



**CITY COUNCIL  
SPECIAL SESSION MINUTES  
MARCH 23, 2020**

The meeting was live streamed on Facebook Live beginning at 1:00 p.m.  
<https://www.facebook.com/cityofmanor/>

**PRESENT:**

Dr. Larry Wallace Jr., Mayor

**COUNCIL MEMBERS:**

Emily Hill, Place 1  
Maria Amezcua, Place 2 (Arrived at 1:20 p.m.)  
Dr. Christopher Harvey, Place 3  
Danny Scarbrough, Place 4  
Deja Hill, Mayor Pro Tem, Place 5  
Valerie Dye, Place 6

**CITY STAFF:**

Thomas Bolt, City Manager  
Lluvia T. Almaraz, City Secretary  
Michael Pachnick, IT Technician

**SPECIAL SESSION – 1:00 P.M.**

With a quorum of the Council Members present, the special session of the Manor City Council was called to order by Mayor Wallace Jr. at 1:05 p.m. on Monday, March 23, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

**PLEDGE OF ALLEGIANCE**

Mayor Wallace Jr. led the Pledge of Allegiance.

## **PUBLIC COMMENTS**

Due to State and County Orders limiting gatherings to no more than ten (10) people and temporary suspension by the Governor of sections of the Texas Open Meetings Act that may be interpreted to require face-to-face interaction between members of the public and public officials, in-person public comments were cancelled.

In the alternative, an email was provided for any comments on agenda items or general comments from the public. [Publiccomments@cityofmanor.org](mailto:Publiccomments@cityofmanor.org). The name of the person making the comment and the subject of the comment would be read into the record, and the entire comment would be made as part of the city records for the meeting. Public Comments were open until 12:30 p.m. the day of the meeting.

There were no public comments received prior to the meeting.

All other general comments were answered by city staff on Facebook Live.

## **CONSENT AGENDA**

### **1. Consideration, discussion, and possible action to approve the City Council Minutes of the March 18, 2020, Regular Meeting.**

**MOTION:** Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Dye, to approve and adopt all items on the Consent Agenda.

Mayor Wallace Jr. open the floor for any questions to the motion.

There was no discussion.

**Motion to approve carried 6-0**

## **REGULAR AGENDA**

### **2. Consideration, discussion, and possible action on canceling the April 1, 2020, Regular Council Meeting.**

The City staff recommended that the City Council cancel the April 1, 2020, Regular Council Meeting.

**MOTION:** Upon a motion made by Council Member Scarbrough and seconded by Council Member Emily Hill, to cancel the April 1, 2020, Regular Council Meeting.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Dr. Harvey inquired if there would be any city business to be conducted or items to be approved prior to April 15<sup>th</sup> Council Meeting.

City Manager Bolt stated there were no items at the current time, but that there was always an option for a special meeting to be called prior to April 15<sup>th</sup>, if needed.

The discussion was held regarding construction development restrictions.

There was no further discussion.

**Motion to approve carried 6-0**

**3. Consideration, discussion, and possible action on temporarily waiving the credit card processing fee for utility payments.**

The City staff recommended that the City Council temporarily waive the credit card processing fee of \$2.00 for utility payments effective immediately until May 1, 2020.

**MOTION:** Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Dye, to temporarily waive the credit card processing fee of \$2.00 for utility payments effective immediately until May 1, 2020.

Mayor Wallace Jr. open the floor for any questions to the motion.

The discussion was held regarding postmarked payments by mail.

There was no further discussion.

**Motion to approve carried 6-0**

Mayor Wallace Jr. adjourned the special session of the Manor City Council into Executive Session at 1:11 p.m. Monday, March 23, 2020, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.071 Consultation with Attorney - Regarding legal issues associated with Emergency Management Planning and Coordination under the State and Local Disaster Declarations and directions from the Federal Government* at 1:11 p.m., on Monday, March 23, 2020, City Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was conducted by audio teleconference with Paige Saenz, City Attorney.

The Executive Session was adjourned at 2:36 p.m. on Monday, March 23, 2020.

## OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 2:37 p.m. on Monday, March 23, 2020, in the Council Chambers of the Manor City Hall.

Mayor Wallace Jr. opened the floor for action to be taken on the items discussed in the Executive Session.

There was no action taken.

## ADJOURNMENT

The Special Session of the Manor City Council Adjourned at 2:37p.m. on Monday, March 23, 2020.

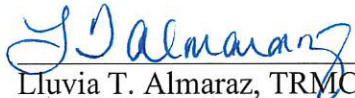
These minutes approved by the Manor City Council on the 15<sup>th</sup> day of April 2020.

### APPROVED:



\_\_\_\_\_  
Dr. Larry Wallace Jr.  
Mayor

### ATTEST:



\_\_\_\_\_  
Lluvia T. Almaraz, TRMC  
City Secretary

