

PERMIT APPLICATION

THIS APPLICATION APPLIES TO THE FOLLOWING: PEDDLERS, SOLICITORS, SPECIAL EVENTS, OPEN AIR VENDORS, FOOD ESTABLISHMENTS, SEMI-PERMANENT FOOD ESTABLISHMENTS AND CERTAIN TEMPORARY VENDORS AS DEFINED IN ORDINANCE CHAPTER 4, ARTICLE 4.03



CITY OF MANOR

EST.  1872

TEXAS

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. Application for a permit to operate does not guarantee that a permit will be granted. Permit approval is based upon the establishment or mobile food unit's compliance with state and local health requirements. In the event a permit is not issued, the permit fee may be refunded. No permit refunds for any reason after 180 days from receipt of payment. PERMITS ARE NON-TRANSFERABLE.

Permit types:

Door to door vendor - Peddlers or Solicitors who sell goods or services from place to place for immediate or future delivery.

Open air vendor - Peddlers or Solicitors who sell goods or services at fixed location from a vehicle, cart, stand, tent or other structure

Semi-permanent food vendor - operate at a fixed location from a trailer, stand, or building that does not allow access inside to customers

Mobile food vendor - operate from a vehicle or portable structure and do not remain in one location for more than 2 weeks

Temporary food establishment - food service at a location for no more than 14 days in conjunction with an organized event or celebration

Permit Type (check one) Door to Door Open Air Semi-Permanent Mobile Temporary

Vendor Business Name: _____

Vendor Owner: _____ Phone _____

Vendor Responsible Party: _____ Phone _____

TAX ID No. _____ Nature of items or services to be sold or solicited: _____

Location of Business: _____
Street City State Zip

Owner of Property : _____

Period of time the applicant wishes to engage in business within this city:

_____ Hours of Operation: _____

CHECK ONE: Proprietorship Partnership Corporation

Type of Vendor: Open food Pre-packaged food Non-food goods or services

Vehicle: Truck Van Step-van Trailer
 Pushcart Car Other:

Vehicle Make _____ Model _____ Year _____ Color _____

License Plate # _____ State _____ VIN# _____

Home Address: _____
Street City State Zip

Phone No. DL # State Type Date of Birth

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Have you ever been convicted of a felony of any nature or any other crime of moral turpitude? Yes No
 If so, the place, date, and crime of which convicted:

Will the applicant, upon any sale or order, shall demand, accept or receive payment or deposit of money in advance of final delivery? Yes No

Last five cities or towns where the applicant worked before coming to this city: _____

Specific location of where activities are to be carried out (such as sub-division names if door-to-door or name of existing business at proposed activity location):

I acknowledge and give permission for _____ to set-up and sell
 _____ on my property.

Signature of property owner _____ Date _____

Application contents:

Documentation to establish compliance with all city, state, and county food handlers regulations. Such documentation shall include the food handler permits and other permits required to be obtained from the Travis County Health District.

Proof of Texas sales and use tax permit.

FEES	
Door to Door Peddling or Solicitors:	
Per Day	\$ 5.00
Per Week	\$ 10.00
Per Month	\$ 25.00
Per Three Months	\$ 50.00
Per Six Months	\$ 75.00
Per 12 Months	\$100.00
Temporary/Mobile/Semi-Permanent food establishments	
Per Day	\$ 5.00
Per Week	\$ 10.00
Per Month	\$ 25.00
Per Three Months	\$ 50.00
Per Six Months	\$ 75.00
Per Year	\$100.00
A \$10 fee, per person, shall apply for each additional individual listed on the application.	

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Name of additional individuals conducting activities:

Name	TxDL	D.O.B.
Name	TxDL	D.O.B.
Name	TxDL	D.O.B.
Name	TxDL	D.O.B.

All of the information contained in this application is true and correct to the best of my knowledge and belief. I acknowledge that the permit applied for shall be subject to all provisions of the orders and ordinances of the municipality under which the permit is granted, and shall be subject to all provisions of the statutes and rules adopted under the statutes of the State of Texas governing food service establishments, retail food stores, mobile food units and roadside food vendors. I agree to read, understand and abide by City of Manor Ordinance 122-C and hereby acknowledge that I have received a copy of this Ordinance No. 122-C.

Signature of Applicant

Date