



**MANOR CITY COUNCIL  
REGULAR MEETING  
MINUTES  
105 E. EGGLESTON STREET  
MANOR, TEXAS 78653  
MARCH 1, 2016 · 7:00 P.M.**

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**COUNCIL MEMBERS**

**PRESENT:**

Mayor, Rita Jonse  
Place 3, Todd Shaner  
Place 5, Rebecca Davies  
Place 6, Jeff Turner

**ABSENT:**

Place 1, Gene Kruppa  
Place 2, Gil Burrell  
Place 4, Sharon Snowden

**CITY STAFF PRESENT:**

Thomas Bolt, City Manager  
Frances Aguilar, City Secretary  
Scott Dunlop, City Planner

**CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

Mayor Jonse announced that a quorum was present and the meeting was called to order at 7:00 P.M.

**PUBLIC COMMENTS**

There were no public comments.

**PLEDGE OF ALLEGIANCE**

Mr. Scott Dunlop led the Pledge of Allegiance.

**CONSENT AGENDA**

1. Consideration, discussion, and possible action to approve the minutes for the February 17, 2016 City Council Regular Meeting.

**Motion to approve the minutes was made by Council Member Davies. Seconded by Council Member Shaner. Vote: 4 For – 0 Against.**

**REGULAR AGENDA**

2. Consideration, discussion, and possible action to approve a disbursement of Hotel Occupancy Tax Funds to EZTASK for the purpose of website design enhancement to promote tourism.

**Motion to approve a disbursement of Hotel Occupancy Tax Funds to EZTASK for the purpose of website design enhancement to promote tourism was made by Council Member Davies. Seconded by Council Member Turner. Vote: 4 For – 0 Against.**

3. Discussion, consideration, and possible action on a second reading of an ordinance to rezone lots 18-20, block 12 Town of Manor, locally known as 101 East Burton, from light commercial (C-1) zoning to downtown business district (DBD) zoning.

**Motion to approve a second reading of an ordinance to rezone lots 18-20, block 12 Town of Manor, locally known as 101 East Burton, from light commercial (C-1) zoning to downtown business district (DBD) zoning was made by Council Member Turner. Seconded by Council Member Shaner. Vote: 4 For – 0 Against.**

4. Consideration, discussion, and possible action on a licensing ordinance for gaming machines.

**Motion to postpone was made by Council Member Davies. Seconded by Council Member Shaner. Vote: 4 For – 0 Against.**

5. Consideration, discussion, and possible action to approve the resolution of no objection to a Housing Tax Credit Application for the Villages at Manor Apartments located within the Manor Commons Development on the Southeast side of FM 973 and US HWY 290 E. in Manor TX, Travis County.

**The item was pulled by staff for consideration at a later date.**

6. Consideration, discussion, and possible action to approve the resolution of no objection to a Housing Tax Credit Application for the Pointe at Manor Apartments located within the Manor Commons Development on the Southeast side of FM 973 and US HWY 290 E. in Manor TX, Travis County.

**The item was pulled by staff for consideration at a later date.**

7. Consideration, discussion, and possible action on a waiver from parking requirements, Ordinance 185(m) (iii), to allow for 42 parking spaces located at Manor Commons SW.

**Motion to approve a waiver from parking requirements, Ordinance 185(m) (iii), to allow for 42 parking spaces located at Manor Commons SW was made by Council Member Turner. Seconded by Council Member Shaner. Vote: 4 For – 0 Against.**

8. Consideration, discussion, and possible action on a budget amendment to purchase My Permit Now.

**Motion to approve a budget amendment to purchase My Permit Now was made by Council Member Shaner. Seconded by Council Member Davies. Vote: 4 For – 0 Against.**

9. Consideration, discussion, and possible action to appoint a budget committee to participate in preparation of the amended budget.

**Motion to appoint Mayor Jonse, Council Member Shaner, Council Member Davies made by Council Member Turner. Seconded by Council Member Davies. Vote: 4 For – 0 Against.**

10. Consideration, discussion, and possible action directing staff to secure estimates for site preparation for a proposed skate/bike ramp.

**Motion to direct the City Manager to secure estimates for site preparation for a proposed skate/bike ramp was made by Council Member Shaner. Seconded by Council Member Turner. Vote: 4 For – 0 Against.**

11. Consideration, discussion, and possible action on a draft for a municipal services plan for property to be annexed into the City.

**Motion to approve a draft for a municipal services plan for property to be annexed into the City was made by Council Member Davies. Seconded by Council Member Shaner. Vote: 4 For – 0 Against.**

## **PUBLIC HEARING**

12. Conduct a public hearing regarding the annexation of property being approximately 1.069 acres of land, located at 13500 N FM 973.

**Mayor Jonse opened the public hearing. There being no testimony, the public hearing was closed.**

## **EXECUTIVE SESSION**

**The City Council convened into Executive Session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in at 7:20 P.M.:**

*Section 551.074 Personnel Matters – City Manager evaluation*

## **OPEN SESSION**

**The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and to take action on item(s) discussed during Closed Executive Session at 7:31 P.M.**

13. Take action as deemed appropriate in the City Council's discretion regarding the City Manager evaluation.

**Motion to accept the City Manager evaluation made by Council Member Turner. Seconded by Council Member Davies. Vote: 4 For – 0 Against.**

## **ADJOURNMENT**

**Motion to Adjourn made by Council Member Shaner. Seconded by Council Member Turner. Vote 4 For– 0 Against. Meeting was adjourned at 7:32 P.M.**

APPROVED:

ATTEST:

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Rita G. Jonse, Mayor

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Frances M. Aguilar, City Secretary