process to allow time for review and emphasizes how critical it is for the developer to know what size lots are acceptable to the City.

No action was taken.

## **EXECUTIVE SESSION**

In accordance with Texas Government Code, Subchapter D, Section 551.071 Texas Government Code; Section 1.05, Texas Disciplinary Rules of Professional Conduct; and Section 551.087, Texas Government Code, to consult with legal counsel regarding economic development negotiations and proposed economic incentives the Manor City Council convened into Executive Session at 7:44 p.m., on Wednesday, July 19, 2017, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 8:41 p.m. on Wednesday, July 19, 2017.

## OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to act on item(s) discussed during Closed Executive Session.

Mayor Jonse reconvened the Open Session of the Manor City Council at 8:41 p.m. on Wednesday, July 19, 2017, in the Council Chambers of the Manor City Hall.

Council Member Pierson requested for item 13 to be postponed to after Item 14.

- 14. Consideration, discussion and possible action on a second reading of an ordinance rezoning 127.220 acres more or less, located in the A.C. Caldwell Survey, Abstract No. 124, Travis County, Texas, and being a portion of that certain called 267.942 acre tract of land conveyed to Sky Village Kimbro Estates, LLC, as described in document number 2016214460, Official Public Records of Travis County, located near the intersections of Bois D’Arc Road and Tower Road, from R-1 Single Family to R-2 Single Family with a waiver from Code of Ordinances, Chapter 14, Exhibit A, Article II, Section 20(j) Height and Placement Requirements, Chart 1 to allow for 6,000 square foot lots. Owner: Gordon Reger, Sky Village Kimbro Estates LLC. Applicant: Alex Granados, Kimley-Horn.**

It is City staff’s recommendation that the City Council approve the second reading of the rezoning 127.220 acres more or less, located in the A.C. Caldwell Survey, Abstract No. 124, Travis County, Texas, and being a portion of that certain called 267.942 acre tract of land conveyed to Sky Village Kimbro Estates, LLC, as described in document number 2016214460, Official Public Records of Travis County, located near the intersections of Bois D’Arc Road and Tower Road, from R-1 Single Family to R-2 Single Family with a waiver from Code of Ordinances, Chapter 14, Exhibit A, Article II, Section 20(j) Height and Placement Requirements, Chart 1 to allow for 6,000 square foot lots.

Scott Dunlop, Planning Coordinator, was present to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Council Member Pierson and seconded by Council Member Amezcua, the Council voted six (6) For and none (0) Against to approve a second reading of an ordinance rezoning 127.220 acres more or less, located in the A.C. Caldwell Survey, Abstract No. 124, Travis County, Texas, and being a portion of that certain called 267.942 acre tract of land conveyed to Sky Village Kimbro Estates, LLC, as described in document number 2016214460, Official Public Records of Travis County, located near the intersections of Bois D’Arc Road and Tower Road, from R-1 Single Family to R-2 Single Family with a waiver from Code of Ordinances, Chapter 14, Exhibit A, Article II, Section 20(j) Height and Placement Requirements, Chart 1 to allow for 6,000 square foot lots. Owner: Gordon Reger, Sky Village Kimbro Estates LLC.

- 13. Take action as determined appropriately in the City Council’s discretion regarding economic development negotiations and proposed economic incentives.**

Brett Burke and Talley J. Williams with Kimley-Horn were present to address any questions posed by the City Council.

Council Member Pierson inquired about the types of housing that will be proposed in Phase 2 for the 40-45 lots.

Ms. Williams states that the developer is in discussion with different builders and have not yet decided on the types of homes. She understands the City is asking for a higher quality type of housing and asked if the City could provide specific guidelines in the development agreement that could be discussed with the developer.

Mayor Jonse inquired about the garage of the new homes. The discussion was held regarding the size of homes and how the garage of the homes would be built.

Council Member Davies confirms that developer is looking for smaller lots with larger driveways.

Council Member Pierson disclosed her concerns regarding the yard sizes of the homes. The discussion was held regarding the yard size and lot sizes. Mr. Burke explained the development of the homes.

Council Member Davies inquired if all homes would be the same types of products. Mr. Burke explains the different types of products of the homes that would be proposed.

The discussion was held regarding the high-density mix use. Mr. Burke clarifies there's no mixed use and will propose other types of homes. Council Member Davies suggests more condos or town homes.

Talley Williams and Brett Burke suggest a workshop meeting with the developer would help the Council understand the development and proposal. Council Member Davies agrees and recommends for a workshop to be set for a more in depth visual.

Council Member Weir inquired about the community pool. The discussion was held regarding the amenities to the City residents and maintenance of the pool by the City.

The discussion was held regarding Phase 2 concerning lot developments and lot sizes, development is still under negotiations.

Council Member Davies concerns are regarding the front-line lots and is interested to see what the developer will offset in the proposal.

Council Member Davies inquired about the TIRZ and PID's creation. Ms. Williams states the PID would pay for waste water improvements and the TIRZ for some water and wastewater drainage improvements. Council Member Davies also inquired about the prices of homes on development.

Council Member Kruppa disclosed his concerns regarding the waste water treatment. He also inquired about the termination of the development in case the City did not accept the proposal. The discussion was held regarding the concerns of City water use for Phase 1.

Council Member Pierson suggested a workshop with the developer would help understand the whole development. City Manager Bolt advised a workshop with the Planning and Zoning Commission would also help and bring everyone together regarding the proposed development.

No action was taken.

**ADJOURNMENT**

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to adjourn the regular session of the Manor City Council at 9:00 p.m. on Wednesday, July 5, 2017. The motion carried.

These minutes approved by the Manor City Council on the 2<sup>nd</sup> day of August 2017.

**APPROVE:**

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Rita G. Jonse  
Mayor

**ATTEST:**

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Lluvia Tijerina  
City Secretary



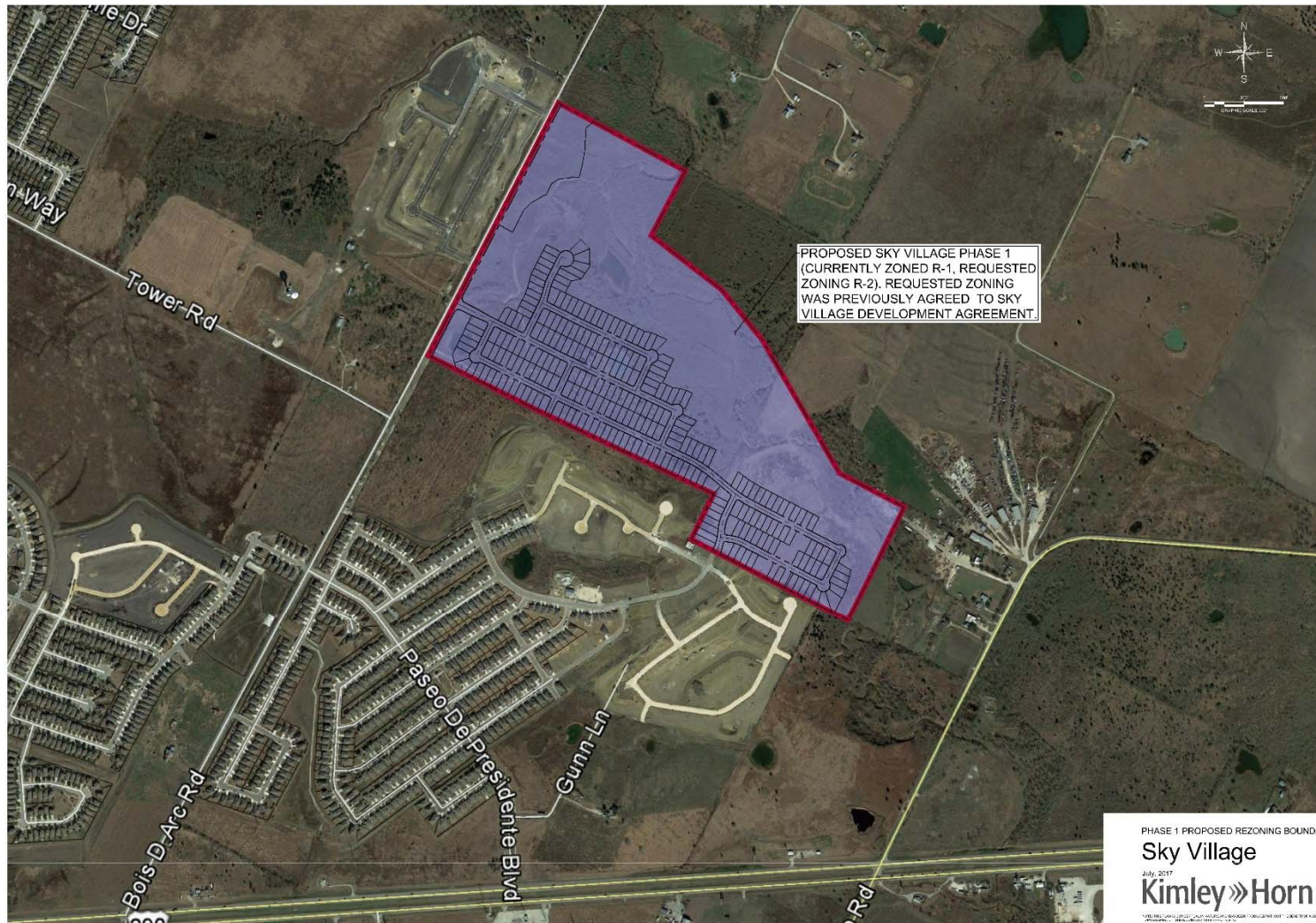
# SKY VILLAGE



Presentation to City Council  
July 19, 2017



# Proposed Sky Village Phase 1





# Overall Boundary





# Original Sky Village



ORIGINAL SKY VILLAGE LAYOUT (DONE BY BURY)  
Sky Village  
July, 2017  
**Kimley»Horn**  
THIS LAYOUT IS A PRELIMINARY DESIGN AND IS NOT TO BE USED FOR CONSTRUCTION. THE LAYOUT IS SUBJECT TO CHANGE WITHOUT NOTICE. THE LAYOUT IS NOT A GUARANTEE OF ANYTHING. THE LAYOUT IS NOT A GUARANTEE OF ANYTHING. THE LAYOUT IS NOT A GUARANTEE OF ANYTHING.

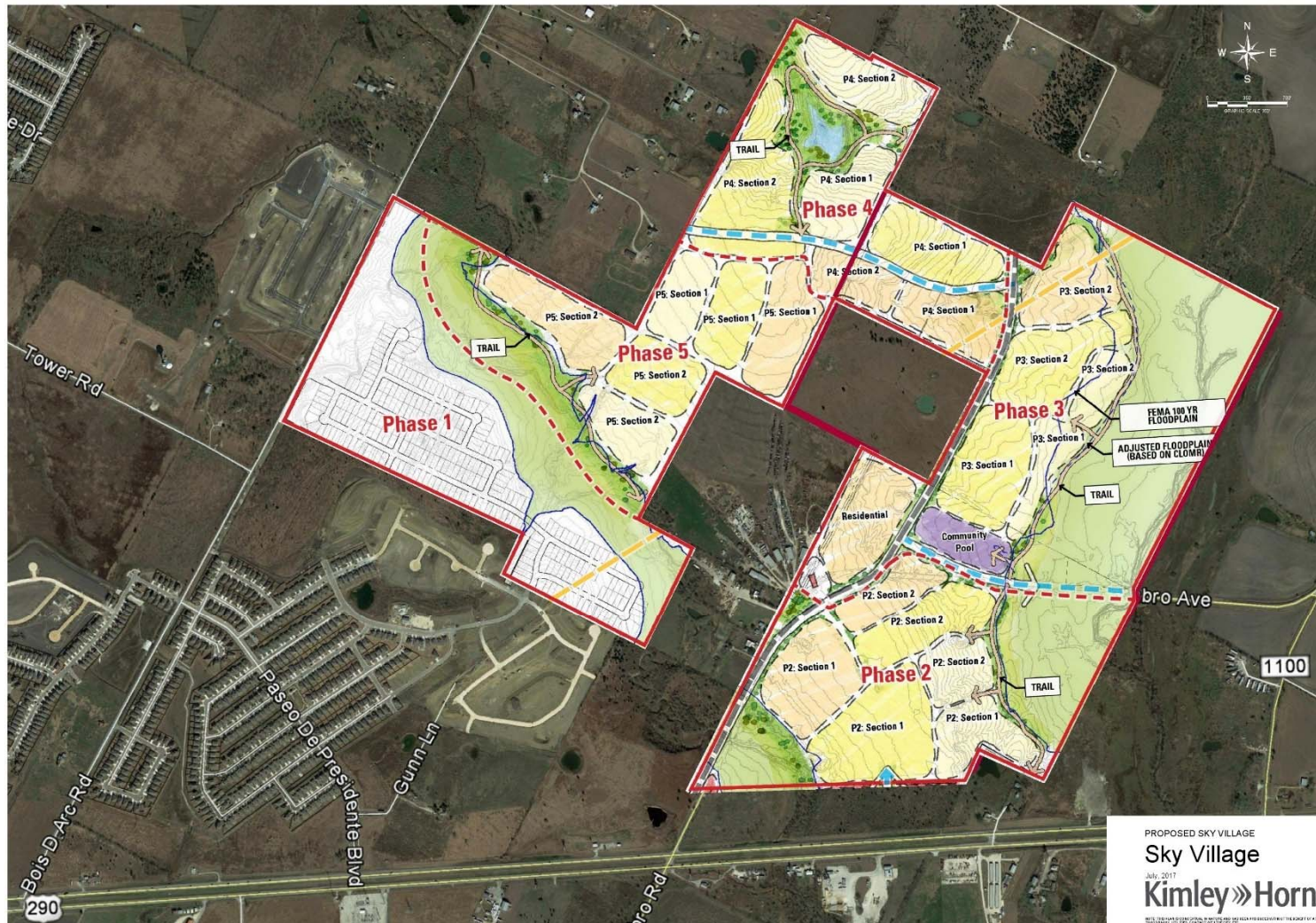


# Original Kimbro





# Proposed Sky Village



# Potential Benefits (Under discussion with City)

- Construction of Wastewater Treatment Plant
- Improvements/extension of Old Kimbro Road
- Community Center (open to the public)
- Trail systems and pocket parks throughout the development

# Amendment to Sky Village Development Agreement

- Addresses revisions to project infrastructure and other development agreement terms to allow Sky Village South to be developed prior to other phases
- Reduced number of lots within Sky Village Phase South
- \$900/lot contribution to go towards cost of Community Center
- Approximately \$5,100/lot contribution to go towards securing construction of Offsite Wastewater improvements



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Thomas Bolt

**DEPARTMENT:** Development Services

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**AGENDA ITEM DESCRIPTION:**

Conduct a public hearing regarding the creation of a Public Improvement District – EntradaGlen.

**BACKGROUND/SUMMARY:**

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☐ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☒ NO

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council recess the public hearing regarding the creation of a Public Improvement District – EntradaGlen.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Thomas Bolt

**DEPARTMENT:** Development Services

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on the creation of a Public Improvement District - EntradaGlen.

**BACKGROUND/SUMMARY:**

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☐ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☒ NO

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council recess the creation of a Public Improvement District - EntradaGlen.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Lluvia Tijerina

**DEPARTMENT:** Administration / City Secretary

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action to approve a resolution calling the November 7, 2017, General Election.

**BACKGROUND/SUMMARY:**

The City of Manor will be holding a General Election on November 7, 2017, for the following positions on the City Council: Mayor; Council Member, Place 1; Council Member, Place 3; and Council Member, Place 5.

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

Resolution

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council approve a resolution calling the November 7, 2017, General Election.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF MANOR, TEXAS, ORDERING A GENERAL ELECTION FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS; SUCH ELECTION IS TO BE HELD ON NOVEMBER 7, 2017, IN THE CITY OF MANOR, TEXAS; MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTIONS; AND PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION.**

**WHEREAS**, the City Council of the City of Manor wishes to order a general election for the purpose of electing three (3) council members, by the qualified voters of the City of Manor; and

**WHEREAS**, the City Council wishes to proceed with the ordering of an election to be held on November 7, 2017; and

**WHEREAS**, the Texas Election Code is applicable to said election, and in order to comply with said Code, a resolution should be passed calling the election and establishing the procedures to be followed in said election, and designating the voting place for said election; and

**WHEREAS**, the City Council wishes to designate certain officials to conduct various aspects of election services for the City;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS THAT:**

Section 1. General Election Ordered. A general election is hereby ordered to be held on November 7, 2017 for the purpose of electing three council members: Mayor; Council Member, Place 1; Council Member Place 3; and Council Member, Place 5; of the City of Manor, Texas.

Section 2. Joint Election Administration Contract. The City Secretary is hereby authorized to contract with Travis County for joint election services. In the event of a conflict between this Resolution and the Agreement, the Agreement shall control.

Section 3. Election Precinct 105 and Election Day Polling Place. The entire city shall be the election precinct for said election. The polling locations for Precinct 105 is hereby designated by Travis County Elections Division.

Section 4. Election Officers. The Travis County Election Officer is appointed to serve as the City's Election Officer and Early Voting Clerk and shall coordinate, supervise, and conduct all aspects of administering voting for the City's joint elections. The Travis County Election Officer assumes the responsibility for recruiting election personnel and training thereof.

The City Secretary of the City of Manor will perform those election duties listed (1) through (8) below and any other election duties that may not be delegated to another governmental entity:

- (1). Preparing, adopting, and publishing all required elections orders, ordinances, notices and other documents, including bilingual materials, evidencing action by the City of Manor necessary for the conduct of the election;
- (2). Administer the City's duties under state and local campaign finance laws including but not limited to compliance with hours of operation, preparing and providing candidate information and filing forms for perspective interested citizens; receive filings for office and conduct the City's drawing for places on the ballot;
- (3). Preparing the text for the City's official ballot in English and Spanish, as required by law;
- (4). Providing the Election Officer with a list of candidate showing the order and the exact manner in which the candidates' names are to appear on the official ballot;
- (5). Assist the County whenever possible when required;
- (6). Conduct the official canvass of the City of Manor election;
- (7). Serve as the custodian of the City's election records; and
- (8). Filing the Participating Entity's annual voting system report to the Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.

Section 5. Early Voting. That early voting, in said election, shall be designated by Travis County Elections Division. Requests for applications for early voting ballots, by mail, should be mailed to Travis County Clerk Elections Division, P.O. Box 149325, Austin, Texas 78714-9325.

Section 6. Candidate Filing Period. In accordance with Section 143.007(c)(2) of the Texas Election Code, the filing period for an application for a place on the ballot, for this election, is declared to begin at 8:00 a.m. on Saturday, July 22, 2017 and will conclude at 5:00 p.m. on Monday, August 21, 2017. All candidates for the offices to be filled, in the election, to be held on November 7, 2017, shall file their application to become candidates, with the City Secretary at City Hall, 105 E. Eggleston Street, Manor, Texas, on any weekday that is not a City holiday between 8:00 a.m. and 5:00 p.m., and all of said applications shall be on a form as prescribed by the Election Code of the State of Texas.

Section 7. Drawing. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary, as provided by the Election Code. Such drawing will be held at 9:00 a.m. on Thursday, August 28, 2017 at City Hall in the Council Chamber.

Section 8. Notice and Publication. This Resolution shall serve as the Order of Election (as required by Section 3.001 of the Code) and as the Notice of Election (as required by Section 4.001 of the Code) for the General Election. A copy of the resolution shall be posted on the bulletin board used for posting notices of the meetings of the City Council at least twenty-one (21) days before the election. Notice shall be published in the newspaper in accordance with state law.

Section 9. Governing Law. The election shall be held in accordance with the Constitution of the State of Texas and the Texas Election Code, and all resident, qualified voters of the City shall be eligible to vote at the election

Section 10. Necessary Actions. The Mayor and the City Secretary, in consultation with the City Attorney, are authorized and directed to take all actions necessary to comply with the provisions of the Texas Election Code, the City Charter, and the City Code in carrying out and conducting the election, whether or not expressly authorized by this Order.

Section 11. Election Results. The Travis County Elections Administrator shall conduct an unofficial tabulation of results after the closing of the polls on November 7, 2017. The official canvass, tabulations and declaration of the results of the election shall be conducted by the City Council at a regular meeting held in accordance with provisions of the Texas Election Code.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, ON THIS THE 2<sup>nd</sup> DAY OF AUGUST, 2017**

**CITY OF MANOR, TEXAS**

\_\_\_\_\_  
Rita G. Jonse, MAYOR

**ATTEST:**

\_\_\_\_\_  
Lluvia Tijerina, CITY SECRETARY



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Lydia M. Collins

**DEPARTMENT:** Finance

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action of the FY 2017-2018 Proposed Annual Budget and Tax Rate.

**BACKGROUND/SUMMARY:**

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

Proposed Annual Budget FY2017-2018

Proposed Tax Rate

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council set the Public Hearings on the FY 2017-2018 proposed Annual Budget and Tax Rate of the City of Manor, Texas for August 16, 2017, at 7:00 p.m. and September 6, 2017, at 7:00 p.m.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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# **Proposed Annual Budget**

## **Fiscal Year 2017 - 2018**



**NOTE:**

**This Proposed Budget will raise \$484,207 (23.99% approx) more property tax revenues than last year's budget.**



## PROPOSED ANNUAL BUDGET FISCAL YEAR 2017-18

Original Budget Adopted: \_\_\_\_\_  
Ordinance Number: 480

Amended Budget Adopted: \_\_\_\_\_  
Ordinance Number: \_\_\_\_\_

FY 2016-17			AS OF: 6/31/17			FY 2017-18			FUND BALANCES	
BUDGETED REVENUES	BUDGETED EXPENSES	NET	FYTD ACTUAL REVENUES	FYTD ACTUAL EXPENSES	NET	BUDGET REVENUES	BUDGET EXPENSES	NET	ESTIMATED 30-Sep-17	PROJECTED 30-Sep-18
3,406,099	582,481	2,823,618	2,951,022	409,012	2,542,010	4,000,602	609,724	3,390,878		
0	530,721	(530,721)	0	349,477	(349,477)	0	562,403	(562,403)		
722,510	1,602,150	(879,640)	442,578	1,285,989	(843,411)	778,500	1,448,868	(670,368)		
							555,486			
1,067,026	272,661	794,365	896,927	276,313	620,614	920,420	398,913	521,507		
503,050	442,077	60,973	408,188	368,776	39,412	606,650	484,120	122,530		
53,350	2,735,823	(2,682,473)	58,487	2,126,738	(2,068,251)	76,513	2,971,033	(2,894,520)		
-	390,262	(390,262)	-	265,413	(265,413)	-	383,712	(383,712)		
-	-	-	-	-	-	-	-	-		
5,752,035	6,556,175	(804,140)	4,757,202	5,081,717	(324,515)	6,382,685	7,414,259	(1,031,574)		
0	342,659	(342,659)	0	263,936	(263,936)	0	409,090	(409,090)		
2,222,985	1,633,541	589,444	1,533,492	1,263,892	269,601	1,952,872	2,014,149	(61,277)		
1,914,577	1,075,122	839,455	1,401,839	657,231	744,608	1,692,625	106,112	1,586,513		
-	-	-	-	-	-	-	-	-		
4,137,562	3,051,322	1,086,240	2,935,331	2,185,059	750,272	3,645,497	2,529,352	1,116,145		
9,889,597	9,607,497	282,100	7,692,533	7,266,776	425,757	10,028,182	9,943,611	84,571	824,025	908,596
2,187,304	2,176,104	11,201	1,631,558	399,315	1,232,243	2,174,637	2,174,637	-	91,186	91,186
9,950	38,126	(28,176)	9,950	38,126	(28,176)	10,500	3,000	7,500	46,674	54,174
7,450	51,800	(44,350)	7,366	51,800	(44,434)	7,500	-	7,500	12,518	20,018
100,564	35,000	65,564	195,491	35,000	160,491	148,520	174,416	(25,896)	46,971	21,075
23,676	9,000	14,676	34,111	22,350	11,761	30,260	-	30,260	487,775	518,035
115,200	-	115,200	154,866	0	154,866	256,962	-	256,962	734,293	991,255
340,200	180,000	160,200	306,453	172,707	133,746	798,483	20,000	778,483	2,367,003	3,145,486
-	-	-	-	-	-	32	-	32	8,450	8,482
17,893,250	-	17,893,250	-	-	-	-	156,286	(156,286)	17,894,500	17,738,214
18,490,290	313,926	18,176,364	708,237	319,983	388,254	1,252,257	353,702	898,555	21,598,185	22,496,740
30,567,191	12,097,526	18,469,664	10,032,328	7,986,074	2,046,254	13,455,075	12,471,949	983,126	22,513,396	23,496,522

The General Fund is the general operating fund and the largest fund of the city as it includes all traditional government services such general administration, street and drainage, maintenance, development services, police and courts, and parks.

The Utility Fund accounts for the city's water and wastewater enterprise. Unlike the general fund it operates as a proprietary fund functioning more like a business.

The Restricted Funds are used only for specific purposes. Revenues and payments are limited either by state law or local ordinance.



**10 -GENERAL FUND  
FINANCIAL SUMMARY**

**PROP. BUDGET WORKSHEETS  
FY 2017-18**

**75.00% OF YEAR COMPLETE**

<b>REVENUE SUMMARY</b>	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED AMENDED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>ADMINISTRATION</b>									
TAXES	3,393,476	3,393,476	3,394,857	3,263,439	96.1	131,418	4,079,299	3,987,074	592,217
MISCELLANEOUS	8,200	8,200	8,200	89,988	1,097.4	(81,788)	112,485	8,200	0
PERMITS/LICENSES	2,625	2,625	2,625	1,820	69.3	805	2,275	1,930	(695)
OTHER	1,798	1,798	1,798	2,805	156.0	(1,007)	3,506	3,398	1,600
TOTAL ADMINISTRATION	3,406,099	3,406,099	3,407,480	3,358,052	98.5	49,428	4,197,565	4,000,602	593,122
<b>STREET</b>									
MISCELLANEOUS	50,010	50,010	71,310	124,900	175.2	(53,590)	156,125	106,000	34,690
SANITATION CHARGES	672,500	672,500	672,500	561,143	83.4	111,357	701,429	672,500	0
TOTAL STREET	722,510	722,510	743,810	686,043	92.2	57,767	857,554	778,500	34,690
<b>DEVELOPMENT SERVICES</b>									
MISCELLANEOUS	10,200	10,200	10,200	20,117	197.2	(9,917)	23,581	16,200	6,000
PERMITS/LICENSES	1,056,826	1,056,826	1,056,826	1,328,582	125.7	(271,756)	1,660,727	904,220	(152,606)
TOTAL DEVELOPMENT SERVICES	1,067,026	1,067,026	1,067,026	1,348,699	126.4	(281,673)	1,684,308	920,420	(146,606)
<b>COURT</b>									
MISCELLANEOUS	1,000	1,000	1,000	5,172	517.2	(4,172)	6,465	4,600	3,600
COURT FEES	502,050	502,050	602,050	582,564	96.8	19,486	728,204	602,050	0
TOTAL COURT	503,050	503,050	603,050	587,736	97.5	15,314	734,669	606,650	3,600
<b>POLICE</b>									
MISCELLANEOUS	20,350	20,350	20,350	31,691	155.7	(11,341)	39,613	33,513	13,163
POLICE CHARGES/FEES	33,000	33,000	33,000	46,929	142.2	(13,929)	58,661	43,000	10,000
TOTAL POLICE	53,350	53,350	53,350	78,619	147.4	(25,269)	98,274	76,513	23,163
<b>TOTAL REVENUES</b>	<b>5,752,035</b>	<b>5,752,035</b>	<b>5,874,716</b>	<b>6,059,149</b>	<b>103.1</b>	<b>(184,433)</b>	<b>7,572,371</b>	<b>6,382,685</b>	<b>507,969</b>

**10 -GENERAL FUND  
FINANCIAL SUMMARY**

**PROP. BUDGET WORKSHEETS  
FY 2017-18**

**75.00% OF YEAR COMPLETE**

<b>EXPENDITURE SUMMARY</b>	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>ADMINISTRATION</b>									
PERSONNEL	315,981	315,981	315,981	230,339	72.9	85,642	287,924	325,524	9,543
OPERATING	122,700	122,700	122,700	71,870	58.6	50,830	89,837	125,400	2,700
REPAIRS & MAINTENANCE	44,000	44,000	44,000	12,689	28.8	31,312	15,861	44,000	0
CONTRACTED SERVICES	99,800	99,800	99,800	93,986	94.2	5,814	117,483	114,800	15,000
DEBT PAYMENTS	0	0	0	0	0.0	0	0	-	0
CAPITAL OUTLAY < \$5K	0	0	0	0	0.0	0	0	-	0
CAPITAL OUTLAY > \$5K	0	0	0	0	0.0	0	0	-	0
<b>TOTAL ADMINISTRATION</b>	<b>582,481</b>	<b>582,481</b>	<b>582,481</b>	<b>408,884</b>	<b>70.2</b>	<b>173,597</b>	<b>511,105</b>	<b>609,724</b>	<b>27,243</b>
<b>FINANCE</b>									
PERSONNEL	376,626	376,626	376,626	246,427	65.4	130,198	308,034	408,216	31,590
OPERATING	92,595	92,595	92,595	59,706	64.5	32,889	74,632	92,687	92
REPAIRS & MAINTENANCE	850	850	850	224	26.3	626	280	850	0
CONTRACTED SERVICES	53,000	53,000	53,000	35,093	66.2	17,907	43,866	53,000	0
DEBT PAYMENTS	7,650	7,650	7,650	7,650	100.0	0	9,563	7,650	0
CAPITAL OUTLAY < \$5K	0	0	0	0	0.0	0	0	-	0
CAPITAL OUTLAY > \$5K	0	0	0	0	0.0	0	0	-	0
<b>TOTAL FINANCE</b>	<b>530,721</b>	<b>530,721</b>	<b>530,721</b>	<b>349,100</b>	<b>65.8</b>	<b>181,621</b>	<b>436,375</b>	<b>562,403</b>	<b>31,682</b>
<b>STREET</b>									
PERSONNEL	400,145	400,145	400,145	278,915	69.7	121,230	348,644	225,304	(174,841)
OPERATING	122,770	122,770	122,770	84,106	68.5	38,664	104,956	129,770	7,000
REPAIRS & MAINTENANCE	286,500	286,500	286,500	229,862	80.2	56,638	287,328	290,059	3,559
CONTRACTED SERVICES	700,000	700,000	700,000	582,533	83.2	117,467	728,167	710,000	10,000
DEBT PAYMENTS	52,735	52,735	52,735	73,945	140.2	(21,210)	92,431	52,735	0
GRANT EXPENDITURES	0	0	0	0	0.0	0	0	-	0
CAPITAL OUTLAY < \$5K	20,000	20,000	20,000	14,523	72.6	5,477	18,154	20,000	0
CAPITAL OUTLAY > \$5K	20,000	20,000	20,000	20,949	104.7	(949)	26,186	21,000	1,000
<b>TOTAL STREET</b>	<b>1,602,150</b>	<b>1,602,150</b>	<b>1,602,150</b>	<b>1,284,833</b>	<b>80.2</b>	<b>317,317</b>	<b>1,605,865</b>	<b>1,448,868</b>	<b>(153,282)</b>
<b>PARKS</b>									
PERSONNEL	400,145	400,145	400,145	278,915	70	121,230	348,644	326,866	(73,279)
OPERATING	0	0	0	0	0	0	0	31,120	0
REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	125,000	0
CONTRACTED SERVICES	100	100	100	141	141	(41)	176	-	0

DEBT PAYMENTS	1,400	1,400	1,400	800	57	600	0	1,000	28,200	0
GRANT EXPENDITURES	2,220	2,220	2,220	2,896	130	(676)	0	3,620	-	0
CAPITAL OUTLAY < \$5K	500	500	500	305	61	195	0	381	11,000	(500)
CAPITAL OUTLAY > \$5K	400	400	400	100	25	300	0	125	33,300	200
TOTAL PARKS	404,765	404,765	404,765	283,157	484.2	121,608		353,946	555,486	(73,579)

**DEVELOPMENT SERVICES**

PERSONNEL	116,770	116,770	116,770	79,926	68.4	36,844	99,731	282,759	165,989	
OPERATING	0	0	0	0	0.0	0	0	30,654	30,654	
REPAIRS & MAINTENANCE	20,000	20,000	20,000	14,523	72.6	5,477	18,154	1,000	(19,000)	
CONTRACTED SERVICES	61,500	61,500	61,500	81,040	131.8	(19,540)	0	84,500	23,000	
DEBT PAYMENTS	0	0	0	0	0.0	0	0	-	0	
CAPITAL OUTLAY < \$5K	977	0	0	0	0.0	0	0	-	0	
CAPITAL OUTLAY > \$5K	2,000	16,000	0	0	0.0	0	0	-	0	
TOTAL DEVELOPMENT SERVICES	201,247	214,270	198,270	175,490	88.5	22,780	117,886	398,913	200,643	

**COURT**

PERSONNEL	173,549	173,549	173,549	125,360	72.2	48,189	156,700	181,550	8,001	
OPERATING	16,280	16,280	16,280	11,624	71.4	4,656	14,530	17,450	1,170	
REPAIRS & MAINTENANCE	387	1,900	0	0	0.0	0	0	-	0	
CONTRACTED SERVICES	233,000	233,000	233,000	168,901	72.5	64,099	211,126	277,500	44,500	
DEBT PAYMENTS	0	0	0	0	0.0	0	0	-	0	
CAPITAL OUTLAY < \$5K	5,030	5,030	5,030	240	4.8	4,790	300	1,620	(3,410)	
CAPITAL OUTLAY > \$5K	14,218	14,218	14,218	9,384	66.0	4,834	11,731	6,000	(8,218)	
TOTAL COURT	442,464	443,977	442,077	315,509	71.4	126,568	394,387	484,120	42,043	

**POLICE**

PERSONNEL	2,138,146	2,138,146	2,138,146	1,627,872	76.1	510,274	2,034,840	2,239,417	101,271	
OPERATING	157,831	157,831	157,831	124,535	78.9	33,296	155,669	228,105	70,274	
REPAIRS & MAINTENANCE	66,400	66,400	66,400	59,474	89.6	6,926	74,342	81,000	14,600	
CONTRACTED SERVICES	111,258	111,258	111,258	101,565	91.3	9,693	126,957	172,492	61,234	
DEBT PAYMENTS	188,350	188,350	188,350	188,350	100.0	0	235,438	188,750	400	
CAPITAL OUTLAY < \$5K	13,838	13,838	13,838	2,672	19.3	11,166	3,340	16,800	2,962	
CAPITAL OUTLAY > \$5K	60,000	60,000	60,000	15,682	26.1	44,318	19,603	44,470	(15,530)	
TOTAL POLICE	2,735,823	2,735,823	2,735,823	2,120,151	77.5	615,672	2,650,189	2,971,033	235,210	

**INFORMATION TECHNOLOGY (I.T.)**

PERSONNEL	83,297	83,297	83,297	60,674	72.8	22,624	75,842	83,297	0	
OPERATING	87,145	87,145	87,145	58,967	67.7	28,178	0	100,100	12,955	
REPAIRS & MAINTENANCE	6,085	6,085	6,085	0	0.0	6,085	0	6,085	0	
CONTRACTED SERVICES	203,730	203,730	203,730	130,518	64.1	73,212	24	124,230	(79,500)	
CAPITAL OUTLAY < \$5K	5	5	5	922	18,432.6	(917)	0	55,000	54,995	
CAPITAL OUTLAY > \$5K	10,000	10,000	10,000	9,922	99.2	78	323	15,000	5,000	
TOTAL I.T	390,262	390,262	390,262	261,002	66.9	129,260	29,853	383,712	(6,550)	

TOTAL EXPENDITURES	6,094,885	6,109,421	6,481,784	4,653,967	71.8	1,827,817				
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REVENUES OVER/(UNDER) EXPENDITURES	(342,850)	(357,386)	(607,068)	1,405,182	(2,012,250)					
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	5,715,806	6,858,772	376,989							
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	1,856,566	(476,088)	130,980							
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**10 -GENERAL FUND  
REVENUES**

**PROP. BUDGET WORKSHEETS**

**FY 2017-18**

**75.00% OF YEAR COMPLETE**

	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>ADMINISTRATION REVENUES</b>									
<b>TAXES</b>									
10-4100-40-40000 AD VALOREM TAXES - CURRENT	2,141,979	2,141,979	2,141,979	2,108,465	98	33,514	2,635,581	2,502,859	360,880
10-4100-40-40010 AD VALOREM TAXES - PRIOR	60,000	60,000	60,000	17,022	28	42,978	21,278	17,000	-43,000
10-4100-40-40015 RENDITION PAYMENTS	0	0	0	0	0	0	0	0	0
10-4100-40-40016 VEHIVLE DEALER INVENTORY			1,381	1,381	100	0	1,726	0	-1,381
10-4100-40-40020 AD VALOREM TAXES P&I	28,000	28,000	28,000	21,565	77	6,435	26,956	28,000	0
10-4100-40-40025 SALES TAX COMPTROLLER	737,497	737,497	737,497	794,544	108	-57,047	993,180	1,013,215	275,718
10-4100-40-40040 FRANCHISE TAX-ELECTRIC	200,000	200,000	200,000	116,009	58	83,991	145,012	200,000	0
10-4100-40-40043 FRANCHISE TAX-CABLE TE	60,000	60,000	60,000	55,243	92	4,757	69,053	60,000	0
10-4100-40-40044 FRANCHISE PEG TAX - CABLE TV	20,000	20,000	20,000	8,160	41	11,840	10,200	20,000	0
10-4100-40-40045 FRANCHISE TAX-GAS/PROP	20,000	20,000	20,000	20,756	104	-756	25,945	20,000	0
10-4100-40-40047 FRANCHISE TAX-TELEPHONE	44,500	44,500	44,500	49,397	111	-4,897	61,747	44,500	0
10-4100-40-40050 FRANCHISE TAX-SOLID WASTE	76,000	76,000	76,000	65,722	86	10,278	82,152	76,000	0
10-4100-40-40060 MIXED BEVERAGE TAXES	5,500	5,500	5,500	5,176	94	324	6,470	5,500	0
TOTAL TAXES	3,393,476	3,393,476	3,394,857	3,263,439	96	131,418	4,079,299	3,987,074	592,217
<b>MISCELLANEOUS</b>									
10-4100-42-42099 MISCELLANEOUS	8,200	8,200	8,200	89,988	1,097	-81,788	112,485	8,200	0
10-4100-42-42100 GRANTS	0	0	0	0	0	0	0	0	0
10-4100-42-42500 DONATIONS	0	0	0	0	0	0	0	0	0
10-4100-42-48100 UNCLAIMED PROPERTY	0	0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS	8,200	8,200	8,200	89,988	1,097	-81,788	112,485	8,200	0
<b>PERMITS/LICENSES</b>									
10-4100-45-42010 PERMITS-PET	75	75	75	360	480	-285	450	320	245
10-4100-45-42020 HEALTH PERMITS	0	0	0	0	0	0	0	0	0
10-4100-45-42040 PERMITS- CITY MISC	150	150	150	0	0	150	0	150	0
10-4100-45-42050 LICENSES- ALCHOLIC BEV	2,400	2,400	2,400	1,460	61	940	1,825	1,460	-940
TOTAL PERMITS/LICENSES	2,625	2,625	2,625	1,820	69	805	2,275	1,930	-695
<b>OTHER</b>									
10-4100-48-42050 NOTARY FEES	298	298	298	178	60	120	223	298	0
10-4100-48-42100 REIMBURSED EXPENSES	0	0	0	0	0	0	0	0	0
10-4100-48-48000 INTEREST INCOME	1,500	1,500	1,500	2,627	175	-1,127	3,284	3,100	1,600
TOTAL OTHER	1,798	1,798	1,798	2,805	156	-1,007	3,506	3,398	1,600
<b>TOTAL ADMINISTRATION REVENUES</b>	<b>3,406,099</b>	<b>3,406,099</b>	<b>3,407,480</b>	<b>3,358,052</b>	<b>99</b>	<b>49,428</b>	<b>4,197,565</b>	<b>4,000,602</b>	<b>593,122</b>

	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>STREET REVENUES</b>									
<b>MISCELLANEOUS</b>									
10-4225-42-42098 CAP METRO BCT	50,000	50,000	71,300	124,900	175	-53,600	156,125	106,000	34,700
10-4225-42-42099 MISCELLANEOUS	10	10	10	0	0	10	0	0	-10
TOTAL MISCELLANEOUS	50,010	50,010	71,310	124,900	175	-53,590	156,125	106,000	34,690
<b>SANITATION CHARGES</b>									
10-4225-44-44010 SOLID WASTE REVENUE	660,500	660,500	660,500	549,415	83	111,085	686,769	660,500	0
10-4225-44-44025 LATE FEES TRASH	12,000	12,000	12,000	11,728	98	272	14,660	12,000	0
10-4225-44-44031 ADJUSTMENTS	0	0	0	0	0	0	0	0	0
TOTAL SANITATION CHARGES	672,500	672,500	672,500	561,143	83	111,357	701,429	672,500	0
<b>TOTAL STREET REVENUES</b>	<b>722,510</b>	<b>722,510</b>	<b>743,810</b>	<b>686,043</b>	<b>92</b>	<b>57,767</b>	<b>857,554</b>	<b>778,500</b>	<b>34,690</b>

	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>DEVELOPMENT SERVICES REVENUES</b>									
<b>MISCELLANEOUS</b>									
10-4300-42-42090 TECHNOLOGY FEES	10,000	10,000	10,000	18,865	189	-8,865	23,581	15,000	5,000
10-4300-42-42091 ONLINE PAYMENT FEE	200	200	200	1,252				1,200	1,000
TOTAL MISCELLANEOUS	10,200	10,200	10,200	20,117	197	-9,917	23,581	16,200	6,000
<b>PERMITS/LICENSES</b>									
10-4300-45-42040 PERMITS-CITY MISC.	1,000	1,000	1,000	0	0	1,000	0	1,000	0
10-4300-45-44095 SIGN PERMITS	2,500	2,500	2,500	1,500	60	1,000	1,875	2,500	0
10-4300-45-44096 SITE PLAN	12,000	12,000	12,000	8,383	70	3,617	10,478	10,000	-2,000
10-4300-45-44097 NOTIFICATIONS	1,300	1,300	1,300	0	0	1,300	0	1,300	0
10-4300-45-45000 DEVELOPER FUNDINGS	0	0	0	0	0	0	0	0	0
10-4300-45-45050 PLAT AND PLAN FEES	108,000	108,000	108,000	148,795	138	-40,795	185,993	108,000	0
10-4300-45-45075 BLDG. PLAN REVIEW	100	100	100	0	0	100	0	100	0
10-4300-45-45076 SUBDIVISION TEST & INSP	300,000	300,000	300,000	158,654	53	141,346	198,318	150,000	-150,000
10-4300-45-45077 ZONING	11,220	11,220	11,220	12,549	112	-1,329	15,686	11,220	0
10-4300-45-45100 BUILDING PERMITS	465,606	465,606	465,606	953,062	205	-487,456	1,191,327	465,000	-606
10-4300-45-45101 R.O.W. PERMITS	0	0	0	450	0	-450	563	0	0
10-4300-45-45200 BUILDINGS INSPECTION FEES	155,000	155,000	155,000	45,190	29	109,810	56,488	155,000	0
10-4300-45-45201 SUBDIV CONSTRUCTION	0	0	0	0	0	0	0	0	0
10-4300-45-45500 PROFESSIONAL DEPOSIT FEES	100	100	100	0	0	100	0	100	0
TOTAL PERMITS/LICENSES	1,056,826	1,056,826	1,056,826	1,328,582	126	-271,756	1,660,727	904,220	-152,606
<b>TOTAL DEVELOPMENT SERVICES REVENUES</b>	<b>1,067,026</b>	<b>1,067,026</b>	<b>1,067,026</b>	<b>1,348,699</b>	<b>126</b>	<b>-281,673</b>	<b>1,684,308</b>	<b>920,420</b>	<b>-146,606</b>

	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>COURT REVENUES</b>									
<b>MISCELLANEOUS</b>									
10-4500-42-42090 ONLINE PAYMENT FEES	1,000	1,000	1,000	5,172	517	-4,172	6,465	4,600	3,600
10-4500-42-42099 TCDC REVENUES	0	0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS	1,000	1,000	1,000	5,172	517	-4,172	6,465	4,600	3,600
<b>COURT FEES</b>									
10-4500-46-46100 COURT TECHNOLOGY FEE	10,000	10,000	10,000	9,385	94	615	11,732	10,000	0
10-4500-46-46200 COURT BUILDING SECURITY	7,050	7,050	7,050	7,039	100	11	8,799	7,050	0
10-4500-46-46300 COURT COSTS EARNED	485,000	485,000	585,000	566,139	97	18,861	707,674	585,000	0
TOTAL COURT FEES	502,050	502,050	602,050	582,564	97	19,486	728,204	602,050	0
<b>TOTAL COURT REVENUES</b>	<b>503,050</b>	<b>503,050</b>	<b>603,050</b>	<b>587,736</b>	<b>97</b>	<b>15,314</b>	<b>734,669</b>	<b>606,650</b>	<b>3,600</b>



	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>POLICE REVENUES</b>									
<b>MISCELLANEOUS</b>									
10-4600-42-41015 GRANT PROCEEDS - POLIC	350	350	350	22,513	6,432	-22,163	28,141	22,513	22,163
10-4600-42-41024 NATIONAL NIGHT OUT CAM	0	0	0	0	0	0	0	0	0
10-4600-42-41025 RESTRICTED DONATIONS	0	0	0	0	0	0	0	0	0
10-4600-42-42099 MISCELLANEOUS	20,000	20,000	20,000	9,178	46	10,822	11,472	11,000	-9,000
TOTAL MISCELLANEOUS	20,350	20,350	20,350	31,691	156	-11,341	39,613	33,513	13,163
<b>POLICE CHARGES/FEES</b>									
10-4600-47-47000 ASSET SEIZURES	0	0	0	0	0	0	0	0	0
10-4600-47-47009 ALARM PERMIT	7,000	7,000	7,000	7,290	104	-290	9,113	7,000	0
10-4600-47-47010 POLICE REPORTS	1,350	1,350	1,350	1,422	105	-72	1,778	1,350	0
10-4600-47-47011 FINGER PRINTING	50	50	50	10	20	40	13	50	0
10-4600-47-47110 MOTOR VEHICLE DISB	4,500	4,500	4,500	3,700	82	800	4,625	4,500	0
10-4600-47-47200 WARRANT AND FTA FEES	100	100	100	110	110	-10	137	100	0
10-4600-47-47310 IMPOUNDS	0	0	0	0	0	0	0	0	0
10-4600-47-47325 AUCTIONS	0	0	0	0	0	0	0	0	0
10-4600-47-47400 POLICE CAR RENTAL INCO	20,000	20,000	20,000	34,396	172	-14,396	42,996	30,000	10,000
TOTAL POLICE CHARGES/FEES	33,000	33,000	33,000	46,929	142	-13,929	58,661	43,000	10,000
<b>TOTAL POLICE REVENUES</b>	<b>53,350</b>	<b>53,350</b>	<b>53,350</b>	<b>78,619</b>	<b>147</b>	<b>-25,269</b>	<b>98,274</b>	<b>76,513</b>	<b>23,163</b>
<b>NON-DEPARTMENTAL REVENUES</b>									
<b>OTHER FINANCING SOURCES</b>									
10-4999-41-41050 LOAN PROCEEDS	0	0	0	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TRANSFERS</b>									
10-4999-49-50005 TRANSFERS IN	0	0	0	0	0	0	0	0	0
10-4999-49-50010 TRANSFERS FROM CPF	0	0	0	0	0	0	0	0	0
10-4999-49-59000 TRANSFERS FROM UF	0	0	0	0	0	0	0	0	0
TOTAL TRANSFERS	0	0	0	0	0	0	0	0	0
<b>TOTAL NON-DEPARTMENTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>5,752,035</b>	<b>5,752,035</b>	<b>5,874,716</b>	<b>6,059,149</b>	<b>103</b>	<b>-184,433</b>	<b>7,572,371</b>	<b>6,382,685</b>	<b>507,969</b>

**10 -GENERAL FUND  
DEPARTMENTAL EXPENDITURES**

**PROP. BUDGET WORKSHEETS**

**FY 2017-18**

**75.00% OF YEAR COMPLETE**

	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>ADMINISTRATION EXPENDITURES</b>									
<b>PERSONNEL</b>									
10-5100-50-50010 SALARIES	247,199	247,199	247,199	184,107	74	63,092	230,134	259,550	12,351
10-5100-50-50050 OVERTIME	200	200	200	106	53	94	132	0	-200
10-5100-50-50075 LONGEVITY	1,400	1,400	1,400	1,400	100	0	1,750	1,500	100
10-5100-50-50200 EMPLOYER PAID TAXES	18,915	18,915	18,915	13,832	73	5,083	17,290	20,009	1,094
10-5100-50-50255 WORKERS' COMPENSATION	800	800	800	686	86	114	857	800	0
10-5100-50-50325 HEALTH INSURANCE	18,947	18,947	18,947	10,116	53	8,831	12,645	18,947	0
10-5100-50-50335 HEALTH ASSISTANCE	238	238	238	258	109	-20	323	260	22
10-5100-50-50410 EMPLOYER RETIREMENT CO	10,782	10,782	10,782	7,853	73	2,930	9,816	11,758	976
10-5100-50-50520 EMPLOYEE EDUCATION	5,000	5,000	5,000	2,751	55	2,249	3,439	5,000	0
10-5100-50-50650 VEHICLE ALLOWANCE	12,000	12,000	12,000	9,231	77	2,769	11,538	7,200	-4,800
10-5100-50-50700 REIMBURSABLE UNEMPLOYM	500	500	500	0	0	500	0	500	0
TOTAL PERSONNEL	315,981	315,981	315,981	230,339	73	85,642	287,924	325,524	9,543
<b>OPERATING</b>									
10-5100-51-51010 ADVER/NOTIFICATION/PUBLIC HEARIN	4,500	4,500	4,500	3,715	83	785	4,644	4,500	0
10-5100-51-51011 PRE-EMPLO SCREENING	0	0	0	0	0	0	0	0	
10-5100-51-51041 EMPLOYEE APPRECIATION	3,000	3,000	3,000	1,863	62	1,137	2,328	3,000	0
10-5100-51-51160 ELECTION EXPENSES	4,500	4,500	4,500	2,972	66	1,528	3,715	6,500	2,000
10-5100-51-51335 INSURANCE-PROPERTY, CA	1,700	1,700	1,700	1,087	64	613	1,359	1,700	0
10-5100-51-51338 INSURANCE LIABILITY	8,000	8,000	8,000	6,000	75	2,000	7,500	8,000	0
10-5100-51-51480 MEETING EXPENSES	2,000	2,000	2,000	806	40	1,194	1,007	2,000	0
10-5100-51-51485 MISCELLANEOUS	11,500	11,500	11,500	36,872	321	-25,372	46,090	11,500	0
10-5100-51-51602 PENALTIES & INTEREST	150	150	150	0	0	150	0	150	0
10-5100-51-51603 PERIODICALS AND PUBLIC	600	600	600	218	36	383	272	1,100	500
10-5100-51-51625 POSTAGE/DELIVERY	550	550	550	25	5	525	32	550	0
10-5100-51-51634 EDC BEAUTIFICATION	50,000	50,000	50,000	0	0	50,000	0	50,000	0
10-5100-51-51635 PROFESSIONAL & MEMBERS	5,500	5,500	5,500	4,863	88	637	6,079	5,500	0
10-5100-51-51746 SUPPLIES-OFFICE	9,000	9,000	9,000	2,862	32	6,138	3,577	9,000	0
10-5100-51-51780 TRAVEL	7,000	7,000	7,000	2,595	37	4,405	3,244	7,200	200
10-5100-51-51813 UTILITIES-ELECTRIC BLU	9,500	9,500	9,500	5,334	56	4,166	6,668	9,500	0
10-5100-51-51817 UTILITIES-NATURAL GAS	1,200	1,200	1,200	470	39	730	588	1,200	0
10-5100-51-52110 OFFICE EQUIPMENT LEASE	4,000	4,000	4,000	2,187	55	1,813	2,734	4,000	0
TOTAL OPERATING	122,700	122,700	122,700	71,870	59	50,830	89,837	125,400	2,700

**REPAIRS & MAINTENANCE**

10-5100-52-52000 COMPUTER R&M	0	0	0	0	0	0	0	0	0
10-5100-52-52010 BUILDING REPAIRS & MAI	30,000	30,000	30,000	10,337	34	19,663	12,921	30,000	0
10-5100-52-52012 CLEANING & MAINTENANCE	14,000	14,000	14,000	2,352	17	11,648	2,940	14,000	0
10-5100-52-52130 OFFICE EQUIPMENT REPAI	0	0	0	0	0	0	0	0	0
10-5100-52-52220 COMPUTER EQUIPMENT-MAI	0	0	0	0	0	0	0	0	0
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>44,000</b>	<b>44,000</b>	<b>44,000</b>	<b>12,689</b>	<b>29</b>	<b>31,312</b>	<b>15,861</b>	<b>44,000</b>	<b>0</b>

**CONTRACTED SERVICES**

10-5100-54-51000 ACCOUNTING & AUDITING	0	0	0	0	0	0	0	0	0
10-5100-54-51165 ENGINEERING/PLANNING S	55,000	55,000	55,000	63,088	115	-8,088	78,860	70,000	15,000
10-5100-54-51440 LEGAL FEES	29,000	29,000	29,000	15,686	54	13,314	19,608	29,000	0
10-5100-54-51500 CONSULTING SERVICES	0	0	0	0	0	0	0	0	0
10-5100-54-5150X I/T CONSULTING SERVICES	0	0	0	0	0	0	0	0	0
10-5100-54-51590 DOCUMENT STORAGE	1,800	1,800	1,800	1,468	82	332	1,835	1,800	0
10-5100-54-51760 TAXING DISTRICT FEES	14,000	14,000	14,000	13,744	98	256	17,180	14,000	0
10-5100-54-52005 EMERGENCY NOTIFICATION	0	0	0	0	0	0	0	0	0
10-5100-54-52240 SOFTWARE ANNUAL FEES	0	0	0	0	0	0	0	0	0
10-5100-54-52241 SOFTWARE LICENSES	0	0	0	0	0	0	0	0	0
<b>TOTAL CONTRACTED SERVICES</b>	<b>99,800</b>	<b>99,800</b>	<b>99,800</b>	<b>93,986</b>	<b>94</b>	<b>5,814</b>	<b>117,483</b>	<b>114,800</b>	<b>15,000</b>

**DEBT PAYMENTS**

10-5100-55-52110 OFFICE EQUIPMENT LEASE	0	0	0	0	0	0	0	0	0
10-5100-55-52210 LEASE- INCODE SOFTWARE	0	0	0	0	0	0	0	0	0
10-5100-55-60000 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0
<b>TOTAL DEBT PAYMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY < \$5K**

10-5100-57-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5100-57-52200 COMPUTER EQUIPMENT-PUR	0	0	0	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY &lt; \$5K</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY > \$5K**

10-5100-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5100-58-52200 COMPUTER EQUIPMENT-PUR	0	0	0	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY &gt; \$5K</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL ADMINISTRATION EXPENDITURES</b>	<b>582,481</b>	<b>582,481</b>	<b>582,481</b>	<b>408,884</b>	<b>70</b>	<b>173,597</b>	<b>511,105</b>	<b>609,724</b>	<b>27,243</b>
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FINANCE EXPENDITURES	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>PERSONNEL</b>									
10-5150-50-50010 SALARIES	302,245	302,245	302,245	199,829	66	102,416	249,786	318,286	16,040
10-5150-50-50050 OVERTIME	2,413	2,413	2,413	354	15	2,059	443	2,310	-103
10-5150-50-50075 LONGEVITY	1,600	1,600	1,600	2,300	144	-700	2,875	1,900	300
10-5150-50-50200 EMPLOYER PAID TAXES	23,429	23,429	23,429	14,964	64	8,465	18,705	24,656	1,227
10-5150-50-50255 WORKERS' COMPENSATION	1,950	1,950	1,950	1,415	73	535	1,768	2,016	66
10-5150-50-50325 HEALTH INSURANCE	31,578	31,578	31,578	19,059	60	12,518	23,824	44,209	12,631
10-5150-50-50335 HEALTH ASSISTANCE	240	240	240	258	108	-18	323	240	0
10-5150-50-50410 EMPLOYER RETIREMENT CO	12,671	12,671	12,671	8,188	65	4,483	10,235	14,100	1,429
10-5150-50-50520 EMPLOYEE EDUCATION	500	500	500	60	12	440	75	500	0
TOTAL PERSONNEL	376,626	376,626	376,626	246,427	65	130,198	308,034	408,216	31,590
<b>OPERATING</b>									
10-5150-51-51010 ADVER/POSTING/PUBLIC HEARING	4,500	4,500	4,500	0	0	4,500	0	4,500	0
10-5150-51-51011 PRE-EMPLOYMENT SCREEN	100	100	100	35	35	65	44	100	0
10-5150-51-51042 CREDIT CARD MERCHANT SVCS	33,500	33,500	33,500	22,605	67	10,895	28,256	33,500	0
10-5150-51-51080 CASH SHORT & OVER	500	500	500	-265	-53	765	-331	500	0
10-5150-51-51335 INSURANCE-PROPERTY, CA	2,650	2,650	2,650	1,627	61	1,023	2,033	2,650	0
10-5150-51-51338 INSURANCE LIABILITY	2,860	2,860	2,860	2,145	75	715	2,681	2,860	0
10-5150-51-51480 MEETING EXPENSES	500	500	500	0	0	500	0	500	0
10-5150-51-51485 MISCELLANEOUS	1,250	1,250	1,250	99	8	1,151	124	1,250	0
10-5150-51-51602 PENALTIES & INTEREST	600	600	600	0	0	600	0	600	0
10-5150-51-51603 PERIODICALS AND PUBLIC	100	100	100	0	0	100	0	100	0
10-5150-51-51625 POSTAGE/DELIVERY	37,300	37,300	37,300	28,010	75	9,290	35,013	37,300	0
10-5150-51-51635 PROFESSIONAL & MEMBERS	100	100	100	0	0	100	0	100	0
10-5150-51-51746 SUPPLIES-OFFICE	3,000	3,000	3,000	2,141	71	859	2,676	3,000	0
10-5150-51-51770 TELEPHONE, COMMUNICATI	0	0	0	0	0	0	0	0	0
10-5150-51-51775 WIRELESS COMMUNICATI	0	0	0	0	0	0	0	0	0
10-5150-51-51780 TRAVEL	500	500	500	416	83	84	520	500	0
10-5150-51-52110 OFFICE EQUIPMENT LEASE	1,950	1,950	1,950	1,331	68	619	1,664	2,042	92
10-5150-51-52340 VEHICLE FUEL & OIL	3,185	3,185	3,185	1,562	49	1,623	1,953	3,185	0
TOTAL OPERATING	92,595	92,595	92,595	59,706	64	32,889	74,632	92,687	92

**REPAIRS & MAINTENANCE**

10-5150-52-52130 OFFICE EQUIPMENT REPAIR	250	250	250	103	41	148	128	250	0
10-5150-52-52320 VEHICLE REPAIRS & MAINT	600	600	600	121	20	479	151	600	0
TOTAL REPAIRS & MAINTENANCE	850	850	850	224	26	626	280	850	0

**CONTRACTED SERVICES**

10-5150-54-51000 ACCOUNTING & AUDITING	52,000	52,000	52,000	35,093	67	16,907	43,866	52,000	0
10-5150-52-52010 BUILDING REPAIRS & MAINT				0	0	0	0	0	0
10-5150-54-51165 ENGINEERING/PLANNING S	0	0	0	0	0	0	0	0	0
10-5150-54-51440 LEGAL FEES	1,000	1,000	1,000	0	0	1,000	0	1,000	0
10-5150-54-51500 CONSULTING SERVICES	0	0	0	0	0	0	0	0	0
10-5150-54-51501 I/T CONSULTING SERVICES	0	0	0	0	0	0	0	0	0
10-5150-54-51590 DOCUMENT STORAGE	0	0	0	0	0	0	0	0	0
10-5150-54-52005 EMERGENCY NOTIFICATION	0	0	0	0	0	0	0	0	0
10-5150-54-52240 SOFTWARE ANNUAL FEES	0	0	0	0	0	0	0	0	0
TOTAL CONTRACTED SERVICES	53,000	53,000	53,000	35,093	66	17,907	43,866	53,000	0

**DEBT PAYMENTS**

10-5150-51-52110 OFFICE EQUIPMENT LEASE	0	0	0	0	0	0	0	0	0
10-5150-55-52210 LEASE- INCODE SOFTWARE	0	0	0	0	0	0	0	0	0
10-5150-55-52310 VEHICLE LEASE EXPENSE	7,650	7,650	7,650	7,650	100	7,634	9,563	7,650	0
TOTAL DEBT PAYMENTS	7,650	7,650	7,650	7,650	100	7,634	9,563	7,650	0

**CAPITAL OUTLAY < \$5K**

10-5150-57-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5150-57-52200 COMPUTER EQUIPMENT-PUR	1,091	2,000	2,000	0	0	2,000	0	0	-2,000
TOTAL CAPITAL OUTLAY < \$5K	1,091	2,000	2,000	0	0	2,000	0	0	-2,000

**CAPITAL OUTLAY > \$5K**

10-5150-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY > \$5K	0	0	0	0	0	0	0	0	0

<b>TOTAL FINANCE EXPENDITURES</b>	<b>531,812</b>	<b>532,721</b>	<b>532,721</b>	<b>349,100</b>	<b>66</b>	<b>183,621</b>	<b>436,375</b>	<b>562,403</b>	<b>29,682</b>
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STREET EXPENDITURES	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>PERSONNEL</b>									
10-5225-50-50010 SALARIES	289,019	289,019	289,019	190,655	66	98,365	238,318	106,509	-182,510
10-5225-50-50050 OVERTIME	9,650	9,650	9,650	5,928	61	3,722	7,410	9,650	0
10-5225-50-50075 LONGEVITY	3,700	3,700	3,700	6,200	168	-2,500	7,750	3,700	0
10-5225-50-50200 EMPLOYER PAID TAXES	21,856	21,856	21,856	15,170	69	6,686	18,962	21,856	0
10-5225-50-50255 WORKERS' COMPENSATION	11,025	11,025	11,025	12,003	109	-978	15,004	11,025	0
10-5225-50-50325 HEALTH INSURANCE	50,524	50,524	50,524	31,084	62	19,440	38,855	50,524	0
10-5225-50-50410 EMPLOYER RETIREMENT CO	12,470	12,470	12,470	8,330	67	4,140	10,413	12,470	0
10-5225-50-50520 EMPLOYEE EDUCATION	500	500	500	1,876	375	-1,376	2,345	500	0
10-5225-50-50700 REIMB UNEMPLOYMENT	1,400	1,400	1,400	7,669	548	-6,269	9,586	9,069	7,669
TOTAL PERSONNEL	400,145	400,145	400,145	278,915	70	121,230	348,644	225,304	-174,841
<b>OPERATING</b>									
10-5225-51-51011 PRE-EMPLOYMENT SCREENING	100	100	100	141	141	-41	176	100	0
10-5225-51-51335 INSURANCE-PROPERTY, CA	1,400	1,400	1,400	800	57	600	1,000	1,400	0
10-5225-51-51338 INSURANCE LIABILITY	2,220	2,220	2,220	2,896	130	-676	3,620	2,220	0
10-5225-51-51485 MISCELLANEOUS	500	500	500	305	61	195	381	500	0
10-5225-51-51610 LICENSES	400	400	400	100	25	300	125	400	0
10-5225-51-51620 PHYSICALS/DRUG TESTING	350	350	350	121	35	229	151	350	0
10-5225-51-51640 DUES & SUBSCRIPTIONS	100	100	100	0	0	100	0	100	0
10-5225-51-51740 SUPPLIES CHEMICALS & MAT'LS	40,000	40,000	40,000	17,371	43	22,629	21,713	40,000	0
10-5225-51-51746 SUPPLIES-OFFICE	500	500	500	176	35	324	220	500	0
10-5225-51-51780 TRAVEL	200	200	200	303	151	-103	379	200	0
10-5225-51-51800 UNIFORMS & ACCESSORIES	2,000	2,000	2,000	4,752	238	-2,752	5,941	4,000	2,000
10-5225-51-51813 UTILITIES-ELECTRIC BLU	42,000	42,000	42,000	34,550	82	7,450	43,188	47,000	5,000
10-5225-51-51815 UTILITIES-ELECTRIC TX	9,000	9,000	9,000	6,029	67	2,971	7,536	9,000	0
10-5225-51-52340 FUEL & OIL	13,000	13,000	13,000	8,483	65	4,517	10,603	13,000	0
10-5225-51-52440 EQUIPMENT RENTAL	5,000	5,000	5,000	3,900	78	1,100	4,875	5,000	0
10-5225-51-54020 STREET SIGNS	6,000	6,000	6,000	4,180	70	1,820	5,224	6,000	0
TOTAL OPERATING	122,770	122,770	122,770	84,106	69	38,664	104,956	129,770	7,000
<b>REPAIRS &amp; MAINTENANCE</b>									
10-5225-52-52010 BUILDING REPAIRS & MAI	2,500	2,500	2,500	977	39	1,523	1,221	2,500	0
10-5225-52-52320 VEH REPAIRS & MAINTENA	14,000	14,000	14,000	2,790	20	11,210	3,488	14,000	0
10-5225-52-52430 MACHINERY EQUIP-REPAIR	10,000	10,000	10,000	13,721	137	-3,721	17,151	13,000	3,000
10-5225-52-54010 STREET REPAIRS & MAINT	220,000	220,000	220,000	199,511	91	20,489	249,389	220,000	0
10-5225-52-54015 PARK REPAIRS /MAINTENAN	35,000	35,000	35,000	7,091	20	27,909	8,864	35,000	0
10-5225-52-54016 CEMETARY REPAIRS/MAINTENANCE	5,000	5,000	5,000	5,771	115	-771	7,214	5,559	559
TOTAL REPAIRS & MAINTENANCE	286,500	286,500	286,500	229,862	80	56,638	287,328	290,059	3,559



**CONTRACTED SERVICES**

10-5225-54-51165 ENGINEERING/PLANNING S	10,000	10,000	10,000	19,413	194	-9,413	24,266	20,000	10,000
10-5225-54-51440 LEGAL FEES	0	0	0	0	0	0	0	0	0
10-5225-54-54100 TRASH COLLECTION FEES	690,000	690,000	690,000	563,120	82	126,880	703,900	690,000	0
TOTAL CONTRACTED SERVICES	700,000	700,000	700,000	582,533	83	117,467	728,167	710,000	10,000

**DEBT PAYMENTS**

10-5225-55-52310 VEHICLE LEASE EXPENSE	52,735	52,735	52,735	73,945	140	-21,210	92,431	52,735	0
10-5225-55-52410 MACHINERY EQUIPMENT LE	0	0	0	0	0	0	0	0	0
TOTAL DEBT PAYMENTS	52,735	52,735	52,735	73,945	140	-21,210	92,431	52,735	0

**GRANT EXPENDITURES**

10-5225-56-58000 GRANT EXPENDITURES	0	0	0	0	0	0	0	0	0
TOTAL GRANT EXPENDITURES	0	0	0	0	0	0	0	0	0

**CAPITAL OUTLAY < \$5K**

10-5225-57-52400 MACHINERY EQUIPMENT-PU	10,000	10,000	10,000	8,065	81	1,935	10,081	10,000	0
10-5225-57-52450 TOOLS	10,000	10,000	10,000	6,458	65	3,542	8,073	10,000	0
TOTAL CAPITAL OUTLAY < \$5K	20,000	20,000	20,000	14,523	73	5,477	18,154	20,000	0

**CAPITAL OUTLAY > \$5K**

10-5225-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5225-58-52200 COMPUTER EQUIPMENT-PUR	0	0	0	0	0	0	0	0	0
10-5225-58-52400 MACHINERY EQUIPMENT-PU	20,000	20,000	20,000	20,949	105	-949	26,186	21,000	1,000
TOTAL CAPITAL OUTLAY > \$5K	20,000	20,000	20,000	20,949	105	-949	26,186	21,000	1,000

<b>TOTAL STREET EXPENDITURES</b>	<b>1,602,150</b>	<b>1,602,150</b>	<b>1,602,150</b>	<b>1,284,833</b>	<b>80</b>	<b>317,317</b>	<b>1,605,865</b>	<b>1,448,868</b>	<b>-153,282</b>
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	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED REQUESTED	REQUESTED BUDGET DIFF.
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**PARKS EXPENDITURES****PERSONNEL**

10-5400-50-50010 SALARIES	289,019	289,019	289,019	190,655	66	98,365	238,318	225,276	-63,743
10-5225-50-50050 OVERTIME	9,650	9,650	9,650	5,928	61	3,722	7,410	6,800	-2,850
10-5225-50-50075 LONGEVITY	3,700	3,700	3,700	6,200	168	-2,500	7,750	3,100	-600
10-5225-50-50200 EMPLOYER PAID TAXES	21,856	21,856	21,856	15,170	69	6,686	18,962	17,957	-3,899
10-5225-50-50255 WORKERS' COMPENSATION	11,025	11,025	11,025	12,003	109	-978	15,004	13,500	2,475
10-5225-50-50325 HEALTH INSURANCE	50,524	50,524	50,524	31,084	62	19,440	38,855	37,893	-12,631
10-5225-50-50410 EMPLOYER RETIREMENT CO	12,470	12,470	12,470	8,330	67	4,140	10,413	10,270	-2,200
10-5225-50-50520 EMPLOYEE EDUCATION	500	500	500	1,876	375	-1,376	2,345	3,000	2,500
10-5225-50-50700 REIMB UNEMPLOYMENT	1,400	1,400	1,400	7,669	548	-6,269	9,586	9,069	7,669
TOTAL PERSONNEL	400,145	400,145	400,145	278,915	70	121,230	348,644	326,866	-73,279

**OPERATING**

10-5225-51-51011 PRE-EMPLOYMENT SCREENING	100	100	100	141	141	-41	176	100	0
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10-5225-51-51335 INSURANCE-PROPERTY, CA	1,400	1,400	1,400	800	57	600	1,000	1,400	0
10-5225-51-51338 INSURANCE LIABILITY	2,220	2,220	2,220	2,896	130	-676	3,620	2,220	0
10-5225-51-51485 MISCELLANEOUS	500	500	500	305	61	195	381	0	-500
10-5225-51-51610 LICENSES	400	400	400	100	25	300	125	600	200
10-5225-51-51620 PHYSICALS/DRUG TESTING	350	350	350	121	35	229	151	200	-150
10-5225-51-51640 DUES & SUBSCRIPTIONS	100	100	100	0	0	100	0	100	0
10-5225-51-51740 SUPPLIES CHEMICALS	40,000	40,000	40,000	17,371	43	22,629	21,713	5,000	-35,000
10-5225-51-51741 SUPPLIES MATERIALS								7,500	
10-5225-51-51746 SUPPLIES-OFFICE	500	500	500	176	35	324	220	0	-500
10-5225-51-51780 TRAVEL	200	200	200	303	151	-103	379	1,000	800
10-5225-51-51800 UNIFORMS & ACCESSORIES	2,000	2,000	2,000	4,752	238	-2,752	5,941	3,000	1,000
10-5225-51-51813 UTILITIES-ELECTRIC BLU	42,000	42,000	42,000	34,550	82	7,450	43,188	1,000	-41,000
10-5225-51-51815 UTILITIES-ELECTRIC TX	9,000	9,000	9,000	6,029	67	2,971	7,536	0	-9,000
10-5225-51-52340 FUEL & OIL	13,000	13,000	13,000	8,483	65	4,517	10,603	6,500	-6,500
10-5225-51-52440 EQUIPMENT RENTAL	5,000	5,000	5,000	3,900	78	1,100	4,875	1,500	-3,500
10-5400-51-54020 PARKS SIGNS					0	0	0	1,000	1,000
TOTAL OPERATING	116,770	116,770	116,770	79,926	68	36,844	99,731	31,120	-85,650
<b>REPAIRS &amp; MAINTENANCE</b>									
10-5225-52-52010 BUILDING REPAIRS & MAI	2,500	2,500	2,500	977	39	1,523	1,221	1,500	-1,000
10-5225-52-52320 VEH REPAIRS & MAINTENA	14,000	14,000	14,000	2,790	20	11,210	3,488	7,000	-7,000
10-5225-52-52430 MACHINERY EQUIP-REPAIR	10,000	10,000	10,000	13,721	137	-3,721	17,151	6,500	-3,500
10-5225-52-54015 PARK REPAIRS /MAINTENAN	35,000	35,000	35,000	7,091	20	27,909	8,864	80,000	45,000
10-5225-52-54016 CEMETARY REPAIRS/MAINTENANCE	5,000	5,000	5,000	5,771	115	-771	7,214	30,000	25,000
TOTAL REPAIRS & MAINTENANCE	66,500	66,500	66,500	30,351	46	36,149	37,938	125,000	58,500
<b>CONTRACTED SERVICES</b>									
10-5225-54-51165 ENGINEERING/PLANNING S	0	0	0	0	0	0	0	0	0
10-5225-54-51440 LEGAL FEES	0	0	0	0	0	0	0	0	0
10-5225-54-54100 TRASH COLLECTION FEES	0	0	0	0	0	0	0	0	0
TOTAL CONTRACTED SERVICES	0	0	0	0	0	0	0	0	0
<b>DEBT PAYMENTS</b>									
10-5225-55-52310 VEHICLE LEASE EXPENSE	0	0	0	0	0	0	0	28,200	28,200
10-5225-55-52410 MACHINERY EQUIPMENT LE	0	0	0	0	0	0	0	0	0
TOTAL DEBT PAYMENTS	0	0	0	0	0	0	0	28,200	28,200
<b>GRANT EXPENDITURES</b>									
10-5225-56-58000 GRANT EXPENDITURES	0	0	0	0	0	0	0	0	0
TOTAL GRANT EXPENDITURES	0	0	0	0	0	0	0	0	0
<b>CAPITAL OUTLAY &lt; \$5K</b>									
10-5225-57-52400 MACHINERY EQUIPMENT-PU	10,000	10,000	10,000	8,065	81	1,935	10,081	5,000	-5,000
10-5225-57-52450 TOOLS	10,000	10,000	10,000	6,458	65	3,542	8,073	6,000	-4,000
TOTAL CAPITAL OUTLAY < \$5K	20,000	20,000	20,000	14,523	73	5,477	18,154	11,000	-9,000

**CAPITAL OUTLAY > \$5K**

10-5225-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5225-58-52200 COMPUTER EQUIPMENT-PUR	0	0	0	0	0	0	0	0	0
10-5225-58-52400 MACHINERY EQUIPMENT-PU	20,000	20,000	20,000	20,949	105	-949	26,186	33,300	13,300
TOTAL CAPITAL OUTLAY > \$5K	20,000	20,000	20,000	20,949	105	-949	26,186	33,300	13,300

<b>TOTAL PARKS EXPENDITURES</b>	<b>623,415</b>	<b>623,415</b>	<b>623,415</b>	<b>424,664</b>	<b>68</b>	<b>198,751</b>
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<b>530,654</b>	<b>555,486</b>	<b>-67,929</b>
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	0	0	CURR. BUDGET	Y-T-D ACTUAL	% OF	BUDGET
<b>DEVELOPMENT SERVICES EXPENDITURES</b>	<b>ACTUAL</b>	<b>ORIG. BUDGET</b>	<b>CURR. BUDGET</b>	<b>Y-T-D ACTUAL</b>	<b>BUDGET</b>	<b>BALANCE</b>

PROJECTED	REQUESTED	REQUESTED
YEAR END	2017-18 BUDGET	BUDGET DIFF.

**PERSONNEL**

10-5300-50-50010 SALARIES	152,101	152,101	152,101	112,553	74	39,548	140,692	225,540	73,439
10-5300-50-50050 OVERTIME	503	503	503	0	0	503	0	950	447
10-5300-50-50075 LONGEVITY	400	400	400	400	100	0	500	600	200
10-5300-50-50200 EMPLOYER PAID TAXES	11,705	11,705	11,705	8,366	71	3,339	10,457	17,357	5,652
10-5300-50-50255 WORKERS' COMPENSATION	135	135	135	116	86	19	145	165	30
10-5300-50-50325 HEALTH INSURANCE	18,947	18,947	18,947	12,585	66	6,361	15,732	25,262	6,316
10-5300-50-50335 HEALTH ASSISTANCE				258			323	258	
10-5300-50-50410 EMPLOYER RETIREMENT CO	6,671	6,671	6,671	4,645	70	2,026	5,806	9,926	3,255
10-5300-50-50520 EMPLOYEE EDUCATION	2,200	2,200	2,200	401	18	1,800	501	2,200	0
10-5300-50-50650 VEHICLE ALLOWANCE	0	0	0	0	0	0	0	0	0
10-5300-50-50700 REIMB UNEMPLOYMENT	500	500	500	0	0	500	0	500	0
TOTAL PERSONNEL	193,161	193,161	193,161	139,324	72	53,838	174,155	282,759	89,598

**OPERATING**

10-5300-51-51011 PRE-EMPLOYMENT SCREENING	0	0	0	34	0	-34	42	20	20
10-5300-51-51042 CREDIT CARD MERCHANT	0	0	0	22,446	0	-22,446	28,058	0	0
10-5300-51-51330 BLDG INSPECTION FEES	9,000	9,000	9,000	13,990	155	-4,990	17,487	14,000	5,000
10-5300-51-51335 INSURANCE-PROPERTY, CA	0	0	0	0	0	0	0	0	0
10-5300-51-51335 INSURANCE-PROPERTY, CA	100	100	100	38	38	62	47	100	0
10-5300-51-51338 INSURANCE LIABILITY	100	100	100	38	38	62	47	100	0
10-5300-51-51485 MISCELLANEOUS	1,250	1,250	1,250	6,951	556	-5,701	8,689	1,250	0
10-5300-51-51603 POSTING & NOTIFICATION	1,500	1,500	1,500	4,081	272	-2,581	5,101	2,516	1,016
10-5300-51-51610 PERMITS & LICENSES	0	0	0	0	0	0	0	0	0
10-5300-51-51611 TRAVIS CO RECORDATION FEES	100	100	100	673	673	-573	841	673	573
10-5300-51-51625 POSTAGE/DELIVERY	350	350	350	2,171	620	-1,821	2,713	1,175	825
10-5300-51-51635 PROF/MEMBERSHIP DUES	1,000	1,000	1,000	710	71	290	888	1,000	0
10-5300-51-51746 SUPPLIES-OFFICE	1,400	1,400	1,400	1,293	92	107	1,616	1,400	0
10-5300-51-51770 TELEPHONE, COMMUNICATI	0	0	0	0	0	0	0	0	0
10-5300-51-51775 WIRELESS COMMUNICATI	0	0	0	0	0	0	0	0	0
10-5300-51-51780 TRAVEL	1,750	1,750	1,750	0	0	1,750	0	1,750	0
10-5300-51-51813 UTIL-ELECTRIC BLUEBONN	0	0	0	0	0	0	0	0	0
10-5300-51-52110 OFFICE EQUIP LEASES	350	350	350	1,145	327	-795	1,432	1,670	1,320
10-5300-51-52340 VEHICLE FUEL & OIL	1,000	1,000	1,000	1,932	193	-932	2,415	5,000	1,320
TOTAL OPERATING	17,900	17,900	17,900	55,501	310	-37,601	41,276	30,654	12,754

**REPAIRS & MAINTENANCE**

10-5300-52-52000 COMPUTER R&M	0	0	0	0	0	0	0	0	0
10-5300-52-52010 BLDG REPAIRS & MAINT	0	0	0	0	0	0	0	0	0
10-5300-52-52012 CLEANING & MAINTENANCE	0	0	0	0	0	0	0	0	0
10-5300-52-52320 VEHICLE REPAIRS & MAIN	100	100	100	276	276	-176	345	1,000	900
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>276</b>	<b>276</b>	<b>-176</b>	<b>0</b>	<b>1,000</b>	<b>900</b>

**CONTRACTED SERVICES**

10-5300-54-51000 ACCOUNTING & AUDITING	0	0	0	0	0	0	0	0	0
10-5300-54-51165 ENG/PLANNING SERVICES	50,000	50,000	50,000	73,455	147	-23,455	91,819	74,000	24,000
10-5300-54-51440 LEGAL FEES	8,000	8,000	8,000	675	8	7,325	844	8,000	0
10-5300-54-51501 I/T CONSULTING SERVICES	500	500	500	0	0	500	0	500	0
10-5300-54-51590 DOCUMENT STORAGE	0	0	0	0	0	0	0	0	0
10-5300-54-52240 SOFTWARE ANNUAL FEES	0	0	0	0	0	0	0	0	0
10-5300-54-53240 ORDINANCE CODIFICATION SVC	3,000	3,000	3,000	6,910	230	-3,910	8,638	2,000	-1,000
10-5300-54-54010 DEV SVCS PASS THRU	0	0	0	0	0	0	0	0	0
<b>TOTAL CONTRACTED SERVICES</b>	<b>61,500</b>	<b>61,500</b>	<b>61,500</b>	<b>81,040</b>	<b>132</b>	<b>-19,540</b>	<b>101,300</b>	<b>84,500</b>	<b>23,000</b>

**DEBT PAYMENTS**

10-5300-55-52245 LEASE- INCODE SOFTWARE	0	0	0	0	0	0	0	0	0
10-5300-55-52311 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0
<b>TOTAL DEBT PAYMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY < \$5K**

10-5300-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5300-58-52200 COMPUTER EQUIPMENT PUR	977	0	0	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY &lt; \$5K</b>	<b>977</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL OUTLAY > \$5K**

10-5300-58-52100 OFFICE EQUIPMENT PURCH	2,000	14,000	0	0	0	0	0	0	0
10-5300-58-52200 COMPUTER EQUIPMENT PUR	0	2,000	0	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY &gt; \$5K</b>	<b>2,000</b>	<b>16,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL DEVELOPMENT SERVICES EXPENDITURES</b>	<b>272,661</b>	<b>288,661</b>	<b>272,661</b>	<b>276,141</b>	<b>101</b>	<b>-3,479</b>	<b>316,731</b>	<b>398,913</b>	<b>126,252</b>
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MUNICIPAL COURT EXPENDITURES	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	800 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>PERSONNEL</b>									
10-5500-50-50010 SALARIES	115,776	115,776	115,776	81,709	71	34,067	102,136	118,048	2,272
10-5500-50-50050 OVERTIME	1,084	1,084	1,084	4,849	447	-3,765	6,061	5,500	4,416
10-5500-50-50075 LONGEVITY	500	500	500	500	100	0	625	700	200
10-5500-50-50150 MUNICIPAL JUDGES SALAR	13,600	13,600	13,600	11,100	82	2,500	13,875	13,600	0
10-5500-50-50200 EMPLOYER PAID TAXES	8,984	8,984	8,984	6,445	72	2,539	8,056	9,159	176
10-5500-50-50255 WORKERS' COMPENSATION	3,100	3,100	3,100	2,315	75	785	2,893	3,100	0
10-5500-50-50325 HEALTH INSURANCE	18,946	18,946	18,946	13,837	73	5,110	17,296	18,946	0
10-5500-50-50335 HEALTH ASSITANCE	0	0	0	258	0	-258	323	258	258
10-5500-50-50410 EMPLOYER RETIREMENT CO	4,859	4,859	4,859	3,507	72	1,351	4,384	5,238	379
10-5500-50-50520 EMPLOYEE EDUCATION	2,700	2,700	2,700	840	31	1,860	1,050	3,000	300
10-5500-50-50650 INSURANCE ALLOWANCE	0	0	0	0	0	0	0	0	0
10-5500-50-50700 REIMB UNEMPLOYMENT	4,000	4,000	4,000	0	0	4,000	0	4,000	0
TOTAL PERSONNEL	173,549	173,549	173,549	125,360	72	48,189	156,700	181,550	8,001
<b>OPERATING</b>									
10-5500-51-51011 PRE-EMPLOYMENT SCREENING	25	25	25	0	0	25	0	25	0
10-5500-51-51042 COURT TECHNOLOGY EXPEN	4,000	4,000	4,000	5,545	139	-1,545	6,931	6,500	2,500
10-5500-51-51080 CASH SHORT (OVER)	100	100	100	0	0	100	0	100	0
10-5500-51-51335 INSURANCE-PROPERTY, CA	0	0	0	0	0	0	0	0	0
10-5500-51-51338 INSURANCE LIABILITY	0	0	0	0	0	0	0	0	0
10-5500-51-51485 MISCELLANEOUS	5,000	5,000	5,000	0	0	5,000	0	2,500	-2,500
10-5500-51-51603 PERIODICALS & PUBLICAT	100	100	100	0	0	100	0	100	0
10-5500-51-51625 POSTAGE/DELIVERY	1,300	1,300	1,300	1,538	118	-238	1,923	1,600	300
10-5500-51-51635 PROFESSIONAL & MEMBERS	320	320	320	0	0	320	0	320	0
10-5500-51-51746 SUPPLIES-OFFICE	3,000	3,000	3,000	2,357	79	643	2,946	3,000	0
10-5500-51-51770 TELEPHONE, COMMUNICATI	0	0	0	0	0	0	0	0	0
10-5500-51-51780 TRAVEL	1,300	1,300	1,300	1,039	80	261	1,298	1,500	200
10-5500-51-52100 COURT SECURITY	35	35	35	0	0	35	0	0	-35
10-5500-51-52110 OFFICE EQUIPMENT LEASE	1,100	1,100	1,100	1,145	104	-45	1,432	1,805	705
TOTAL OPERATING	16,280	16,280	16,280	11,624	71	4,656	14,530	17,450	1,170

**CONTRACTED SERVICES**

10-5500-54-51440 LEGAL FEES	20,000	20,000	20,000	19,503	98	497	24,379	23,000	3,000
10-5500-54-51595 COLLECTION FEES	27,500	27,500	27,500	32,541	118	-5,041	40,676	32,000	4,500
10-5500-54-56010 STATE COURT COST	185,000	185,000	185,000	116,821	63	68,179	146,026	222,000	37,000
10-5500-54-56425 JURY EXPENSE	500	500	500	36	7	464	45	500	0
TOTAL CONTRACTED SERVICES	233,000	233,000	233,000	168,901	72	64,099	211,126	277,500	44,500

**CAPITAL OUTLAY < \$5K**

10-5500-57-56105 CAP OUTLAY-COURT SECUR	0	0	0	0	0	0	0	1,620	1,620
10-5500-57-56108 CAP OUTLAY-COURT TECH	5,030	5,030	5,030	240	5	4,790	300	0	-5,030
TOTAL CAPITAL OUTLAY < \$5K	5,030	5,030	5,030	240	5	4,790	300	1,620	-3,410

**CAPITAL OUTLAY > \$5K**

10-5500-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0	0	0	0	0
10-5500-58-56105 CAP OUTLAY-COURT SECUR	14,218	14,218	14,218	9,384	66	4,834	11,731	6,000	-8,218
10-5500-58-56108 CAP OUTLAY-COURT TECH	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY > \$5K	14,218	14,218	14,218	9,384	66	4,834	11,731	6,000	-8,218

<b>TOTAL MUNICIPAL COURT EXPENSES</b>	<b>442,464</b>	<b>443,977</b>	<b>442,077</b>	<b>315,509</b>	<b>71</b>	<b>126,568</b>	<b>394,387</b>	<b>484,120</b>	<b>42,043</b>
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POLICE EXPENDITURES	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	800 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>PERSONNEL</b>									
10-5600-50-50010 SALARIES	1,637,380	1,637,380	1,637,380	1,284,082	78	353,298	1,605,102	1,705,260	67,880
10-5600-50-50050 OVERTIME	64,903	64,903	64,903	19,978	31	44,925	24,973	68,000	3,097
10-5600-50-50075 LONGEVITY PAY	8,500	8,500	8,500	13,100	154	-4,600	16,375	9,900	1,400
10-5600-50-50200 EMPLOYER PAID TAXES	130,875	130,875	130,875	98,918	76	31,957	123,647	136,280	5,405
10-5600-50-50255 WORKERS' COMPENSATION	17,000	17,000	17,000	14,576	86	2,424	18,220	17,000	0
10-5600-50-50325 HEALTH INSURANCE	189,466	189,466	189,466	132,163	70	57,303	165,204	195,781	6,316
10-5600-50-50335 HEALTH ASSISTANCE	238	238	238	258	109	-20	323	258	20
10-5600-50-50410 EMPLOYER RETIREMENT CO	70,784	70,784	70,784	53,693	76	17,090	67,117	77,938	7,154
10-5600-50-50520 EMPLOYEE EDUCATION	15,000	15,000	15,000	11,104	74	3,896	13,880	25,000	10,000
10-5600-50-50700 REIMB UNEMPLOYMENT	4,000	4,000	4,000	0	0	4,000	0	4,000	0
TOTAL PERSONNEL	2,138,146	2,138,146	2,138,146	1,627,872	76	510,274	2,034,840	2,239,417	101,271
<b>OPERATING</b>									
10-5600-51-51010 ADVER/POSTING NOTIFICATIONS	500	500	500	0	0	500	0	500	0
10-5600-51-51335 INSURANCE-PROPERTY, CA	650	650	650	488	75	162	609	650	0
10-5600-51-51338 INSURANCE LIABILITY	12,500	12,500	12,500	10,875	87	1,625	13,594	12,500	0
10-5600-51-51485 MISCELLANEOUS	2,500	2,500	2,500	1,895	76	605	2,368	3,000	500
10-5600-51-51603 PERIODICALS & PUBLICAT	500	500	500	421	84	79	526	250	-250
10-5600-51-51610 LICENSING	731	731	731	35	5	696	44	500	-231
10-5600-51-51620 PHYSICALS/DRUG TESTING	2,000	2,000	2,000	499	25	1,501	624	1,500	-500
10-5600-51-51625 POSTAGE/DELIVERY	2,000	2,000	2,000	1,253	63	747	1,567	2,000	0
10-5600-51-51635 PROFESSIONAL & MEMBERS	250	250	250	591	236	-341	739	1,100	850
10-5600-51-51743 SUPPLIES-EQUIPMENT	0	0	0	0	0	0	0	0	0
10-5600-51-51746 SUPPLIES-OFFICE	7,800	7,800	7,800	7,947	102	-147	9,934	8,500	700
10-5600-51-51748 SUPPLIES-POLICE SPECIA	15,000	15,000	15,000	10,506	70	4,494	13,132	17,500	2,500
10-5600-51-51780 TRAVEL	5,000	5,000	5,000	5,830	117	-830	7,287	10,000	5,000
10-5600-51-51799 CID SPECIALTY EQUIPMENT	1,000	1,000	1,000	551	55	449	689	5,000	4,000
10-5600-51-51800 UNIFORMS & ACCESSORIES	15,000	15,000	15,000	14,004	93	996	17,504	27,705	12,705
10-5600-51-51801 SAFETY & ACCESSORIES	2,000	2,000	2,000	1,214	61	786	1,518	2,000	0
10-5600-51-51802 AMMO/RANGE	14,500	14,500	14,500	3,665	25	10,835	4,581	26,000	11,500
10-5600-51-51803 HONOR GUARD	5,000	5,000	5,000	581	12	4,419	727	2,500	-2,500
10-5600-51-51813 UTILITIES-ELECTRIC BLU	12,000	12,000	12,000	6,682	56	5,318	8,352	12,000	0
10-5600-51-52110 OFFICE EQUIPMENT LEASE	6,400	6,400	6,400	4,332	68	2,068	5,415	6,400	0
10-5600-51-52340 FUEL & OIL	52,000	52,000	52,000	52,852	102	-852	66,065	65,000	13,000
10-5600-51-57400 WRECKER SERVICE	500	500	500	315	63	185	394	500	0
10-5600-51-51798 CRIME LAB								18,000	18,000
10-5600-51-51804 CITIZEN POLICE ACADEMY								2,500	2,500
10-5600-51-51805 POLICE BANQUET								2,500	2,500
TOTAL OPERATING	157,831	157,831	157,831	124,535	79	33,296	155,669	228,105	70,274

**REPAIRS & MAINTENANCE**

10-5600-52-52010 BUILDING REPAIRS & MAI	4,900	4,900	4,900	5,054	103	-154	6,318	15,000	10,100
10-5600-52-52012 CLEANING & MAINTENANCE	4,000	4,000	4,000	2,939	73	1,061	3,674	4,000	0
10-5600-52-52130 OFFICE EQUIPMENT REPAI	0	0	0	0	0	0	0	0	0
10-5600-52-52320 VEHICLE REPAIRS & MAIN	57,500	57,500	57,500	51,480	90	6,020	64,350	62,000	4,500
TOTAL REPAIRS & MAINTENANCE	66,400	66,400	66,400	59,474	90	6,926	74,342	81,000	14,600

**CONTRACTED SERVICES**

10-5600-54-51440 LEGAL FEES	3,000	3,000	3,000	1,130	38	1,870	1,413	1,500	-1,500
10-5600-54-51502 CONSULTING SERVICES	2,000	2,000	2,000	0				1,000	-1,000
10-5600-54-52005 EMERGENCY NOTIFICATION	0	0	0	0	0	0	0	0	0
10-5600-54-52240 SOFTWARE ANNUAL FEES	0	0	0	0	0	0	0	0	0
10-5600-54-57001 RRS EMERGENCY RADIO SYS	13,675	13,675	13,675	7,852	57	5,823	9,815	15,500	1,825
10-5600-54-57350 EMERGENCY DISPATCH SER	92,583	92,583	92,583	92,583	100	0	115,729	154,492	61,909
TOTAL CONTRACTED SERVICES	111,258	111,258	111,258	101,565	91	9,693	126,957	172,492	61,234

**DEBT PAYMENTS**

10-5600-55-52210 COMPUTER EQUIPMENT LEA	0	0	0	0	0	0	0	0	0
10-5600-55-52310 VEHICLE LEASE EXPENSE	188,350	188,350	188,350	188,350	100	0	235,438	188,750	400
10-5600-55-52311 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0
TOTAL DEBT PAYMENTS	188,350	188,350	188,350	188,350	100	0	235,438	188,750	400

**CAPITAL OUTLAY < \$5K**

10-5600-57-57100 ANIMAL CONTROL EQUIPME	4,000	4,000	4,000	887	22	3,113	1,109	7,000	3,000
10-5600-57-57101 OFFICE EQUIP PURCHASE	9,838	9,838	9,838	1,785	18	8,054	2,231	9,800	-38
10-5600-57-57200 SIEZURE FUND EXPENDITU	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY < \$5K	13,838	13,838	13,838	2,672	19	11,166	3,340	16,800	2,962

**CAPITAL OUTLAY > \$5K**

10-5600-58-52101 PD CONSTRUCTION SITE	25,000	25,000	25,000	0	0	25,000	0	0	-25,000
10-5600-58-52102 PD BUILDING PURCH/REMODEL	0	0	0	0	0	0	0	0	0
10-5600-58-52330 POLICE SPECIALTY EQUIP	15,000	15,000	15,000	0	0	15,000	0	20,000	5,000
10-5600-58-57200 EMERGENCY & VEHICLE EQ	0	0	0	0	0	0	0	0	0
10-5600-58-57300 POLICE COMMUNICATION E	15,000	15,000	15,000	15,682	105	-682	19,603	15,000	0
10-5600-58-58000 GRANT EXPENDITURES	5,000	5,000	5,000	0	0	5,000	0	9,470	4,470
TOTAL CAPITAL OUTLAY > \$5K	60,000	60,000	60,000	15,682	26	44,318	19,603	44,470	-15,530

<b>TOTAL POLICE EXPENDITURES</b>	<b>2,735,823</b>	<b>2,735,823</b>	<b>2,735,823</b>	<b>2,120,151</b>	<b>77</b>	<b>615,672</b>	<b>2,650,189</b>	<b>2,971,033</b>	<b>235,210</b>
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IT EXPENDITURES	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>PERSONNEL</b>									
10-5700-50-50010 SALARIES	60,144	60,144	60,144	46,208	77	13,936	57,760	60,144	0
10-5700-50-50050 OVERTIME	0	0	0	0	0	0	0	0	0
10-5700-50-50075 LONGEVITY PAY	0	0	0	0	0	0	0	0	0
10-5700-50-50200 EMPLOYER PAID TAXES	4,601	4,601	4,601	3,558	77	1,043	4,447	4,601	0
10-5700-50-50255 WORKERS' COMPENSATION	750	750	750	686	91	64	857	750	0
10-5700-50-50325 HEALTH INSURANCE	6,316	6,316	6,316	4,501	71	1,815	5,626	6,316	0
10-5700-50-50410 EMPLOYER RETIREMENT CO	2,687	2,687	2,687	2,029	76	658	2,537	2,687	0
10-5700-50-50520 EMPLOYEE EDUCATION	3,500	3,500	3,500	0	0	3,500	0	3,500	0
10-5700-50-50650 VEHICLE ALLOWANCE	4,800	4,800	4,800	3,692	77	1,108	4,615	4,800	0
10-5700-50-50700 REIMB UNEMPLOYMENT	500	500	500	0	0	500	0	500	0
TOTAL PERSONNEL	83,297	83,297	83,297	60,674	73	22,624	75,842	83,297	0
<b>OPERATING</b>									
10-5700-51-51625 POSTAGE/DELIVERY	250	250	250	19	8	231	24	250	0
10-5700-51-51635 PROFESSIONAL/MEMBERSHIP	550	550	550	0	0	550	0	550	0
10-5700-51-51746 SUPPLIES-OFFICES	1,000	1,000	1,000	258	26	742	323	1,000	0
10-5700-51-51770 TELEPHONE COMMUNICATION	35,368	35,368	35,368	23,882	68	11,486	29,853	36,000	632
10-5700-51-51775 WIRELESS COMMUNICATION	47,677	47,677	47,677	34,807	73	12,870	43,509	60,000	12,323
10-5700-51-51780 TRAVEL	2,300	2,300	2,300	0	0	2,300	0	2,300	0
TOTAL OPERATING	87,145	87,145	87,145	58,967	68	28,178	73,708	100,100	
<b>REPAIRS &amp; MAINTENANCE</b>									
10-5700-52-52000 COMPUTER R & M	6,085	6,085	6,085	0	0	6,085	0	6,085	0
TOTAL REPAIRS & MAINTENANCE	6,085	6,085	6,085	0	0	6,085	0	6,085	0
<b>CONTRACTED SERVICES</b>									
10-5700-54-51500 COMPUTER/HARDWARE LEASE	80,000	80,000	80,000	63,759	80	16,242	79,698	0	-80,000
10-5700-54-51501 IT CONSULTING SERVICES	23,500	23,500	23,500	7,493	32	16,008	9,366	23,500	0
10-5700-54-52005 EMERGENCY NOTIFICATION	4,500	4,500	4,500	4,120	92	380	5,150	5,000	500
10-5700-54-52240 SOFTWARE ANNUAL FEES	95,730	95,730	95,730	55,147	58	40,583	68,934	95,730	0
TOTAL CONTRACTED SERVICES	203,730	203,730	203,730	130,518	64	73,212	83,450	124,230	
<b>CAPITAL OUTLAY &lt;\$5K</b>									
10-5700-57-52200 COMPUTER EQUIPMENT	5	5	5	922	18,433	-917	1,152	55,000	54,995
10-5700-57-56105 COURT SECURITY	0	0	0	0	0	0	0	0	0
10-5700-57-56108 COURT TECHNOLOGY	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY<\$5K	5	5	5	922	18,433	-917	1,152	55,000	
<b>CAPITAL OUTLAY &gt;\$5K</b>									
10-5700-58-52200 COMPUTER EQUIPMENT	10,000	10,000	10,000	9,922	99	78	12,402	15,000	5,000
TOTAL CAPITAL OUTLAY>\$5K	10,000	10,000	10,000	9,922	99	78	12,402	15,000	
<b>TOTAL IT EXPENDITURES</b>			<b>390,262</b>	<b>261,002</b>	<b>67</b>	<b>129,260</b>		<b>383,712</b>	<b>-6,550</b>

NON-DEPARTMENTAL EXPENDITURES	FY 2012-13 ACTUAL	FY 2013-14 ORIG. BUDGET	FY 2014-15 CURR. BUDGET	800 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2015-16 BUDGET	REQUESTED BUDGET DIFF.
<b>CAPITAL OUTLAY &gt; \$5K</b>									
10-5999-58-60001 TRANSFER TO UF	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY > \$5K	0	0	0	0	0	0	0	0	0
<b>TRANSFERS</b>									
10-5999-59-60000 TRANSFERS TO DSF	0	0	0	0	0	0	0	0	0
10-5999-59-60010 TRANSFERS TO CPF	0	0	0	0	0	0	0	0	0
10-5999-59-60099 AUDIT CLEARING ACCOUNT	0	0	0	0	0	0	0	0	0
TOTAL TRANSFERS	0	0	0	0	0	0	0	0	0
<b>TOTAL NON-DEPARTMENTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>6,790,806</b>	<b>6,809,228</b>	<b>7,181,590</b>	<b>5,440,284</b>	<b>601</b>	<b>1,741,306 0</b>	<b>6,445,305</b>	<b>7,414,258</b>	<b>232,668</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>-1,038,771</b>	<b>-1,057,193</b>	<b>-1,306,874</b>	<b>618,865</b>		<b>-1,925,739</b>	<b>1,127,067</b>	<b>-1,031,573</b>	<b>275,301</b>

**20 -UTILITY FUND  
FINANCIAL SUMMARY**

**PROP. BUDGET WORKSHEETS  
FY 2017-18**

REVENUE SUMMARY	75.00% OF YEAR COMPLETE						PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE			
<b><u>WATER</u></b>									
WATER/SEWER CHARGES	2,222,985	2,222,985	2,222,985	1,533,492	69.0	689,493	1,916,865	1,952,872.17	(270,113)
OTHER	0	200	0	0	0.0	0	0	-	0
TRANSFERS	0	0	0	0	0.0	0	0	-	0
<b>TOTAL WATER</b>	<b>2,222,985</b>	<b>2,223,185</b>	<b>2,222,985</b>	<b>1,533,492</b>	<b>69.0</b>	<b>689,493</b>	<b>1,916,865</b>	<b>1,952,872.17</b>	<b>(270,113)</b>
<b><u>WASTEWATER</u></b>									
OTHER FINANCING SOURCES	0	0	0	0	0.0	0	0	-	0
WATER/SEWER CHARGES	1,914,577	1,914,577	1,914,577	1,401,839	73.2	512,738	1,752,299	1,692,624.96	(221,952)
OTHER	0	100	0	0	0.0	0	0	-	0
TRANSFERS	0	0	0	0	0.0	0	0	-	0
<b>TOTAL WASTEWATER</b>	<b>1,914,577</b>	<b>1,914,677</b>	<b>1,914,577</b>	<b>1,401,839</b>	<b>73.2</b>	<b>512,738</b>	<b>1,752,299</b>	<b>1,692,624.96</b>	<b>(221,952)</b>
<b><u>NON-DEPARTMENTAL</u></b>									
TRANSFERS	437,844	0	0	0	0.0	0	0	-	0
<b>TOTAL NON-DEPARTMENTAL</b>	<b>437,844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>4,575,406</b>	<b>4,137,862</b>	<b>4,137,562</b>	<b>2,935,331</b>	<b>70.9</b>	<b>1,202,231</b>	<b>3,669,164</b>	<b>3,645,497.13</b>	<b>(492,065)</b>

EXPENDITURE SUMMARY	75.00% OF YEAR COMPLETE						PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE			
<b><u>PUBLIC WORKS</u></b>									
PERSONNEL	315,709	315,709	315,709	250,018	79.2	65,690	312,523	343,409.22	27,701
OPERATING	18,750	18,750	18,750	9,596	51.2	9,154	11,995	21,351.00	2,601
REPAIRS & MAINTENANCE	8,000	8,000	8,000	3,885	48.6	4,115	4,857	8,000.00	0
CONTRACTED SERVICES	200	200	200	0	0.0	200	0	36,330.00	36,130
DEBT PAYMENTS	0	0	0	0	0.0	0	0	-	0
CAPITAL OUTLAY < \$5K	1,402	3,000	0	0	0.0	0	0	-	0
CAPITAL OUTLAY > \$5K	0	0	0	0	0.0	0	0	-	0
<b>TOTAL PUBLIC WORKS</b>	<b>344,061</b>	<b>345,659</b>	<b>342,659</b>	<b>263,500</b>	<b>76.9</b>	<b>79,159</b>	<b>329,375</b>	<b>409,090.22</b>	<b>66,432</b>

**WATER**

PERSONNEL	150,386	150,386	150,386	108,961	72.5	41,425	136,202	306,489.19	156,103	
OPERATING	403,300	403,300	403,300	288,397	71.5	114,903	360,496	401,100.00	(2,200)	
REPAIRS & MAINTENANCE	31,733	32,500	31,500	13,740	43.6	17,760	17,175	46,000.00	14,500	
WATER/WASTEWATER	1,009,305	1,009,305	1,009,305	781,568	77.4	227,737	976,960	1,217,950.00	208,645	
CONTRACTED SERVICES	150	250	150	38	25.1	112	47	150.00	0	
DEBT PAYMENTS	27,400	27,400	27,400	0	0.0	27,400	0	33,960.00	6,560	
CAPITAL OUTLAY < \$5K	5,000	5,000	5,000	2,260	45.2	2,740	2,825	8,500.00	3,500	
CAPITAL OUTLAY > \$5K	6,500	6,500	6,500	2,325	35.8	4,175	2,907	-	(6,500)	
TRANSFERS	0	0	0	0	0.0	0	0	-	0	
<b>TOTAL WATER</b>	<b>1,633,774</b>	<b>1,634,641</b>	<b>1,633,541</b>	<b>1,197,289</b>	<b>73.3</b>	<b>436,252</b>	<b>1,496,612</b>	<b>2,014,149.19</b>	<b>380,608</b>	

**WASTEWATER**

PERSONNEL	155,817	155,817	155,817	87,271	56.0	68,546	109,088	164,517.43	8,701	
OPERATING	174,945	174,945	175,045	118,486	67.7	56,560	148,107	154,845.00	(20,200)	
REPAIRS & MAINTENANCE	48,000	48,000	48,000	19,425	40.5	28,575	24,282	40,000.00	(8,000)	
WATER/WASTEWATER	649,100	649,100	649,100	407,516	62.8	241,584	509,395	651,100.00	2,000	
CONTRACTED SERVICES	9,000	9,000	9,000	745	8.3	8,255	931	9,000.00	0	
DEBT PAYMENTS	18,160	18,160	18,160	7,469	41.1	10,691	9,336	18,160.00	0	
CAPITAL OUTLAY < \$5K								8,500.00		
CAPITAL OUTLAY > \$5K	20,000	20,000	20,000	14,357	71.8	5,643	17,947	15,000.00	(5,000)	
TRANSFERS	0	0	0	0	0.0	0	0	-	0	
<b>TOTAL WASTEWATER</b>	<b>1,075,022</b>	<b>1,075,022</b>	<b>1,075,122</b>	<b>655,268</b>	<b>60.9</b>	<b>419,853</b>	<b>819,086</b>	<b>1,061,122.43</b>	<b>(13,999)</b>	

**NON-DEPARTMENTAL**

CAPITAL OUTLAY > \$5K	0	0	0	0	0.0	0	0	-	0	
TRANSFERS	0	0	0	0	0.0	0	0	-	0	
<b>TOTAL NON-DEPARTMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	

<b>TOTAL EXPENDITURES</b>	<b>3,052,857</b>	<b>3,055,322</b>	<b>3,051,322</b>	<b>2,116,058</b>	<b>69.3</b>	<b>935,264</b>				
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<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,522,549</b>	<b>1,082,540</b>	<b>1,086,240</b>	<b>819,273</b>		<b>266,967</b>				
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<b>2,645,072</b>	<b>3,484,361.84</b>	<b>433,040</b>								
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<b>1,024,092</b>	<b>161,135.29</b>	<b>(925,105)</b>								
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**20 -UTILITY FUND  
REVENUES**

**PROP. BUDGET WORKSHEETS  
FY 2017-18**

**75.00% OF YEAR COMPLETE**

	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>WATER REVENUES</b>									
<b>WATER/SEWER CHARGES</b>									
20-4250-43-42099 CREDIT CARD PAYMENT FEE	9,650.00	9,650.00	9,650.00	28,939	299.9	(19,289)	36,174	20,000.00	10,350
20-4250-43-43000 ADJUSTMENTS	-	-	-	0	0.0	0	0	-	0
20-4250-43-43010 WATER SALES	2,011,493.00	2,011,493.00	2,011,493.00	1,130,705	56.2	880,788	1,413,381	1,541,030.17	(470,463)
20-4250-43-43015 BULK WATER SALES	92.00	92.00	92.00	0	0.0	92	0	92.00	0
20-4250-43-43025 LATE FEES WATER	28,000.00	28,000.00	28,000.00	27,723	99.0	277	34,654	28,000.00	0
20-4250-43-43028 RETURN CHECK FEES	1,000.00	1,000.00	1,000.00	910	91.0	90	1,138	1,000.00	0
20-4250-43-43075 WATER TAP FEES	110,000.00	110,000.00	110,000.00	300,000	272.7	(190,000)	375,000	300,000.00	190,000
20-4250-43-43076 WATER METER FEE	250.00	250.00	250.00	0	0.0	250	0	250.00	0
20-4250-43-43080 CONNECTION CHARGES	62,500.00	62,500.00	62,500.00	45,215	72.3	17,285	56,519	62,500.00	0
TOTAL WATER/SEWER CHARGES	2,222,985	2,222,985	2,222,985	1,533,492	69.0	689,493	1,916,865	1,952,872.17	(270,113)
<b>TOTAL WATER REVENUES</b>	<b>2,222,985</b>	<b>2,223,185</b>	<b>2,222,985</b>	<b>1,533,492</b>	<b>69.0</b>	<b>689,493</b>	<b>1,916,865</b>	<b>1,952,872.17</b>	<b>(270,113)</b>
<b>WASTEWATER REVENUES</b>									
<b>WATER/SEWER CHARGES</b>									
20-4275-43-41320 SLUDGE DUMP FEES	120,000.00	120,000.00	120,000.00	78,593	65.5	41,407	98,241	120,000.00	0
20-4275-43-43000 ADJUSTMENTS	-	-	-	0	0.0	0	0	-	0
20-4275-43-43110 SEWER SERVICE	1,656,277.00	1,656,277.00	1,656,277.00	1,045,042	63.1	611,235	1,306,302	1,397,324.96	(258,952)
20-4275-43-43125 LATE FEES SEWER	28,300.00	28,300.00	28,300.00	26,954	95.2	1,346	33,693	28,300.00	0
20-4275-43-43175 SEWER TAP FEES	110,000.00	110,000.00	110,000.00	251,250	228.4	(141,250)	314,063	147,000.00	37,000
TOTAL WATER/SEWER CHARGES	1,914,577	1,914,577	1,914,577	1,401,839	73.2	512,738	1,752,299	1,692,624.96	(221,952)
<b>TOTAL WASTEWATER REVENUES</b>	<b>1,914,577</b>	<b>1,914,677</b>	<b>1,914,577</b>	<b>1,401,839</b>	<b>73.2</b>	<b>512,738</b>	<b>1,752,299</b>	<b>1,692,624.96</b>	<b>(221,952)</b>
<b>TOTAL REVENUES</b>	<b>4,575,406</b>	<b>4,137,862</b>	<b>4,137,562</b>	<b>2,935,331</b>	<b>70.9</b>	<b>1,202,231</b>	<b>3,669,164</b>	<b>3,645,497.13</b>	<b>(492,065)</b>

**20 -UTILITY FUND  
EXPENDITURES**

**PROP. BUDGET WORKSHEETS  
FY 2017-18**

PUBLIC WORKS EXPENDITURES	75.00% OF YEAR COMPLETE						PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE			
<b>PERSONNEL</b>									
20-5200-50-50010 SALARIES	242,060.88	242,060.88	242,060.88	191,785	79.2	50,276	239,731	264,149.60	22,089
20-5200-50-50050 OVERTIME	-	-	-	0	0.0	0	0	-	0
20-5200-50-50075 LONGEVITY	4,700.00	4,700.00	4,700.00	8,300	176.6	(3,600)	10,375	5,100.00	400
20-5200-50-50200 EMPLOYER PAID TAXES	18,877.21	18,877.21	18,877.21	15,379	81.5	3,499	19,223	20,566.99	1,690
20-5200-50-50255 WORKERS' COMPENSATION	4,100.00	4,100.00	4,100.00	4,707	114.8	(607)	5,884	5,000.00	900
20-5200-50-50325 HEALTH INSURANCE	25,262.11	25,262.11	25,262.11	17,509	69.3	7,753	21,886	25,262.11	0
20-5200-50-50335 HEALTH ASSISTANCE	-	-	-	258			323	258.35	258
20-5200-50-50410 EMPLOYER RETIREMENT CO	10,408.33	10,408.33	10,408.33	8,328	80.0	2,080	10,410	11,972.17	1,564
20-5200-50-50520 EMPLOYEE EDUCATION	1,500.00	1,500.00	1,500.00	60	4.0	1,440	75	2,300.00	800
20-5200-50-50650 VEHICLE ALLOWANCE	4,800.00	4,800.00	4,800.00	3,692	76.9	1,108	4,615	4,800.00	0
20-5200-50-50700 REIMBURSABLE UNEMPLOYMENT	4,000.00	4,000.00	4,000.00	0	0.0	4,000	0	4,000.00	0
TOTAL PERSONNEL	315,709	315,709	315,709	250,018	79.2	65,690	312,523	343,409.22	27,701
<b>OPERATING</b>									
20-5200-51-51010 ADVERTISING/POSTING/NOTIFICATION	3,000.00	3,000.00	3,000.00	828	27.6	2,172	1,035	3,000.00	0
20-5200-51-51011 PRE-EMPLOYMENT SCREENING	-	-	-	1	0.0	(1)	1	1.00	1
20-5200-51-51012 SAFETY & ACCESSORIES	100.00	100.00	100.00	126	126.4	(26)	158	1,000.00	900
20-5200-51-51040 BAD DEBTS	-	-	-	0	0.0	0	0	-	0
20-5200-51-51335 INSURANCE-PROPERTY, CA	-	-	-	0	0.0	0	0	-	0
20-5200-51-51338 INSURANCE LIABILITY	-	-	-	0	0.0	0	0	-	0
20-5200-51-51485 MISCELLANEOUS	1,000.00	1,000.00	1,000.00	447	44.7	553	559	1,500.00	500
20-5200-51-51610 LICENSES	400.00	400.00	400.00	111	27.8	289	139	400.00	0
20-5200-51-51620 PHYSICALS/DRUG TESTING	150.00	150.00	150.00	0	0.0	150	0	150.00	0
20-5200-51-51625 POSTAGE/DELIVERY	400.00	400.00	400.00	17	4.1	383	21	400.00	0
20-5200-51-51635 PROFESSIONAL & MEMBERS	200.00	200.00	200.00	0	0.0	200	0	200.00	0
20-5200-51-51740 SUPPLIES-CHEMICAL & MA	-	-	-	0	0.0	0	0	-	0
20-5200-51-51743 SUPPLIES-EQUIPMENT	-	-	-	0	0.0	0	0	-	0
20-5200-51-51746 SUPPLIES-OFFICE	5,000.00	5,000.00	5,000.00	4,288	85.8	712	5,360	5,500.00	500
20-5200-51-51780 TRAVEL	500.00	500.00	500.00	0	0.0	500	0	1,200.00	700
20-5200-51-51800 UNIFORMS & ACCESSORIES	-	-	-	68	0.0	(68)	85	1,500.00	1,500
20-5200-51-51813 UTILITIES-ELECTRIC BLU	5,000.00	5,000.00	5,000.00	2,446	48.9	2,554	3,057	3,500.00	(1,500)
20-5200-51-51817 UTILITIES-NATURAL GAS	-	-	-	0	0.0	0	0	-	0
20-5200-51-52110 OFFICE EQUIPMENT LEASE	3,000.00	3,000.00	3,000.00	1,265	42.2	1,735	1,581	3,000.00	0
TOTAL OPERATING	18,750	18,750	18,750	9,596	51.2	9,154	11,995	21,351.00	2,601

**REPAIRS & MAINTENANCE**

20-5200-52-52010 BUILDING REPAIRS & MAI	5,000.00	5,000.00	5,000.00	1,115	22.3	3,885	1,394	5,000.00	0
20-5200-52-52012 CLEANING & MAINTENANCE	3,000.00	3,000.00	3,000.00	2,770	92.3	230	3,463	3,000.00	0
20-5200-52-52130 OFFICE EQUIPMENT REPAI	-	-	-	0	0.0	0	0	-	0
20-5200-52-52220 COMPUTER EQUIPMENT- MN	-	-	-	0	0.0	0	0	-	0
20-5200-52-52240 SOFTWARE ANNUAL FEES	-	-	-	0	0.0	0	0	-	0
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>3,885</b>	<b>48.6</b>	<b>4,115</b>	<b>4,857</b>	<b>8,000.00</b>	<b>0</b>

**CONTRACTED SERVICES**

20-5200-54-51001 CONSULTANT FEES - RATE STUDY	0	0	0	0	0.0	0	0	36,330.00	36,330
20-5200-54-51165 ENGINEERING/PLANNING SVCS	100	100	100	0	0.0	100	0	-	(100)
20-5200-54-51440 LEGAL FEES	100	100	100	0	0.0	100	0	-	(100)
20-5200-54-51501 I/T CONSULTANT SERVICES	0	0	0	0	0.0	0	0	-	0
20-5200-54-51590 DOCUMENT STORAGE	0	0	0	0	0.0	0	0	-	0
<b>TOTAL CONTRACTED SERVICES</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0.0</b>	<b>200</b>	<b>0</b>	<b>36,330.00</b>	<b>36,130</b>

<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>344,061</b>	<b>345,659</b>	<b>342,659</b>	<b>263,500</b>	<b>76.9</b>	<b>79,159</b>	<b>329,375</b>	<b>409,090.22</b>	<b>66,432</b>
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<b>WATER EXPENDITURES</b>	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
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**PERSONNEL**

20-5250-50-50010 SALARIES	102,559.86	102,559.86	102,559.86	72,903	71.1	29,657	91,128	248,167.84	145,608
20-5250-50-50050 OVERTIME	4,358.79	4,358.79	4,358.79	4,374	100.4	(16)	5,468	6,020.48	1,662
20-5250-50-50075 LONGEVITY PAY	1,500.00	1,500.00	1,500.00	3,200	213.3	(1,700)	4,000	1,700.00	200
20-5250-50-50200 EMPLOYER PAID TAXES	8,294.03	8,294.03	8,294.03	5,931	71.5	2,363	7,414	11,412.18	3,118
20-5250-50-50255 WORKERS' COMPENSATION	4,500.00	4,500.00	4,500.00	4,287	95.3	213	5,359	5,400.00	900
20-5250-50-50325 HEALTH INSURANCE	18,946.58	18,946.58	18,946.58	13,104	69.2	5,843	16,380	25,262.11	6,316
20-5250-50-50410 EMPLOYER RETIREMENT CO	4,727.05	4,727.05	4,727.05	3,373	71.4	1,354	4,217	6,526.58	1,800
20-5250-50-50520 EMPLOYEE EDUCATION	1,500.00	1,500.00	1,500.00	1,554	103.6	(54)	1,943	2,000.00	500
20-5250-50-50700 REIMB UNEMPLOYMENT	4,000.00	4,000.00	4,000.00	235	5.9	3,765	294	-	(4,000)
<b>TOTAL PERSONNEL</b>	<b>150,386</b>	<b>150,386</b>	<b>150,386</b>	<b>108,961</b>	<b>72.5</b>	<b>41,425</b>	<b>136,202</b>	<b>306,489.19</b>	<b>156,103</b>

**OPERATING**

20-5250-51-51010 ADVERTISING	-	-	-	0	0.0	0	0	-	0
20-5250-51-51011 PRE-EMPLOYMENT SCREENING	100.00	100.00	100.00	72	72.0	28	90	100.00	0
20-5250-51-51335 INSURANCE-PROPERTY, CA	12,700.00	12,700.00	12,700.00	8,775	69.1	3,925	10,969	12,700.00	0
20-5250-51-51338 INSURANCE LIABILITY	1,100.00	1,100.00	1,100.00	2,250	204.5	(1,150)	2,813	3,000.00	1,900
20-5250-51-51485 MISCELLANEOUS	-	-	-	0	0.0	0	0	-	0
20-5250-51-51610 PERMITS & LICENSES	6,000.00	6,000.00	6,000.00	5,804	96.7	196	7,255	6,000.00	0
20-5250-51-51620 PHYSICALS/DRUG TESTING	300.00	300.00	300.00	35	11.7	265	44	150.00	(150)
20-5250-51-51635 PROFESSIONAL & MEMBERS	300.00	300.00	300.00	0	0.0	300	0	300.00	0
20-5250-51-51740 SUPPLIES - CHEMICALS &	32,000.00	32,000.00	32,000.00	19,410	60.7	12,590	24,262	25,000.00	(7,000)
20-5250-51-51743 SUPPLIES-EQUIPMENT	3,000.00	3,000.00	3,000.00	2,155	71.8	845	2,694	2,000.00	(1,000)
20-5250-51-51746 SUPPLIES-OFFICE	-	-	-	0	0.0	0	0	-	0
20-5250-51-51747 METER PURCHASE	300,000.00	300,000.00	300,000.00	213,292	71.1	86,708	266,615	300,000.00	0
20-5250-51-51780 TRAVEL	500.00	500.00	500.00	211	42.2	289	264	1,000.00	500
20-5250-51-51800 UNIFORMS & ACCESSORIES	2,200.00	2,200.00	2,200.00	2,229	101.3	(29)	2,786	2,250.00	50
20-5250-51-51809 R.O.W FEES	600.00	600.00	600.00	0	0.0	600	0	600.00	0
20-5250-51-51810 UTILITIES-ELECTRIC AUS	24,000.00	24,000.00	24,000.00	17,533	73.1	6,467	21,916	25,000.00	1,000
20-5250-51-51813 UTILITIES-ELECTRIC BLU	10,000.00	10,000.00	10,000.00	10,291	102.9	(291)	12,863	15,000.00	5,000
20-5250-51-51815 UTILITIES-ELECTRIC TX	-	-	-	0	0.0	0	0	-	0
20-5250-51-52340 FUEL & OIL	5,000.00	5,000.00	5,000.00	3,711	74.2	1,289	4,639	4,000.00	(1,000)
20-5250-51-52440 EQUIPMENT RENTAL	500.00	500.00	500.00	0	0.0	500	0	500.00	0
20-5250-51-53010 TESTING WATER AND WAST	5,000.00	5,000.00	5,000.00	2,629	52.6	2,371	3,287	3,500.00	(1,500)
<b>TOTAL OPERATING</b>	<b>403,300</b>	<b>403,300</b>	<b>403,300</b>	<b>288,397</b>	<b>71.5</b>	<b>114,903</b>	<b>360,496</b>	<b>401,100.00</b>	<b>(2,200)</b>

**REPAIRS & MAINTENANCE**

20-5250-52-52010 BUILDING REPAIRS & MAI	2,500.00	2,500.00	2,500.00	762	30.5	1,738	953	2,500.00	0
20-5250-52-52320 VEHICLE REPAIRS & MAIN	4,000.00	4,000.00	4,000.00	1,487	37.2	2,513	1,859	2,500.00	(1,500)
20-5250-52-52430 MACHINERY EQUIPMENT-RE	5,000.00	5,000.00	5,000.00	4,097	81.9	903	5,122	6,000.00	1,000
20-5250-52-52460 REPAIRS-WELLS,PUMPS,MO	20,000.00	20,000.00	20,000.00	7,393	37.0	12,607	9,241	35,000.00	15,000
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>31,733</b>	<b>32,500</b>	<b>31,500</b>	<b>13,740</b>	<b>43.6</b>	<b>17,760</b>	<b>17,175</b>	<b>46,000.00</b>	<b>14,500</b>

**WATER/WASTEWATER**

20-5250-53-53030 WATER FEES-AUSTIN	450.00	450.00	450.00	308	68.4	142	384	450.00	0
20-5250-53-53040 WATER FEES-MANVILLE	245,000.00	245,000.00	245,000.00	237,981	97.1	7,019	297,477	360,000.00	115,000
20-5250-53-53050 WATER FEES-BLUEWATER	746,355.00	746,355.00	746,355.00	530,525	71.1	215,830	663,156	840,000.00	93,645
20-5250-53-53060 WELL ROYALTIES-FOWLER	12,500.00	12,500.00	12,500.00	9,665	77.3	2,835	12,082	12,500.00	0
20-5250-53-53070 WELL ROYALTIES-LEE	5,000.00	5,000.00	5,000.00	3,089	61.8	1,911	3,862	5,000.00	0
TOTAL WATER/WASTEWATER	1,009,305	1,009,305	1,009,305	781,568	77.4	227,737	976,960	1,217,950.00	208,645

**CONTRACTED SERVICES**

20-5250-54-51165 ENGINEERING/PLANNING S	0	0	0	0	0.0	0	0	-	0
20-5250-54-51440 LEGAL FEES	0	0	0	0	0.0	0	0	-	0
20-5250-54-51595 MVBA UTIL COLLECTION	150	150	150	38	25.1	112	47	150.00	0
TOTAL CONTRACTED SERVICES	150	250	150	38	25.1	112	47	150.00	0

**DEBT PAYMENTS**

20-5250-55-52210 COMPUTER EQUIPMENT LEA	0	0	0	0	0.0	0	0	-	0
20-5250-55-52299 INTEREST EXPENSE	0	0	0	0	0.0	0	0	-	0
20-5250-55-52310 VEHICLE LEASE EXPENSE	27,400	27,400	27,400	0	0.0	27,400	0	15,000.00	(12,400)
20-5250-55-52311 LEASE INTEREST EXPENSE	0	0	0	0	0.0	0	0	-	0
20-5250-55-52410 MACHINERY EQUIPMENT LE	0	0	0	0	0.0	0	0	18,960.00	18,960
20-5250-55-6000 INTEREST EXPENSE	0	0	0	0	0.0	0	0	-	0
TOTAL DEBT PAYMENTS	27,400	27,400	27,400	0	0.0	27,400	0	33,960.00	6,560

**CAPITAL OUTLAY < \$5K**

20-5250-57-52200 COMPUTER EQUIP PURCHAS	0	0	0	0	0.0	0	0	3,500.00	3,500
20-5250-57-52450 TOOLS	5,000	5,000	5,000	2,260	45.2	2,740	2,825	5,000.00	0
TOTAL CAPITAL OUTLAY < \$5K	5,000	5,000	5,000	2,260	45.2	2,740	2,825	8,500.00	3,500

**CAPITAL OUTLAY > \$5K**

20-5250-58-52000 TRAVIS HOBBS CONSTRUCTION				0					
20-5250-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0.0	0	0	-	0
20-5250-58-52400 MACHINERY EQUIPMENT-PU	6,500	6,500	6,500	2,325	35.8	4,175	2,907	-	(6,500)
20-5250-58-53090 IMPACT FEES-WATER	0	0	0	0	0.0	0	0	-	0
20-5250-58-5770 DEPRECIATION EXPENSE	0	0	0	0	0.0	0	0	-	0
20-5250-58-58001 CAP PROJECTS- AUSTIN W	0	0	0	0	0.0	0	0	-	0
20-5250-58-58002 CAP PROJECTS- CARRIAGE	0	0	0	0	0.0	0	0	-	0
20-5250-58-58003 MASTER WATER PLAN	0	0	0	0	0.0	0	0	-	0
TOTAL CAPITAL OUTLAY > \$5K	6,500	6,500	6,500	2,325	35.8	4,175	2,907	-	(6,500)

<b>TOTAL WATER EXPENDITURES</b>	<b>1,633,774</b>	<b>1,634,641</b>	<b>1,633,541</b>	<b>1,197,289</b>	<b>73.3</b>	<b>436,252</b>	<b>1,496,612</b>	<b>2,014,149.19</b>	<b>380,608</b>
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WASTEWATER EXPENDITURES	FY 2016-17 ACTUAL	FY 2016-17 ORIG. BUDGET	FY 2016-17 CURR. BUDGET	AS OF 06/30/2017 Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	PROJECTED YEAR END	REQUESTED 2017-18 BUDGET	REQUESTED BUDGET DIFF.
<b>PERSONNEL</b>									
20-5275-50-50010 SALARIES	102,559.86	102,559.86	102,559.86	59,998	58.5	42,562	74,997	109,871.84	7,312
20-5275-50-50050 OVERTIME	11,794.38	11,794.38	11,794.38	7,318	62.0	4,476	9,148	12,635.26	841
20-5275-50-50075 LONGEVITY PAY	1,100.00	1,100.00	1,100.00	1,100	100.0	0	1,375	1,300.00	200
20-5275-50-50200 EMPLOYER PAID TAXES	8,832.25	8,832.25	8,832.25	5,026	56.9	3,806	6,283	9,455.94	624
20-5275-50-50255 WORKERS' COMPENSATION	2,300.00	2,300.00	2,300.00	1,972	85.7	328	2,465	2,300.00	0
20-5275-50-50325 HEALTH INSURANCE	18,946.58	18,946.58	18,946.58	9,002	47.5	9,945	11,252	18,946.58	0
20-5275-50-50410 EMPLOYER RETIREMENT CO	5,033.81	5,033.81	5,033.81	2,795	55.5	2,239	3,494	5,407.81	374
20-5275-50-50520 EMPLOYEE EDUCATION	1,250.00	1,250.00	1,250.00	60	4.8	1,190	75	600.00	(650)
20-5275-50-50700 UNEMPLOYMENT CLAIMS	4,000.00	4,000.00	4,000.00	0	0.0	4,000	0	4,000.00	0
TOTAL PERSONNEL	155,817	155,817	155,817	87,271	56.0	68,546	109,088	164,517.43	8,701
<b>OPERATING</b>									
20-5275-51-51011 PRE-EMPLOYMENT SCREENING	100.00	100.00	100.00	0	0.0	100	0	100.00	0
20-5275-51-51320 INDUSTRIAL WASTE FEES	-	-	-	0	0.0	0	0	-	0
20-5275-51-51335 INSURANCE-PROPERTY, CA	9,800.00	9,800.00	9,800.00	6,750	68.9	3,050	8,438	9,800.00	0
20-5275-51-51338 INSURANCE LIABILITY	2,995.00	2,995.00	2,995.00	2,250	75.1	745	2,813	2,995.00	0
20-5275-51-51485 MISCELLANEOUS	-	-	-	0	0.0	0	0	-	0
20-5275-51-51603 PERIODICALS & PUBLICAT	100.00	100.00	100.00	0	0.0	100	0	100.00	0
20-5275-51-51610 PERMITS & LICENSES	5,000.00	5,000.00	5,000.00	5,480	109.6	(480)	6,849	5,500.00	500
20-5275-51-51620 PHYSICALS/DRUG TESTING	300.00	300.00	300.00	0	0.0	300	0	300.00	0
20-5275-51-51635 PROFESSIONAL & MEMBERS	150.00	150.00	150.00	0	0.0	150	0	150.00	0
20-5275-51-51740 SUPPLIES PARTS AND MATERIALS	50,000.00	50,000.00	50,000.00	32,434	64.9	17,566	40,543	5,000.00	(45,000)
20-5275-51-51740 SUPPLIES CHEMICALS								25,000.00	
20-5275-51-51743 SUPPLIES-EQUIPMENT	500.00	500.00	500.00	125	25.0	375	156	-	(500)
20-5275-51-51746 SUPPLIES-OFFICE	-	-	-	0	0.0	0	0	-	0
20-5275-51-51770 TELEPHONE, COMMUNICATI	-	-	-	0	0.0	0	0	-	0
20-5275-51-51775 WIRELESS COMMUNICATI	-	-	-	0	0.0	0	0	-	0
20-5275-51-51800 UNIFORMS & ACCESSORIES	1,200.00	1,200.00	1,200.00	865	72.1	335	1,082	1,000.00	(200)
20-5275-51-51809 R.O.W. FEES	600.00	600.00	600.00	562	93.7	38	703	600.00	0
20-5275-51-51813 UTILITIES-ELECTRIC BLU	93,000.00	93,000.00	93,000.00	60,888	65.5	32,112	76,110	93,000.00	0
20-5275-51-51815 UTILITIES-ELECTRIC TX	5,800.00	5,800.00	5,800.00	3,781	65.2	2,019	4,726	5,800.00	0
20-5275-51-52340 FUEL & OIL	5,500.00	5,500.00	5,500.00	5,351	97.3	150	6,688	5,500.00	0
TOTAL OPERATING	174,945	174,945	175,045	118,486	67.7	56,560	148,107	154,845.00	(20,200)
<b>REPAIRS &amp; MAINTENANCE</b>									
20-5275-52-52010 BUILDING REPAIRS & MAI	2,500.00	2,500.00	2,500.00	2,332	93.3	168	2,915	2,500.00	0
20-5275-52-52320 VEHICLE REPAIRS & MAIN	3,500.00	3,500.00	3,500.00	578	16.5	2,922	723	2,500.00	(1,000)
20-5275-52-52430 MACHINERY EQUIPMENT-RE	10,000.00	10,000.00	10,000.00	7,293	72.9	2,707	9,117	10,000.00	0
20-5275-52-52460 REPAIRS-WELLS,PUMPS,MO	32,000.00	32,000.00	32,000.00	9,222	28.8	22,778	11,527	25,000.00	(7,000)
TOTAL REPAIRS & MAINTENANCE	48,000	48,000	48,000	19,425	40.5	28,575	24,282	40,000.00	(8,000)



**WATER/WASTEWATER**

20-5275-53-53010 TESTING WATER AND WAST	18,000	18,000	18,000	13,644	75.8	4,356	17,055	20,000.00	2,000
20-5275-53-53040 WATER FEES-MANVILLE	1,100	1,100	1,100	344	31.3	756	430	1,100.00	0
20-5275-53-53160 WASTEWATER FEES-AUSTIN	630,000	630,000	630,000	393,527	62.5	236,473	491,909	630,000.00	0
20-5275-53-53165 IMPACT FEES- CITY OF	0	0	0	0	0.0	0	0	-	0
<b>TOTAL WATER/WASTEWATER</b>	<b>649,100</b>	<b>649,100</b>	<b>649,100</b>	<b>407,516</b>	<b>62.8</b>	<b>241,584</b>	<b>509,395</b>	<b>651,100.00</b>	<b>2,000</b>

**CONTRACTED SERVICES**

20-5275-54-53150 SLUDGE DISPOSAL	9,000	9,000	9,000	745	8.3	8,255	931	9,000.00	0
<b>TOTAL CONTRACTED SERVICES</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>745</b>	<b>8.3</b>	<b>8,255</b>	<b>931</b>	<b>9,000.00</b>	<b>0</b>

**DEBT PAYMENTS**

20-5275-55-52310 VEHICLE LEASE EXPENSE	18,160	18,160	18,160	7,469	41.1	10,691	9,336	18,160.00	0
<b>TOTAL DEBT PAYMENTS</b>	<b>18,160</b>	<b>18,160</b>	<b>18,160</b>	<b>7,469</b>	<b>41.1</b>	<b>10,691</b>	<b>9,336</b>	<b>18,160.00</b>	<b>0</b>

**CAPITAL OUTLAY < \$5K**

20-5275-57-52400 MACHINERY EQUIPMENT-PURCHASES	5,000	5,000	5,000	1,820	36.4	3,180	2,275	5,000.00	0
<b>TOTAL CAPITAL OUTLAY &lt; \$5K</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>1,820</b>	<b>36.4</b>	<b>3,180</b>	<b>2,275</b>	<b>5,000.00</b>	<b>0</b>

**CAPITAL OUTLAY > \$5K**

20-5275-58-52100 OFFICE EQUIPMENT PURCH	0	0	0	0	0.0	0	0	-	0
20-5275-58-52200 COMPUTER EQUIP PURCHAS	0	0	0	0	0.0	0	0	-	0
20-5275-58-52400 MACHINERY EQUIPMENT-PU	0	0	0	0	0.0	0	0	-	0
20-5275-58-52410 CAPITAL OUTLAY	20,000	20,000	20,000	14,357	71.8	5,643	17,947	15,000.00	(5,000)
<b>TOTAL CAPITAL OUTLAY &gt; \$5K</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>14,357</b>	<b>71.8</b>	<b>5,643</b>	<b>17,947</b>	<b>15,000.00</b>	<b>(5,000)</b>

<b>TOTAL WASTEWATER EXPENDITURES</b>	<b>1,075,022</b>	<b>1,075,022</b>	<b>1,075,122</b>	<b>657,088</b>	<b>61.1</b>	<b>418,033</b>	<b>819,086</b>	<b>1,057,622.43</b>	<b>(17,499)</b>
<b>TOTAL EXPENDITURES</b>	<b>3,052,857</b>	<b>3,055,322</b>	<b>3,051,322</b>	<b>2,117,878</b>	<b>69.4</b>	<b>933,444</b>	<b>2,645,072</b>	<b>3,480,861.84</b>	<b>429,540</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,522,549</b>	<b>1,082,540</b>	<b>1,086,240</b>	<b>817,453</b>		<b>268,787</b>	<b>1,024,092</b>	<b>164,635.29</b>	<b>(921,605)</b>

2017 Truth in Taxation Calculations  
City of Manor

Data Input Page  
July 14, 2017

A. 2017 PROPERTY VALUES:	CERTIFIED VALUE.....	\$	586,462,611
	PROTESTED VALUE.....	\$	19,263,289
	UNLISTED VALUE.....	\$	0
	2017 TOTAL TAXABLE VALUE.....	\$	605,725,900
B. 2016 TOTAL TAXABLE VALUE.....		\$	488,541,310
C. 2016 TAXABLE VALUE OVER-65 & DISABLED CEILINGS.....		\$	0
D. 2016 TAXABLE VALUE LOST ON COURT APPEALS.....		\$	0
E. 2016 DEANNEXED TAX VALUE.....		\$	3,190
F. 2016 TAXABLE VALUE BECOMING EXEMPT IN 2017.....		\$	1,315,976
G. 2016 TAXABLE VALUE LOST ON SPECIAL APPRAISAL.....		\$	0
H. 2017 TAXABLE VALUE POLLUTION CONTROL EXEMPTION		\$	0
I. 2017 TAXABLE VALUE OVER-65 & DISABLED CEILINGS.....		\$	0
J. 2017 TAX. VALUE OF PROP. ANNEXED > JAN. 1, 2016.....		\$	1,259,455
K. 2017 TAX. VALUE OF NEW IMP. ADDED > JAN. 1, 2016.....		\$	46,447,869
L. 2016 TAX RATES.....M & O.....		\$	0.4381 /\$100
	I & S.....	\$	0.3357 /\$100
	TOTAL TAX RATE.....	\$	0.7738 /\$100
M. M&O YEAR END FUND BALANCE.....		\$	0
N. I&S YEAR END FUND BALANCE.....		\$	0
O. 2017 TOTAL DEBT SERVICE NEEDED.....		\$	2,174,636.50
	AMOUNT PAID FROM FUNDS IN SCHEDULE A.....	\$	0.00
	AMOUNT PAID FROM OTHER SOURCES.....	\$	0.00
	ADJUSTED 2017 DEBT SERVICE.....	\$	2,174,636.50
P. 2016 EXCESS DEBT TAX COLLECTIONS.....		\$	0.00
Q. CERTIFIED 2017 ANTICIPATED COLLECTION RATE.....	%		100.00%
R. FUNCTION OR ACTIVITY TRANSFER (+/-).....		\$	0
S. REFUNDS FOR TAX YEARS PRIOR TO 2016.....		\$	836.33
	M&O PORTION.....	\$	473.50
T. TCEQ CERTIFIED POLLUTION CONTROL EXPENSES.....		\$	0
U. 2016 TAXES IN TAX INCREMENT FINANCING (TIF).....		\$	0
V. TIF CAPTURED APPRAISED VALUE.....		\$	0
W. ENHANCED INDIGENT HEALTH CARE EXPENDITURES.....		\$	0
X. INCREASED AMOUNT OF INDIGENT HEALTH CARE .....		\$	0

<b>Effective Tax Rate</b>	<b>0.6757</b>
Effective M & O Tax Rate	0.3826
Rollback M & O Tax Rate	0.4132
<b>Debt Rate</b>	<b>0.3590</b>
Schedule A Funds Needed for Above Debt Rate	80.52
Debt Rate Reduction Using Above Schedule A Funds	0.0000

**Roll Back Rate: 0.7722**

**Hearing Limit Rate\* 0.6757**

\*Lower of Rollback Rate or Effective Rate

**Statement of Increase/Decrease: INCREASE by 311,721**

Maximum Small Taxing Unit Rate = 0.0825

**NOTICE OF EFFECTIVE TAX RATE,  
ESTIMATED UNENCUMBERED FUND BALANCES, AND DEBT SERVICE**

I, Bruce Elfant, Tax Assessor-Collector for Travis County, in accordance with Sec. 26.04, Texas Property Tax Code, provide this notice on 2017 property tax rates for your jurisdiction. This notice presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers can start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

**LAST YEAR'S TAX RATE:**

Last year's operating taxes.....	\$	2,140,299.48
+ Last year's debt taxes.....	\$	1,640,033.18
= Last year's total taxes.....	\$	3,780,332.66
/ Last year's tax base.....	\$	488,541,310
= Last year's total tax rate.....	\$	0.7738 /\$100

**THIS YEAR'S EFFECTIVE TAX RATE:**

Last year's adjusted taxes (after subtracting taxes on lost property).....	\$	3,770,961.28
/ This year's adjusted tax base (after subtracting value of new property)	\$	558,018,576
= This year's effective tax rate.....	\$	0.6757 /\$100
(Maximum rate unless unit publishes notices and holds hearings.)		

**THIS YEAR'S ROLLBACK TAX RATE:**

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures).....		
	\$	2,134,993.72
/ This year's adjusted tax base.....	\$	558,018,576
= This year's effective operating rate.....	\$	0.3826 /\$100
x 1.08 = This year's maximum operating rate.....	\$	0.4132 /\$100
+ This year's debt rate.....	\$	0.3590 /\$100
= This year's rollback rate.....	\$	0.7722 /\$100

**Statement of Increase/Decrease**

If City of Manor		
adopts a 2017 tax rate equal to the effective tax rate of.....	\$	0.6757
per \$100 of value, taxes would.....	INCREASE	
compared to 2016 taxes by.....	\$	311,721

**Schedule A: Unencumbered Fund Balances:**

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Maintenance & Operations	\$	0
Interest & Sinking (Debt)	\$	0
Total	\$	0

**Schedule B, 2017 Debt Service, Parts 1 and 2, are attached**

\_\_\_\_\_  
Bruce Elfant  
Travis County Tax Assessor-Collector

Prepared By: \_\_\_\_\_  
Christina Cerda

## Schedule B, 2017 Debt Services, Part 1

July 14, 2017

DESCRIPTION	PRINCIPAL	INTEREST	OTHER	TOTALS
2010 GO Bond	65,000.00	23,388.50	0.00	88,388.50
2012 GO Gond	280,000.00	56,610.00	0.00	336,610.00
2012 CO	115,000.00	32,370.00	0.00	147,370.00
2015 GO Bond	400,000.00	105,454.50	300.00	505,754.50
2016 CO Bond	700,000.00	396,513.50	0.00	1,096,513.50
<b>TOTALS</b>	<b>1,560,000.00</b>	<b>614,336.50</b>	<b>300.00</b>	<b>2,174,636.50</b>

## Schedule B, 2017 Debt Service, Part 2

July 14, 2017

Total Required for 2017 Debt Service.....	\$	2,174,636.50
- Amount (if any) paid from funds listed in Schedule A.....	\$	0.00
- Amount (if any) paid from other resources.....	\$	0.00
- Excess collections last year.....	\$	0.00
= Total to be paid from taxes in 2017.....	\$	2,174,636.50
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2017.....	\$	0.00
= Total Debt Levy.....	\$	2,174,636.50



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Tom Bolt

**DEPARTMENT:** City Manager

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action on professional services for the City of Manor Cemetery.

**BACKGROUND/SUMMARY:**

Previously the City Council authorized funding from Hotel Occupancy Taxes, the straightening, repair and cleaning of approximately 45 headstones (monuments). This proposal represents the monuments considered to be the 2nd phase. and includes what I had anticipated to be a 3rd phase. The repairs made on the initial monuments are visible from nearly every vantage point in the cemetery. I have received favorable comments on the work completed and resulting beautification and preservation the monuments. This proposal also includes the piecing together of broken monuments which cannot be reinstalled in an upright position. The latter work described here was what I had considered to be 3rd phase.

Cemetery restoration is an appropriate use of Hotel Occupancy Tax funds.

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

Kenneth Taylor Cemetery Service Proposal

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council approve up to \$7500.00 for the work to be completed in the proposal payable Kenneth Taylor Cemetery Service using Hotel Tax Funds.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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Kenneth Taylor Cemetery Service  
21210 Jakes Hill Road  
Hutto, Texas 78634  
(512)-554-2630

July 20, 2017

Manor Cemetery  
c/o City of Manor

## PROPOSAL

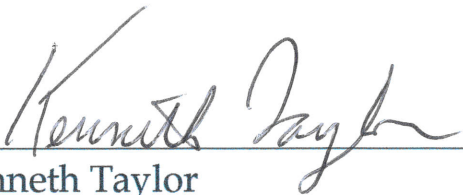
### Scope of work:

Level and shore up base of approximately 100-150 small and medium sized headstones that are leaning, including pouring concrete base where necessary, spreading sandy loam around base where needed. (Sandy loam to be provided by Cemetery.) Pressure wash headstones and generally clean up site after resetting headstones. If footstones are present, they will be included with corresponding headstone at no additional charge. Flat stones that are broken into pieces will be set in a form with concrete, and laid on top of the grave face up.

Estimated Completion: 6-8 weeks from start date.

### Cost Estimate:

\$50 per stone, up to a maximum of 150 stones.      \$5,000 to \$7,500

By:   
Kenneth Taylor



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Tom Bolt

**DEPARTMENT:** City Manager

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**AGENDA ITEM DESCRIPTION:**

Consideration, discussion, and possible action to accept the resignation of Council Member, Place 6 Ryan Stone and declare a vacancy.

**BACKGROUND/SUMMARY:**

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☒ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☐ NO

resignation letter

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council accept the resignation of Council Member, Place 6 Ryan Stone and declare a vacancy.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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## Tom Bolt

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**From:** Ryan Stone  
**Sent:** Wednesday, July 19, 2017 3:44 PM  
**To:** Tom Bolt  
**Subject:** Letter of Resignation

Mayor, council members, and staff:

When I was elected, it was with the vision of doing good work for the city, performing service, and giving back. Over the past eight months it has become increasingly clear to me that, even though we have local issues that need addressing, the largest problems Manor faces are multiplying quickly from outside our borders and from groups at the state and federal level. The State of Texas is currently waging a War on Cities, which is a common term now that points to a wide variety of attempts by the state to wrest control from municipalities. Our right to local governance is threatened but so are our livelihoods as we face numerous other issues such as education funding, healthcare, infrastructure investment, employment, civil rights, voter suppression, and many more that it seems no one city can tackle but with which all cities must contend.

In hopes of taking our issues and fights to a higher level, I am resigning my seat on the council effective immediately. There are strong, caring and qualified candidates ready to step in to fill the position. There are not many willing to step up in the broader regions beyond that, which is why I've made my decision. I am confident that the council will continue to perform admirably in my absence. Everyone here is a treasure to Manor and the time I spent with you was truly enjoyable and productive.

Thank you all for your support and know that I will continue supporting you in the best way that I know how.

Ryan Stone



## AGENDA ITEM SUMMARY FORM

**PROPOSED MEETING DATE:** August 2, 2017

**PREPARED BY:** Tom Bolt

**DEPARTMENT:** City Manager

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**AGENDA ITEM DESCRIPTION:**

Take action as deemed appropriate in the City Council's discretion regarding the City Council, Place 6 vacancy.

**BACKGROUND/SUMMARY:**

**PRESENTATION:** ☐ YES ☒ NO

**ATTACHMENTS:** ☐ YES (IF YES, LIST IN ORDER TO BE PRESENTED) ☒ NO

**STAFF RECOMMENDATION:**

It is City staff's recommendation that the City Council appoint a person to fill Council Member, Place 6 vacancy for the remainder of the unexpired term until the Election of a person to serve.

**PLANNING & ZONING COMMISSION:** ☐ RECOMMENDED APPROVAL ☐ DISAPPROVAL ☐ NONE

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