



Dr. Larry Wallace Jr., Mayor
Deja Hill, Place 5, Mayor Pro Tem
Emily Hill, Place 1
Maria Amezcua, Place 2
Dr. Christopher Harvey, Place 3
Danny Scarbrough, Place 4
Valerie Dye, Place 6

**CITY COUNCIL
REGULAR MEETING
AGENDA**

Via Telephone/Video Conference

Wednesday, May 20, 2020

7:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

In accordance with an order of the Office of the Governor issued March 16, 2020, the City Council will conduct this meeting by video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This meeting will be live streamed on Facebook live.

You can access the meeting at <https://www.facebook.com/cityofmanor/>

Instructions for Public Speaking:

- Members of the public that wish to speak during public comments, public hearing or an agenda item will need to register in advance by visiting www.cityofmanor.org where a registration link will be posted on the calendar entry for each public meeting. You will register by filling in the speaker card available for that specific meeting and submitting it to publiccomments@cityofmanor.org. Once registered, instructions will be emailed to you on how to join the videoconference by calling in. Your Speaker Card must be received two (2) hours prior to scheduled meeting.

Upon receiving instructions to join zoom meeting the following rules will apply:

- All speakers must address their comments to the Mayor rather than to individual Council Members or city staff. Speakers should speak clearly into their device and state their name and address prior to beginning their remarks. Speakers will be allowed three (3) minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting.

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

- A. Declaring the week of May 10-16, 2020, as “*Police Week*”
- B. Declaring the month of May 2020, as “*National Preservation Month*”
- C. Declaring the month of May 2020, as “*Asian/Pacific American Heritage Month*”
- D. Declaring the month of May 2020, as “*National Foster Care Month*”

PUBLIC COMMENTS

Comments will be taken from the audience participating in zoom meeting on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please register and submit the speaker card following the instructions for public speaking above.

No Action May be Taken by the City Council During Public Comments

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

1. Consideration, discussion, and possible action to approve the City Council Minutes of the May 4, 2020, Called Special Session. Lluvia T. Almaraz,
City Secretary
2. Consideration, discussion, and possible action on the acceptance of the April 2020 Departmental Reports: Thomas Bolt,
City Manager
 - Police – Ryan Phipps, Chief of Police
 - Development Services – Scott Dunlop, Asst. Dev. Services Director
 - Community Development – Debbie Charbonneau, CD. Manager
 - Municipal Court – Sarah Friberg, Court Clerk
 - Public Works – Michael Tuley, Director of Public Works
 - Finance – Lydia Collins, Director of Finance
 - City Manager’s Report

PUBLIC HEARINGS

3. Conduct a public hearing upon a Concept Plan for the Las Entradas Subdivision, one (1) lot on 9.973 acres more or less, located near US Hwy 290 E and Gregg Manor Road, Manor, TX. Scott Dunlop,
Asst. Dev.
Services Director
4. Conduct a public hearing upon a Rezoning Application for Lots 4 and 5, Block 43, Town of Manor, locally known as 101 West Boyce Street from Single Family (SF-1) to Neighborhood Business (NB). Scott Dunlop,
Asst. Dev.
Services Director

REGULAR AGENDA

5. Consideration, discussion, and possible action on a Rezoning Application for Lots 4 and 5, Block 43, Town of Manor, locally known as 101 West Boyce Street from Single Family (SF-1) to Neighborhood Business (NB). **Applicant:** Michael Benitez **Owner:** AZ General Contractors, LLC Scott Dunlop,
Asst. Dev.
Services Director
6. Consideration, discussion, and possible action on a Concept Plan for the Las Entradas Subdivision, one (1) lot on 9.973 acres more or less, located near US Hwy 290 E and Gregg Manor Road, Manor, TX. **Applicant:** Carlson, Brigrance, & Doering, Inc. **Owner:** Manor Apartments, LLC Scott Dunlop,
Asst. Dev.
Services Director
7. Consideration, discussion and possible action to approve a change order to the construction contract for the Wilbarger Creek Wastewater Treatment and Collection System Improvements project. Frank T. Phelan,
P.E., City
Engineer
8. Consideration, discussion, and possible action on a resolution authorizing the Manor Police Department to apply for the Coronavirus Emergency Supplemental Funding Program (CESF) through the Office of the Governor, Public Safety Office. James Allen,
Lieutenant
9. Consideration, discussion, and possible action on an ordinance adopting an Amended Annual Budget for the City of Manor for fiscal year beginning October 1, 2019 and ending September 30, 2020. Thomas Bolt,
City Manager
10. Acknowledge the resignation of Council Member, Place 6 Valerie Dye and declare a vacancy. Thomas Bolt,
City Manager
11. Consideration, discussion, and possible action on the appointment of one (1) Council Member to serve on an unexpired term of the Budget Committee. Thomas Bolt,
City Manager
12. Consideration, discussion, and possible action on the appointment of one (1) Council Member to serve on an unexpired term of the Park Committee and Public Tree Advisory Board. Thomas Bolt,
City Manager
13. Consideration, discussion, and possible action on the appointment of a Chairperson on the Public Tree Advisory Board. Thomas Bolt,
City Manager

14. Consideration, discussion, and possible action on extending the temporarily waiver for utility late fees and credit card processing fee for utility payments.

Thomas Bolt,
City Manager

EXECUTIVE SESSION

The City Council will now convene into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

Section 551.074 Personnel Matters – Discussion of Place 6 vacancy

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, May 15, 2020, by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lamaraz@cityofmanor.org