



Jennifer Wissmann, Chairperson
Adriana Gamez, Secretary
Delisa Hamilton
Maria D. Benitez
Joshua Abraham Hay
Ruben J. Cardona
John Burrell

**CHARTER REVIEW COMMISSION
REGULAR MEETING
MINUTES**

Tuesday, June 9, 2020

6:00 p.m.

Manor City Hall – Council Chambers
105 E. Eggleston Street

COMMISSION MEMBERS

PRESENT:

Jennifer Wissmann
Adriana Gamez
Delisa Hamilton
Maria D. Benitez
Joshua Abraham Hay
Ruben J. Cardona

ABSENT:

John Burrell

CITY STAFF PRESENT:

Thomas Bolt, City Manager
Paige Saenz, City Attorney
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Lydia Collins, Director of Finance
Tracey Vasquez, HR Coordinator
Dr. Larry Wallace Jr, Mayor
Maria Amezcua, Council Member Place 2

REGULAR SESSION – 6:00 P.M.

With a quorum of the Commission present, the regular session of the Manor Charter Review Commission was called to order by Chairperson Wissmann at 6:08 p.m. on Tuesday, June 9, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston Street, Manor, Texas.

PUBLIC COMMENTS

No one appeared to speak at this time.

REGULAR AGENDA

1. Approval of the Charter Review Commission Minutes of the May 26, 2020, Called Special Meeting.

MOTION: Commissioner Gamez motioned to approve the Charter Review Commission Minutes of the May 26, 2020, Called Special Meeting. Commissioner Hay seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.

2. Discussion of Home Rule Charter and Recommendations.

Charter Review Commission discussed Articles III through Article VII of the City Charter.

MOTION: Commissioner Hay motioned to add compensation as follows to Section 3.09 Compensation: The Mayor shall receive \$150 per council meeting and Council members shall receive \$75 per council meeting held at Council Chambers, not to exceed a maximum of two meetings per month. Commissioner Cardona seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.

MOTION: Commissioner Gamez motioned that upon council members filing for candidacy to the Mayor seat, it will constitute automatic resignation. The Council will have 45 days to fill vacant seats at any time. Commissioner Hay seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.

MOTION: Commissioner Cardona motioned to remove “may take command of the police” and “maintain order and enforce all laws” from Section 4.01. Commissioner Hay seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.

- MOTION:** Commissioner Hamilton motioned to replace “Notice of election shall be published in a newspaper published within the city” with “Notice of election shall be published on the city’s website and city’s official newspaper”. Commissioner Gamez seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.
- MOTION:** Commissioner Hay motioned verbiage regarding notices being published in newspaper within the city should be replaced with notices being published on the city’s website and city’s official newspaper throughout the charter sections that mention it. Commissioner Cardona seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.
- MOTION:** Chairperson Wissmann motioned to change the election period on Section 5.02 General Elections to every two years, with one year off. No Second. Motion failed.
- MOTION:** Commissioner Hay motioned to change the election period on Section 5.02 General Elections to be held annually, with two (2) council seats per year, and the Mayor seat on the third year. Chairperson Wissmann seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.
- MOTION:** Commissioner Hay motioned to remove paragraph B on Section 5.02 General Elections. Commissioner Hamilton seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.
- MOTION:** Commissioner Gamez motioned for residency time period required on Section 5.08 Voters and Voting to read according to state law. Commissioner Cardona seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.
- MOTION:** Commissioner Gamez motioned for Section 5.11 Run-Off Elections to reflect that run-off elections shall be held on a Saturday in accordance with state election laws time frame. Commissioner Hamilton seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.
- MOTION:** Commissioner Hay motioned for Section 6.03 Referendum to be changed to plain language. Commissioner Benitez seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.

MOTION: Commissioner Hay motioned to simplify Section 6.05 Signatures. Chairperson Wissmann seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted three (3) For and three (3) Against. The motion failed.

MOTION: Commissioner Hay motioned that during the city manager's tenure of office the City Manager shall reside within twenty-five (25) miles from the City of Manor. Commissioner Cardona seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted Five (5) For and One (1) Against. The motion carried.

MOTION: Commissioner Hay motioned to change the time period in which a Council Member can be appointed to City Manager after serving their term from one (1) year to three (3) years. Commissioner Gamez seconded. Vote called by Chairperson Wissmann to approve. Charter Review Commission voted six (6) For and none (0) Against. The motion carried.

3. Discussion of Future Topics.


Discussion of Sections to be reviewed in the following meeting took place. Sections to be reviewed will be Section X through Section XIII.

ADJOURNMENT

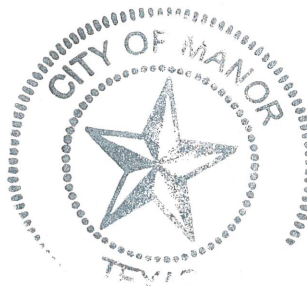
With no business remaining, Chairperson Wissmann adjourned the regular scheduled Charter Review Commission meeting at 8:52 p.m.

These minutes approved by the Manor Charter Review Commission on June 23, 2020

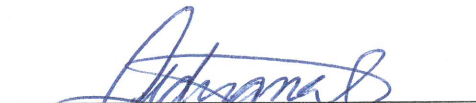
APPROVED:



Jennifer Wissmann
Chairperson



ATTEST:



Adriana Gamez
Secretary