



Julie Leonard, Place 1
Jacob Hammersmith, Place 2
Gil Burrell, Place 3
Mike Burke, Place 4
Lian Stutsman, Vice-Chair, Place 5
Keith Miller, Place 6
Bill Myers, Chairperson, Place 7

**PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES**

Wednesday, January 09, 2019

6:30 P.M.

Manor City Hall – Council Chambers
105 E. Eggleston Street

COMMISSIONERS

PRESENT:

Place 1: Julie Leonard
Place 2: Jacob Hammersmith
Place 3: Gil Burrell
Place 5: Lian Stutsman, Vice-Chair
Place 6: Keith Miller
Place 7: Bill Myers, Chairperson

ABSENT:

Place 4: Mike Burke

CITY STAFF PRESENT:

Scott Dunlop – Assistant Development Director

REGULAR SESSION – 6:35 P.M.

With a quorum of the Planning and Zoning Commissioners present, the regular session of the Manor Planning and Zoning Commission was called to order by Chairperson Myers at 6:35 p.m. on Wednesday, January 09, 2019, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PUBLIC COMMENTS

No one appeared to speak at this time.

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Commission and action will be taken in one motion. There will be no separate discussion of these items unless requested

by a Commission Member; in which event, the item will be removed from the consent agenda and considered separately.

1. **Consideration, discussion, and possible action on denying a Final Plat for Manor Commons SE Commercial, two (2) lots on 3.3 acres, more or less, located near US Hwy 290 E and N FM 973, Manor, TX. Applicant: ALM Engineering, Inc. Owner: Greenview Development 973, LP.**
2. **Consideration, discussion, and possible action on denying a Preliminary Plat for Manor Heights Phase 3, two hundred ninety (290) lots on 147 acres, more or less, located near US Hwy 290 E and Old Kimbro Road, Manor, TX. Applicant: Kimley-Horn & Associates. Owner: Sky Village Kimbro Estates.**
3. **Consideration, discussion, and possible action on denying a Final Plat for Arnhamn Lane Subdivision, eight (8) lots on 20 acres, more or less, located at 11811 Arnhamn Lane, Manor, TX. Applicant: Southwest Engineers. Owner: L4S, LLC.**
4. **Consideration, discussion, and possible action on denying a Preliminary Plat for 14870 Bois D'Arc Road Subdivision, fourteen (14) lots on 20 acres, more or less, located at 14870 Bois D'Arc Road, Manor, TX. Applicant: Southwest Engineers. Owner: L4S, LLC**

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission.

MOTION: Upon a motion made by P&Z Commissioner Miller and seconded by P&Z Vice-Chair Stutsman, the Planning and Zoning Commission voted six (6) For and none (0) Against and to approve denial as submitted for consent agenda items 1, 2, 3 and 4. The motion carried unanimously.

PUBLIC HEARINGS

5. **Public Hearing and First Reading: Consideration, discussion, and possible action on a rezoning request for 1.0 acres of land out of Abstract 456, Survey 64 Kimbro L, locally known as 15108 Voelker Lane, Manor, TX, from Interim Single Family (R-1) to Agricultural (A). Applicant: Lena Ging Owner: Lena Ging**

P&Z Chairperson Myers opened the public hearing.

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission
There were no public comments.

MOTION: Upon a motion made by P&Z Vice-Chair Stutsman and seconded by P&Z Commissioner Leonard, the Planning and Zoning Commission voted six (6) For and none (0) Against and to close the public hearing. The motion carried unanimously.

MOTION: Upon a motion made by P&Z Commissioner Leonard and seconded by P&Z Commissioner Miller, the Planning and Zoning Commission voted six (6) For and none (0) Against and to approve a rezoning request for 1.0 acres of land out of Abstract 456, Survey 64 Kimbro L, locally known as 15108 Voelker Lane, Manor, TX, from Interim Single Family (R-1) to Agricultural (A). The motion carried unanimously.

6. Public Hearing and First Reading: Consideration, discussion, and possible action on a Conditional Use Application to allow for a Service Station located at 13812 Bois D'Arc Road, Manor, TX. Applicant: Professional StruCIVIL Engineers. Owner: Dessau Road, LLC

P&Z Chairperson Myers opened the public hearing.

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission

There were no public comments.

Kim Perry, 13812 Bois D'Arc Road, Manor, Texas submitted a card in support of this item; however, she did not wish to speak

Diane Bernal, PSCE, Inc. 12710 Research Blvd, Austin, Texas submitted a card in support of this item; however, she not wish to speak.

MOTION: Upon a motion made by P&Z Vice-Chair Stutsman and seconded by P&Z Commissioner Hammersmith, the Planning and Zoning Commission voted six (6) For and none (0) Against and to close the public hearing. The motion carried unanimously.

MOTION: Upon a motion made by P&Z Commissioner Hammersmith and seconded by P&Z Commissioner Miller, the Planning and Zoning Commission voted six (6) For and none (0) Against and to approve a Conditional Use Application to allow for a Service Station located at 13812 Bois D'Arc Road, Manor, TX. with the condition the Conditional Use Permit only apply to the approximately 3 acres shown on the Preliminary Dimensional Site Plan. The motion carried unanimously.

REGULAR AGENDA

7. Consideration, discussion, and possible action on appointing a Chairperson for the Manor Planning and Zoning Commission.

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission.

MOTION: The Planning and Zoning Commission voted six (6) For and none (0) Against to appoint Bill Myers as Manor Planning and Zoning Commission Chairperson. The motion carried unanimously.

8. Consideration, discussion, and possible action on appointing a Vice-Chair for the Manor Planning and Zoning Commission.

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission.

MOTION: The Planning and Zoning Commission voted six (6) For and none (0) Against to appoint Lian Stutsman as Manor Planning and Zoning Commission Chairperson. The motion carried unanimously.

9. Consideration, discussion, and possible action on the Planning and Zoning Commission Minutes of the December 12, 2018 Regular Meeting.

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission.

MOTION: Upon a motion made by P&Z Commissioner Hammersmith and seconded by P&Z Commissioner Leonard, the Planning and Zoning Commission voted six (6) For and none (0) Against to approve the Planning and Zoning Commission Minutes of the December 12, 2018 Regular Meeting. The motion carried unanimously.

10. Consideration, discussion, and possible action on a Preliminary Plat for Arnhamn Lane Subdivision, eight (8) lots on 20 acres, more or less, located at 11811 Arnhamn Lane, Manor, TX. Applicant: Southwest Engineers. Owner: L4S, LLC **Scott Dunlop, Assistant Development Director**

Scott Dunlop, Assistant Development Director, was available to address any questions posed by the P&Z Commission.

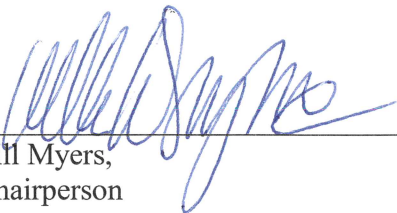
MOTION: Upon a motion made by P&Z Vice-Chair Stutsman and seconded by P&Z Commissioner Hammersmith, the Planning and Zoning Commission voted six (6) For and none (0) Against to approve a Preliminary Plat for Arnhamn Lane Subdivision, eight (8) lots on 20 acres, more or less, located at 11811 Arnhamn Lane, Manor, TX. The motion carried unanimously.

ADJOURNMENT

The Regular Session of the Manor Planning and Zoning Commission adjourned at 6:55 PM on Wednesday, January 09, 2019.

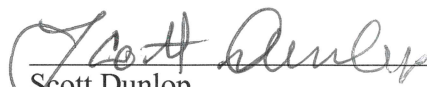
These minutes approved by the Planning and Zoning Commission on the 13th day of February 2019.

APPROVED:



Bill Myers,
Chairperson

ATTEST:



Scott Dunlop,
Assistant Development Director

