



**CITY COUNCIL
REGULAR SESSION MINUTES
OCTOBER 18, 2017**

PRESENT:

Rita G. Jonse, Mayor

COUNCIL MEMBERS:

Gene Kruppa, Mayor Pro-Tem, Place 1
Maria Amezcua, Place 2 (Absent)
Anne R. Weir, Place 3
Zindia Pierson, Place 4
Rebecca Davies, Place 5
Todd Shaner, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia Tijerina, City Secretary
Scott Dunlop, Planning Coordinator
Lydia Collins, Director of Finance
Ryan Phipps, Chief of Police
Denver Collins, Captain
James Allen, Lieutenant
Anthony Valchar, Streets/Parks Superintendent
Sarah Friberg, Court Clerk
Tracey Vasquez, HR Coordinator
Frank T. Phelan, City Engineer
Paige Saenz, City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Rita G. Jonse at 7:00 p.m. on Wednesday, October 18, 2017, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, Debbie Tucker, Manor Community News, led the Pledge of Allegiance.

PRESENTATION

1. Recognition of outgoing Municipal Associate Judge Jeffrey Lewis presented by Mayor Rita Jonse.

Mayor Jonse read and presented a plaque of appreciation to outgoing Municipal Associate Judge Jeffrey Lewis. She thanked Judge Lewis for his years of service on behalf of the Community.

PUBLIC COMMENTS

No one appeared to speak at this time.

At the request of Mayor Jonse agenda items, 13 and 14 were conducted before the Consent Agenda.

REGULAR AGENDA

13. Consideration, discussion and possible action on an ordinance approving an Interlocal Agreement for an exchange in extraterritorial boundaries between the City of Austin and the City of Manor.

The City staff's recommendation was that the City Council authorized the City Manager to finalize any comments between Manor and Austin and execute an Interlocal Agreement for an exchange in extraterritorial boundaries between the City of Austin and the City of Manor.

MOTION: Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve Ordinance No. 487 authorizing the City Manager to finalize any comments between Manor and Austin and execute an Interlocal Agreement for an exchange in extraterritorial boundaries between the City of Austin and the City of Manor. The motion carried unanimously.

14. Consideration, discussion and possible action on an ordinance for the disannexation of a 7.441 tract, more or less, located within the corporate limits of the City of Manor and Travis County, Texas.

The City staff's recommendation was that the City Council approve the ordinance for the disannexation of a 6.454 tract, more or less, located within the corporate limits of the City of Manor and Travis County, Texas.

City Manager Bolt explained the ordinance disannexation tract between the City of Manor and Travis County, Texas.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Shaner, the Council voted six (6) For and none (0) Against to approve Ordinance No. 490 disannexing a 6.454-acre tract, more or less, located within the corporate limits of the City of Manor and Travis County, Texas. The motion carried unanimously.

CONSENT AGENDA

2. Consideration, discussion, and possible action to approve the City Council Minutes of the September 20, 2017, Regular Meeting.

Mayor Jonse inquired about Item No. 16 regarding her recusing herself and not abstaining on this item. City Manager Bolt stated she had recused herself regarding the new annexation.

The City Council Minutes of the September 20, 2017, Regular Meeting have been updated to include Mayor Jonse recusing herself instead of abstaining on Item No. 16. The motion did not change.

3. Consideration, discussion, and possible action on acceptance of the September 2017 Departmental Reports:

- **Development Services – Scott Dunlop**
- **Police – Chief Ryan Phipps**
- **Municipal Court – Sarah Friberg**
- **Public Works – Mike Tuley**

Chief Phipps reminded everyone that National Night Out was on Friday, October 20th from 5:30 p.m. to 8:30 p.m.

4. Consideration, discussion, and possible action on the acceptance of the unaudited September 2017 Monthly Financial Report.

5. Consideration, discussion and possible action to approve the proposed additional benefits to the vision care for City employees.

HR Coordinator Tracey Vasquez explained the new Vision Care Plan being proposed for City employees.

Mayor Jonse inquired about the new premium costs of the plan. HR Coordinator Vasquez explained the different cost of the plan for employee, employee + dependent, and employee + family.

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Weir, the Council voted six (6) For and none (0) Against to approve and adopt all items on the consent agenda. The motion carried unanimously.

PUBLIC HEARING

6. Conduct a public hearing regarding the creation of a Public Improvement District – EntradaGlen.

The City staff's recommendation was that the City Council recess the public hearing regarding the creation of a Public Improvement District – EntradaGlen.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

Mayor Jonse opened the public hearing.

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Weir, the Council voted six (6) For and none (0) Against to recess the public hearing regarding the creation of a Public Improvement District – EntradaGlen to the November 1, 2017, Regular City Council Meeting. The motion carried unanimously.

REGULAR AGENDA

7. Consideration, discussion, and possible action on the creation of a Public Improvement District – EntradaGlen.

The City staff's recommendation was that the City Council postpone the creation of a Public Improvement District-EntradaGlen.

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Kruppa, the Council voted six (6) For and none (0) Against to postpone the creation of a Public Improvement District Entrada-Glen to the November 1, 2017, Regular City Council Meeting. The motion carried unanimously.

8. Consideration, discussion, and possible action on an Interlocal Agreement for the allocation of sales tax revenue for the development of infrastructure by the City of Manor and Travis County Emergency Services District No. 12.

The City staff's recommendation was that the City Council approve the Interlocal Agreement for the allocation of sales tax revenue for the development of infrastructure by the City of Manor and Travis County Emergency Services District No. 12.

City Manager Bolt explained the agreement with the City of Manor and Travis County Emergency Services District No. 12.

Mayor Jonse inquired about the sales tax being collected. City Manor Bolt stated the agreement was for the division of sales tax that will be collected from the newly annexed areas.

MOTION: Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted five (5) For, one (1) abstained, and none (0) Against to approve the Interlocal Agreement for the allocation of sales tax revenue for the development of infrastructure by the City of Manor and Travis County Emergency Services District No. 12. Council Member Kruppa abstained. The motion carried.

9. Consideration, discussion, and possible action on a resolution to enter into an interlocal agreement with the Cities of Lago Vista and Jonestown to provide victim services through the grant funded Manor Victim Service Network.

The City staff's recommendation was that the City Council approve a resolution to enter into an interlocal agreement with the Cities of Lago Vista and Jonestown to provide victim services through the grant- funded Manor Victim Service Network.

At the request of City Manager Bolt, Lieutenant James Allen explained the interlocal agreement with the Cities of Lago Vista, Jonestown and Manor.

Mayor Jonse inquired about the funding of the services. Chief of Police Phipps stated the City would purchase items needed and listed on the agreement. He stated the expenses had been added to the fiscal year budget.

The discussion was held regarding the cash match of 20% for each City: Manor 50%; Lago 42%; and Jonestown 8%. Chief of Police Phipps explained the fees are based on the actual consumption of the victim's services for each City.

Council Member Weir inquired if the grant would be available next year. Lieutenant Allen explained the 6-year grant process.

MOTION: Upon a motion made by Council Member Kruppa and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve Resolution No. 2017-17: A Resolution of the City Council of The City of Manor, Texas, authorizing the City of Manor and the Manor Police Department to enter into an interlocal agreement with the City of Lago Vista and the City of Jonestown to provide direct victim services to the victims of crime in the jurisdictions of Manor, Lago Vista, and Jonestown through the grant-funded manor victim services network. The motion carried unanimously.

10. Consideration, discussion, and possible action for a landscape waiver for Lot 3, Manor Market Subdivision, locally known as 11809 E US Hwy 290, to reduce the minimum lot area from 2.84 to 2.15 and reduce the plantings along the front of the property below 50%. Applicant: CK1 Consulting. Owner: Upper Image Services, LLC.

The City staff's recommendation was that the City Council approve a landscape waiver for Lot 3, Manor Market Subdivision, locally known as 11809 E US Hwy 290, to reduce the minimum lot area from 2.84 to 2.15 and reduce the plantings along the front of the property below 50%. Applicant: CK1 Consulting. Owner: Upper Image Services, LLC.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

City Manager Bolt discussed the landscaping waiver for the property.

MOTION: Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve a landscape waiver for Lot 3, Manor Market Subdivision, locally known as 11809 E. US Hwy 290, to reduce the minimum lot area from 2.84 to 2.15 and reduce the plantings along the front of the property below 50%. The motion carried unanimously.

11. Consideration, discussion, and possible action on the first reading of an ordinance rezoning 1.004 acres, more or less, Lot 2A, Block 1 Kroll-Lundgren Acres Revised Lot 2, locally known as 14405 N. FM 973, from Interim Agricultural (A) to Medium Commercial (C-2). Applicant: Miguel Luna. Owner: Miguel Luna.

The City staff's recommendation was that the City Council approve the first reading of an ordinance rezoning 1.004 acres, more or less, Lot 2A, Block 1 Kroll-Lundgren Acres Revised Lot 2, locally known as 14405 N FM 973, from Interim Agricultural (A) to Medium Commercial (C-2). Applicant: Miguel Luna. Owner: Miguel Luna.

Planning Coordinator Scott Dunlop along with Miguel Luna, 17905 Cutback Dr., Manor, Texas were both available to address any questions posed by the City Council.

City Manager Bolt stated the P&Z Commission was recommending approval for the rezoning of the property.

The discussion was held regarding the location of the property.

MOTION: Upon a motion made by Council Member Davies and seconded by Council Member Pierson, the Council voted six (6) For and none (0) Against to approve the first reading of an ordinance rezoning 1.004 acres, more or less, Lot 2A, Block 1 Kroll-Lundgren Acres Revised Lot 2, locally known as 14405 N FM 973, from Interim Agricultural (A) to Medium Commercial (C-2). The motion carried unanimously.

12. Presentation and Discussion on the use of PIDs and TIRZs for development in the City.

City Manager Bolt stated P3Works, LLC was invited to outline and discuss the use of PIDs and TIRZs for development in the City. He introduced Mary Petty with P3Works, LLC, 1808 W. 6th St., Austin, Texas. Ms. Petty conducted the attached PowerPoint Presentation regarding the use of PIDs and TIRZs within the City.

The discussion was held regarding the Overview of Public Improvement Districts; Overview of Tax Increment Reinvestment Zones; Impact on the City; and Steps to follow.

No action was taken.

(Council Member Davies left the dais and Council Chambers at 7:43 p.m.)

Mayor Jonse adjourned the regular session of the Manor City Council into Executive Session at 8:07 p.m. Wednesday, October 18, 2017, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code and Section 1.05, Tex. Disciplinary Rules of Professional Conduct, in accordance with the authority contained in *Section 551.087 Economic Development – consultation with legal counsel*, at 8:07 p.m., on Wednesday, October 18, 2017, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 9:24 p.m. on Wednesday, October 18, 2017.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code at 9:24 p.m. on Wednesday, October 18, 2017, in the Council Chambers of the Manor City Hall.

Mayor Jonse opened the floor for action to be taken on the items discussed in the Executive Session.

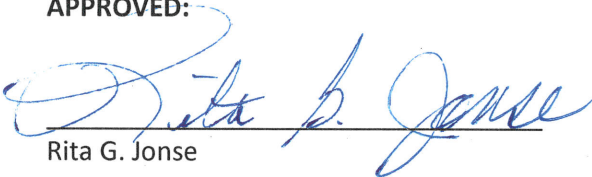
There was no action taken on the items discussed during the Executive Session.

ADJOURNMENT

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Kruppa, the Council voted five (5) For and none (0) Against to adjourn the regular session of the Manor City Council at 9:25 p.m. on Wednesday, October 18, 2017. The motion carried.

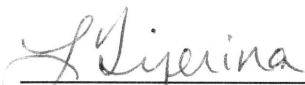
These minutes approved by the Manor City Council on the 1st day of November 2017.

APPROVED:



Rita G. Jonse
Mayor

ATTEST:



Lluvia Tijerina
City Secretary

