



**CITY COUNCIL
REGULAR SESSION MINUTES
SEPTEMBER 5, 2018**

PRESENT:

Rita G. Jonse, Mayor

COUNCIL MEMBERS:

Gene Kruppa, Place 1
Maria Amezcua, Place 2
Anne R. Weir, Mayor Pro Tem, Place 3
Zindia Pierson, Place 4
Deja Hill, Place 5
Todd Shaner, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia Tijerina, City Secretary
Scott Dunlop, Planning Coordinator
Lydia Collins, Director of Finance
Ryan Phipps, Chief of Police
Denver Collins, Captain
Frank Phelan, City Engineer

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Rita G. Jonse at 7:00 p.m. on Wednesday, September 5, 2018, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, Director of Finance Collins, led the Pledge of Allegiance.

PUBLIC COMMENTS

Vicki McFarland, P.O. Box 936, Manor, Texas, spoke before City Council on behalf of the Manor United Methodist Church regarding the Community Sweater and Coat give away on Wednesday, October 10, 2018, from 4pm to 7pm. She stated the Chamber of Commerce would be accepting donations at their September 13, 2018, meeting.

No one else appeared to speak at this time.

CONSENT AGENDA

At the request of Mayor Jonse, agenda items 3 and 4 were removed from the Consent Agenda.

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of the August 15, 2018, Regular Meeting.**
- 2. Consideration, discussion, and possible action on an Interlocal Agreement between Travis County and the City of Manor for Emergency Law Enforcement Dispatch Services.**
- 5. Consideration, discussion and possible action on proposed changes to the City of Manor Personnel Policies and Procedures Handbook.**
- 6. Consideration, discussion and possible action on an agreement with Data Armor for shredding services; and authorization for the City Manager to execute the agreement.**
- 7. Consideration, discussion, and possible action on a second and final reading of an ordinance rezoning Lot 1 Kimbro Business Park, locally known as 13903 E US Hwy 290, Manor, Texas from Interim Agricultural to Medium Commercial C-2 Applicant: Texas State Rentals. Owner: Ronald Wills**

Ordinance No. 525: An Ordinance of The City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land from Interim Agricultural (A) to Medium Commercial (C-2); Making Findings of Fact; and Providing for Related Matters.

- 8. Consideration, discussion, and possible action on an ordinance amending Manor Code of Ordinances Chapter 3, Article 3.03, Division 8, Part III, Section 3.03.472 Wiring and Conduits.**

Ordinance No. 526: An Ordinance of The City of Manor, Texas Amending Manor Code of Ordinance Chapter 3, Article 3.03, Division 8, Part III, Section 3.03.472(I) Wiring and Conduits to Remove the Prohibition on Aluminum Wiring; Providing for Severability; Providing for an Open Meetings Clause and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Shaner and seconded by Council Member Weir, the Council voted seven (7) For and none (0) Against to approve and adopt all items on the consent agenda. The motion carried unanimously.

PUBLIC HEARINGS

9. Conduct the first public hearing on the FY 2018-2019 Proposed Annual Budget of the City of Manor, Texas.

The City staff's recommendation was that the City Council conduct the public hearing.

Lydia Collins, Director of Finance, was available to address any questions posed by the City Council.

Mayor Jonse opened the public hearing.

City Manager Bolt discussed the FY 2018-2019 Proposed Annual Budget for each department.

MOTION: Upon a motion made by Council Member Shaner and seconded by Council Member Amezcua, the Council voted seven (7) For and none (0) Against to close the Public Hearing. The motion carried unanimously.

10. Conduct the first public hearing on the FY 2018-2019 Proposed Property Tax Rate of the City of Manor, Texas.

The City staff's recommendation was that the City Council conduct the public hearing.

Lydia Collins, Director of Finance, was available to address any questions posed by the City Council.

Mayor Jonse opened the public hearing.

City Manager Bolt discussed the FY 2018-2019 Proposed Property Tax Rate.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua, the Council voted seven (7) For and none (0) Against to close the Public Hearing. The motion carried unanimously.

11. Conduct a public hearing regarding the annexation of 24.00 acres of land, more or less, adjacent and contiguous to the city limits and being located in the James Manor Survey No. 39, Abstract No. 528, James Manor Survey No. 40, Abstract No. 566, and Calvin Barker Survey No. 38, Abstract No. 58, City of Manor, Travis County, Texas.

The City staff's recommendation was that the City Council conduct the Public Hearing.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

Mayor Jonse opened the public hearing.

City Manager Bolt discussed the annexation of 24.00 acres of land located in the James Manor Survey No. 39, Abstract No. 528, James Manor Survey No. 40, Abstract No. 566, and Calvin Barker Survey No. 38, Abstract No. 58, City of Manor, Travis County, Texas.

MOTION: Upon a motion made by Council Member Hill and seconded by Council Member Pierson, the Council voted seven (7) For and none (0) Against to close the Public Hearing. The motion carried unanimously.

REGULAR AGENDA

- 3. Consideration, discussion, and possible action to approve a resolution adopting and establishing a Deferred Compensation Plan with Nationwide; and Authorization for the City Manager to execute the agreement.**

Tracey Vasquez, HR Coordinator, was available to address any questions posed by the City Council.

City Manager Bolt discussed the corrections for the Resolution regarding elected officials.

The discussion was held regarding the difference between a 401k and a 457b Plan.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Kruppa, the Council voted seven (7) For and none (0) Against to approve Resolution No. 2018-09 adopting and establishing a Deferred Compensation Plan with Nationwide; and authorize the City Manager to execute the agreement with the corrections. The motion carried unanimously.

- 4. Consideration, discussion, and possible action on renewing a plan document for FY 2018-2019 between the City of Manor and the Flex System Spending Account, TASC; and Authorization for the City Manager to execute the agreement.**

Tracey Vasquez, HR Coordinator, was available to address any questions posed by the City Council.

City Manager Bolt discussed the correction of the plan year.

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Hill, the Council voted seven (7) For and none (0) Against to renew a plan document for FY 2018-2019 between the City of Manor and the Flex System Spending Account, TASC; and authorize the City Manager to execute the agreement with the corrections. The motion carried unanimously.

12. Consideration, discussion, and possible action on Change Order No. 1 for the 2017 Paving Improvements Project.

The City staff's recommendation was that the City Council approve the proposed Change Order No. 1 for the 2017 Paving Improvements Project.

City Engineer Phelan discussed the Change Order for the 2017 Paving Improvements Project regarding the addition of E. Browning Street to the project.

The discussion was held regarding the funds for the project.

Council Member Kruppa inquired about the distance of the road. City Engineer Phelan stated he estimated 300 feet.

The discussion was held regarding the timeline of the project and notifications to nearby residents regarding the construction.

MOTION: Upon a motion made by Council Member Kruppa and seconded by Council Member Weir the Council voted seven (7) For and none (0) Against to approve the proposed Change Order No. 1 for the 2017 Paving Improvement Project. The motion carried unanimously.

13. Consideration, discussion, and possible action on a second and final reading of an ordinance rezoning Abstract 315, Survey 63 Gates G, 14.64 acres, locally known as 13812 Bois D'Arc Road, Manor, Texas from Interim Agricultural to Light Commercial C-1. Applicant: Kim Perry. Owner: Kim Perry.

The City staff's recommendation was that the City Council approve a second and final reading of Ordinance No. 527 Rezoning Abstract 315, Survey 63 Gates G, 14.64 acres, locally known as 13812 Bois D'Arc Road, Manor, Texas from Interim Agricultural to Neighborhood Business.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

Kim Perry, 13812 Bois D'Arc Road, Manor, Texas, submitted a card in support of this item; however, she did not wish to speak but was available to address any questions posed by the City Council.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua the Council voted six (6) For and one (1) Against to approve a second and final reading of Ordinance No. 527 Rezoning Abstract 315, Survey 63 Gates G, 14.64 acres, locally known as 13812 Bois D'Arc Road, Manor, Texas from Interim Agricultural to Neighborhood Business. Council Member Kruppa voted against. The motion carried.

14. Consideration, discussion, and possible action on a waiver from Manor Code of Ordinances, Chapter 14, Article 14.02, Exhibit A, Article 3, Section 60 Construction Plans on Lots 4 & 5, Block 11 Town of Manor, locally known as 900 N. Lexington / 105 East Murray Street to allow for construction of an unimproved off-street parking area for Brain Freeze of Texas semi-permanent food establishment. Applicant: Ingrid and Chris Cannon. Owner: Rethann Glass

The City staff's recommendation was that the City Council approve a waiver from Manor Code of Ordinances, Chapter 14, Article 14.02, Exhibit A, Article 3, Section 60 Construction Plans on Lots 4 & 5, Block 11 Town of Manor, locally known as 900 N. Lexington / 105 East Murray Street to allow for construction of an unimproved off-street parking area for Brain Freeze of Texas semi-permanent food establishment

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

City Manager Bolt discussed the waiver request for 900 N. Lexington / 105 East Murray Street to allow for construction of an unimproved off-street parking area for Brain Freeze of Texas semi-permanent food establishment.

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Kruppa the Council voted seven (7) For and none (0) Against to approve a waiver from Manor Code of Ordinances, Chapter 14, Article 14.02, Exhibit A, Article 3, Section 60 Construction Plans on Lots 4 & 5, Block 11 Town of Manor, locally known as 900 N. Lexington / 105 East Murray Street to allow for construction of an unimproved off-street parking area for Brain Freeze of Texas semi-permanent food establishment. The motion carried unanimously.

15. Consideration, discussion, and possible action on a waiver from Manor Code of Ordinances, Chapter 13, Article 13.01, Section 13.01.002(a) Installation of Utility and Service Lines to allow for above ground services for approximately 2,171 feet along the northside of Tower Road adjacent to the Presidential Heights subdivision. Applicant: Bill Scoggins, Bluebonnet Electric Cooperative

The City staff's recommendation was that the City Council deny waiver from Manor Code of Ordinances, Chapter 13, Article 13.01, Section 13.01.002(a) Installation of Utility and Service Lines to allow for above ground services for approximately 2,171 feet along the northside of Tower Road adjacent to the Presidential Heights subdivision.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

Johnny Sanders, 156 Spring Branch, Bastrop, Texas, spoke before City Council regarding the waiver request for the installation of utility and service lines to allow for above ground services along the northside of Tower Road adjacent to the Presidential Heights subdivision.

Mr. Sanders stated Bluebonnet Electric was never notified of the ordinance change. He is requesting for the approval of the variance.

The discussion was held regarding the postponed Council meetings back in March of 2018 to give Bluebonnet an opportunity for feedback regarding the ordinance change.

City Manager Bolt stated the ordinance was legally published and posted.

The discussion was held regarding the type of line system in place for the development.

The discussion was held regarding the current above ground service lines along Tower Road in the Stonewater Subdivision.

MOTION: Upon a motion made by Council Member Kruppa to approve the waiver from Manor Code of Ordinances, Chapter 13, Article 13.01, Section 13.01.002(a) Installation of Utility and Service Lines to allow for above ground services for approximately 2,171 feet along the northside of Tower Road adjacent to the Presidential Heights subdivision. The motion failed for lack of second.

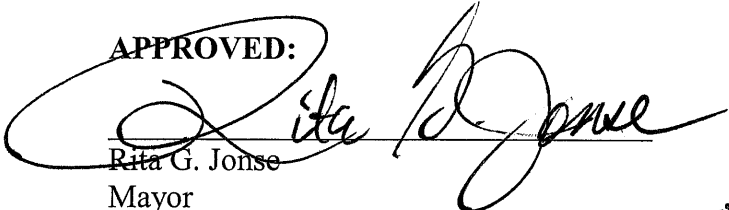
MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Hill the Council voted six (6) For and one (1) Against to deny waiver from Manor Code of Ordinances, Chapter 13, Article 13.01, Section 13.01.002(a) Installation of Utility and Service Lines to allow for above ground services for approximately 2,171 feet along the northside of Tower Road adjacent to the Presidential Heights subdivision. Council Member Kruppa voted against. The motion carried.

ADJOURNMENT

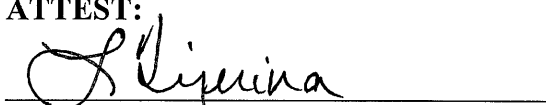
The Regular Session of the Manor City Council Adjourned at 7:42 p.m. on Wednesday, September 5, 2018.

These minutes approved by the Manor City Council on the 19th day of September 2018.

APPROVED:


Rita G. Jonse
Mayor

ATTEST:


Lluvia Tijerina, TRMC
City Secretary

