



Julie Leonard, Vice-Chair, Place 1
Jacob Hammersmith, Place 2
Philip Tryon, Chairperson, Place 3
Isaac Rowe, Place 4
Lian Stutsman, Place 5
Cecil Meyer, Place 6
LaKesha Small, Place 7

**PLANNING AND ZONING COMMISSION
REGULAR SESSION MINUTES**

Wednesday, July 08, 2020

6:30 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

COMMISSIONERS

PRESENT:

Place 1: Julie Leonard, Vice-Chair
Place 2: Jacob Hammersmith
Place 4: Isaac Rowe
Place 6: Cecil Meyer
Place 7: Lakesha Small

ABSENT:

Place 3: Philip Tryon, Chairperson
Place 5: Lian Stutsman

CITY STAFF PRESENT:

Scott Dunlop, Assistant Development Services Director

REGULAR SESSION – 6:30 P.M.

With a quorum of the Planning and Zoning (P&Z) Commission present, the regular session of the Manor P&Z Commission was called to order by Vice-Chair Leonard at 6:31 p.m. on Wednesday, July 08, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston Street, Manor, Texas.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT AGENDA

1. **Consideration, discussion, and possible action to approve the Planning and Zoning Commission Minutes of the May 13, 2020 Regular Meeting.**
2. **Consideration, discussion, and possible action to approve the Planning and Zoning Commission Minutes of the June 10, 2020 Regular Meeting.**

MOTION: Upon a motion made by Commissioner Hammersmith and Seconded by Commissioner Rowe the P&Z Commission voted five (5) For and zero (0) Against to approve the Consent Agenda. The motion carried unanimously.

PUBLIC HEARINGS

3. **Conduct a public hearing upon a Preliminary Plat for the Manor SE Commercial Revision #1, nineteen (19) lots on 73.29 acres more or less and being located near US Hwy 290 E and N. FM 973, Manor, TX.**

Vice-Chair Leonard opened the public hearing.

The City staff recommended that the P&Z Commission conduct the Public Hearing.

No one appeared to speak on this item.

MOTION: Upon a motion made by Commissioner Small and Seconded by Commissioner Hammersmith the P&Z Commission voted five (5) For and zero (0) Against to close the Public Hearing. The motion carried unanimously.

4. **Conduct a public hearing on a rezoning request for 24.78 acres of land more or less out of the Sumner Bacon Survey No. 62, and being located along Hill Lane, from Light Commercial (C-1) to Institutional Small (I-1).**

Vice-Chair Leonard opened the public hearing.

The City staff recommended that the P&Z Commission conduct the Public Hearing.

Patrick Baker with Catholic Diocese of Austin, 6225 E. Hwy 290, Austin, Texas, 78723 submitted a speaker card; however, he did not wish to speak but was available to answer any questions.

MOTION: Upon a motion made by Commissioner Hammersmith and Seconded by Commissioner Small the P&Z Commission voted five (5) For and zero (0) Against to close the Public Hearing. The motion carried unanimously.

REGULAR AGENDA

- 5. Consideration, discussion, and possible action on a Preliminary Plan for the Manor SE Commercial Revision #1, nineteen (19) lots on 73.29 acres more or less and being located near US Hwy 290 E and N FM 973, Manor, TX. Applicant: ALM Engineering Owner: Greenview Development 973, LP**

The City staff recommended that the P&Z Commission approve a Preliminary Plan for the Manor SE Commercial Revision #1, nineteen (19) lots on 73.29 acres more or less, and being located near US Hwy 290 E and N FM 973, Manor, TX.

- MOTION:** Upon a motion made by Commissioner Rowe and Seconded by Commissioner Meyer the P&Z Commission voted five (5) For and zero (0) Against to approve Preliminary Plan for the Manor SE Commercial Revision #1, nineteen (19) lots on 73.29 acres more or less, and being located near US Hwy 290 E and N FM 973, Manor, TX. The motion carried unanimously.

- 6. Consideration, discussion, and possible action on a rezoning request for 24.78 acres of land more or less out of the Sumner Bacon Survey No. 62, and being located along Hill Lane, from Light Commercial (C-1) to Institutional Small (I-1). Applicant: Catholic Diocese of Austin. Owner: Catholic Diocese of Austin.**

The City staff recommended that the P& Z Commission approve a rezoning request for 24.78 acres of land more or less out of the Sumner Bacon Survey No. 62, and being located along Hill Lane, from Light Commercial (C-1) to Institutional Small (I-1).

- MOTION:** Upon a motion made by Commissioner Hammersmith and Seconded by Commissioner Small and the P&Z Commission voted five (5) For and zero (0) Against to approve rezoning request for 24.78 acres of land more or less out of the Sumner Bacon Survey No. 62, and being located along Hill Lane, from Light Commercial (C-1) to Institutional Small (I-1). The motion carried unanimously.

- 7. Consideration, discussion, and possible action on a Final Plat for Shadowglen Sections 25 & 26, one hundred and sixty-six (166) lots on 31.84 acres more or less, and being located near Silent Falls Way and Kira Lane, Manor, TX. Applicant: Kimley-Horn. Owner: SG Land Holdings, LLC.**

The City staff recommended that the P&Z Commission approve a Final Plat for Shadowglen Sections 25 & 26, one hundred and sixty-six (166) lots on 31.84 acres more or less, and being located near Silent Falls Way and Kira Lane, Manor, TX.

MOTION: Upon a motion made by Commissioner Small and Seconded by Commissioner Rowe the P&Z Commission voted five (5) For and zero (0) Against to approve a Final Plat for Shadowglen Sections 25 & 26, one hundred and sixty-six (166) lots on 31.84 acres more or less, and being located near Silent Falls Way and Kira Lane, Manor, TX. The motion carried unanimously.

8. Consideration, discussion, and possible action on a Final Plat for Shadowglen Section 28, one hundred and eight (108) lots on 41.33 acres more or less, and being located near Silent Falls Way and Kira Lane, Manor, TX. Applicant: Kimley-Horn. Owner: SG Land Holding, LLC.

The City staff recommended that the P&Z Commission approve a Final Plat for Shadowglen Section 28, one hundred and eight (108) lots on 41.33 acres more or less, and being located near Silent Falls Way and Kira Lane, Manor, TX.

MOTION: Upon a motion made by Commissioner Hammersmith and Seconded by Commissioner Meyer the P&Z Commission voted five (5) For and zero (0) Against to approve a Final Plat for Shadowglen Section 28, one hundred and eight (108) lots on 41.33 acres more or less, and being located near Silent Falls Way and Kira Lane, Manor, TX. The motion carried unanimously.

9. Consideration, discussion, and possible action on a Short Form Final Plat for the FDJ Moctezuma Subdivision, two (2) lots on 2.96 acres more or less, and being located at 15721 Schmidt Loop, Manor, TX. Applicant: M&S Engineering. Owner: Felipe De Jesus Moctezuma.

The city staff recommended that the P&Z Commission approve with the condition a current tax certificate is provided for a Short Form Final Plat for the FDJ Moctezuma Subdivision, two (2) lots on 2.96 acres more or less, and being located at 15721 Schmidt Loop, Manor, TX.

MOTION: Upon a motion made by Commissioner Hammersmith and Seconded by Commissioner Rowe the P&Z Commission voted five (5) For and zero (0) Against to approve a Short Form Final Plat for the FDJ Moctezuma Subdivision, two (2) lots on 2.96 acres more or less, and being located at 15721 Schmidt Loop, Manor, TX with condition of providing a current tax certificate. The motion carried unanimously.

10. Consideration, discussion, and possible action on a Short Form Final Plat for the Ramirez Addition Subdivision, four (4) lots on 5 acres more or less, and being located at 13800 Rector Loop, Manor, TX. Applicant: Moncada Enterprises, LLC. Owner: Francisco Reyes Ramirez.

The City staff recommended that the P&Z Commission approve a Short Form Final Plat for the Ramirez Addition Subdivision, four (4) lots on 5 acres more or less, and being located at 13800 Rector Loop, Manor, TX.

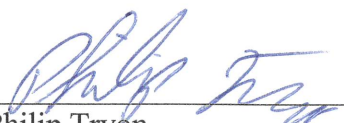
MOTION: Upon a motion made by Commissioner Rowe and Seconded by Commissioner Hammersmith the P&Z Commission voted five (5) For and zero (0) Against to approve a Short Form Final Plat for the Ramirez Addition Subdivision, four (4) lots on 5 acres more or less, and being located at 13800 Rector Loop, Manor, TX. The motion carried unanimously.

ADJOURNMENT

MOTION: Upon a motion made by Commissioner Rowe and Seconded by Commissioner Small the P&Z Commission voted five (5) For and zero (0) Against to adjourn the regular session of the Manor P&Z Commission at 7:03 p.m. on Wednesday, July 08, 2020. The motion carried unanimously.

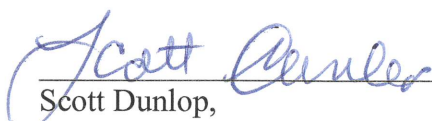
These minutes approved by the Manor P&Z Commission on the 12th day of August 2020.

APPROVED:



Philip Tryon
Chairperson

ATTEST:



Scott Dunlop,
Assistant Development Services Director

