



Rita G. Jonse, Mayor
Gene Kruppa, Place 1
Maria Amezcua, Mayor Pro Tem, Place 2
Anne Weir, Place 3
Dr. Larry Wallace Jr., Place 4
Deja Hill, Place 5
Valerie Dye, Place 6

**CITY COUNCIL
REGULAR MEETING
AGENDA**

Wednesday, June 19, 2019

7:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PROCLAMATION

Declaring the Month of July 2019, as “National Parks and Recreation Month”

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. **No Action May be Taken by the City Council During Public Comments**

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

1. Consideration, discussion, and possible action to approve the City Council Minutes of the June 5, 2019, Regular Meeting. Lluvia Tijerina, City Secretary

2. Consideration, discussion, and possible action on the acceptance of the May 2019 Departmental Reports:

Thomas Bolt,
City Manager

- Police – Ryan Phipps, Chief of Police
- Development Services – Scott Dunlop, Assistant Dev. Services Director
- Municipal Court – Sarah Friberg, Court Clerk
- Public Works – Mike Tuley, Director of Public Works
- Finance – Lydia Collins, Director of Finance

3. Consideration, discussion, and possible action on changes to the City of Manor Personnel Policies and Procedures Handbook.

Tracey Vasquez,
HR Coordinator

4. Consideration, discussion, and possible action on a resolution regarding a contract for the purpose of financing public works equipment and vehicles.

Thomas Bolt,
City Manager

PUBLIC HEARINGS

5. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning 24.15 acres of land out of the James Manor Survey No. 40, Abstract 546, near Gregg Manor Road and Hill Lane and known as Las Entradas North, from Single Family (R-2) and Light Commercial (C-1) to Multi-Family (R-3) and Light Commercial (C-1). **Applicant:** Kimley-Horn & Assoc. **Owner:** Las Entradas Development Corporation

Scott Dunlop,
Asst. Dev. Services
Director

6. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning 0.93 acres of land, Lot 3, Block A, Las Entradas North Section 1, locally known as 12424 Gregg Manor Road, from Light Commercial (C-1) to Medium Commercial (C-2). **Applicant:** Pape Dawson **Owner:** Las Entradas Development Corporation

Scott Dunlop,
Asst. Dev. Services
Director

7. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning 5.091 acres of land out of the A C Caldwell Survey No. 52, Abstract 154, locally known as 15105 US Hwy 290 E, from Agricultural (A) to Medium Commercial (C-2). **Applicant:** AAA Storage LLC **Owner:** AAA Storage LLC

Scott Dunlop,
Asst. Dev. Services
Director

8. Public Hearing and First Reading: Consideration, discussion and possible action on an ordinance rezoning 18.67 acres of land out of the Gates G Survey No. 63, Abstract 315, locally known as 12511 and 12601 US Hwy 290 E, from Agricultural (A) to Multi-Family (R-3) and Medium Commercial (C-2). **Applicant:** Callaway Architecture **Owner:** Pilot and Legacy Opportunity Fund, LLC

Scott Dunlop,
Asst. Dev. Services
Director

REGULAR AGENDA

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| 9. Consideration, discussion, and possible action on the Annual Audit of the Basic Financial Statements of the City of Manor, Texas for the year ended September 30, 2018. | Lydia Collins,
Director of Finance |
| 10. Consideration, discussion, and possible action on an engineering services contract addendum with Jay Engineering Company, Inc. for the E. US 290 Water Line Improvements, CIP W-17 project. | Frank T. Phelan,
P.E. City Engineer |
| 11. Consideration, discussion, and possible action on a contract addendum with Jay Engineering Company, Inc. for preparation and submittal of a Municipal Separate Storm Sewer System (MS4) and Stormwater Management Program (SWMP) permit application for the renewal and amendment of the City's MS4 and SWMP permit. | Frank T. Phelan,
P.E. City Engineer |
| 12. Consideration, discussion, and possible action to approve an ordinance amending the Code of Ordinance of the City of Manor, Texas by adding Article 1.13, to Chapter 1 General Provisions, Providing requirements and procedures for disposal of surplus, salvage, and junk property. | Heath Ferguson, IT
Manager |
| 13. Consideration, discussion, and possible action on approving the Service Agreement between the City of Manor and Resale Resource/Recycling Resource Corporation (R2 Corp) for electronics recycling and asset recovery services. | Heath Ferguson,
IT Manager |
| 14. Consideration, discussion, and possible action on a shared parking agreement between Lots 7B2 and 7C2 Cottonwood South Commercial South Section One, locally known as Greater Texas Center 11401 US Hwy 290 East, to share the entirety of their built and proposed parking spaces. | Scott Dunlop,
Asst. Dev. Services
Director |
| 15. Consideration, discussion, and possible action on an ordinance amending Manor Code of Ordinances, Appendix A, Article A2.000 Building and Development Related Fees. | Scott Dunlop,
Asst. Dev. Services
Director |
| 16. Consideration, discussion, and possible action on the appointment of three (3) Park Committee Council Members to serve a one -year term. | Thomas Bolt,
City Manager |

EXECUTIVE SESSION

The City Council will now convene into executive session pursuant to Section 551.071 and Section 551.087, Texas Government Code to deliberate on economic development incentives; Section 551.072, Texas Government Code to deliberate on the acquisition of real property; and Section 551.074, Texas Government Code to discuss personnel salaries funded through grants, and interview candidates for appointment to fill Council Member Place 1 vacancy.

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action on item(s) discussed during Closed Executive Session.

17. Take action as deemed appropriate in the City Council's discretion regarding the City Council, Place 1 vacancy. Thomas Bolt,
City Manager

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, June 14, 2019, by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia Tijerina, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail ltijerina@cityofmanor.org