



**CITY COUNCIL
REGULAR SESSION MINUTES
JUNE 3, 2020**

PRESENT:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Emily Hill, Place 1
Maria Amezcua, Place 2
Dr. Christopher Harvey, Place 3
Danny Scarbrough, Place 4 (Absent)
Deja Hill, Mayor Pro Tem, Place 5
Vacant, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Lydia Collins, Director of Finance
Frank T. Phelan, P.E., City Engineer

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Wallace Jr. at 7:00 p.m. on Wednesday, June 3, 2020, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Wallace Jr., Chief Phipps led the Pledge of Allegiance.

PROCLAMATIONS

A. Declaring the month of June 2020, as “LGBTQ +Month”

Mayor Wallace Jr. read and presented a proclamation declaring the month of June 2020, as “LGBTQ +Month” to Chief Phipps.

B. Declaring the month of June 2020, as “Men’s Health Month”

Mayor Wallace Jr. read and presented a proclamation declaring the month of June 2020, as “Men’s Health Month” to Chief Phipps.

C. Declaring the month of June 2020, as “National PTSD Awareness Month”

Mayor Wallace Jr. read and presented a proclamation declaring the month of June 2020, as “National PTSD Awareness Month” to Chief Phipps.

D. Declaring the month of June 2020, as “National Safety Month”

Mayor Wallace Jr. read and presented the month of June 2020, as “National Safety Month” to Chief Phipps.

E. Declaring the month of June 2020, as “National Homeownership Month”

Mayor Wallace Jr. read and presented the month of June 2020, as “National Homeownership Month” to Director of Finance Collins.

PUBLIC COMMENTS

Chief of Police Phipps spoke before City Council regarding the murder of George Floyd. He discussed his expectations from the Manor Police Department. Chief Phipps discussed the culture and dedication of law enforcement services the department had towards the community. He explained how Manor Police Officers train proactively to treat people fairly. He discussed the process for recruitment. Chief Phipps stated he was taking additional measures on training his officers in ethics, racial profiling, cultural diversity, hate and bias crimes, positional asphyxia, use of force and mentally illness response. In addition, he is requesting additional background investigation processes for police applicants looking further into personal history statements, racial or radical associations or detections. Chief Phipps plans to meet with all community members to understand their needs. Chief Phipps asked for the community to stand together with the police department and stated that we all wanted a safe community where everyone is given a fair shake at life, starting with trust.

Ambar Sandoval resident of Manor, Texas, spoke before City Council regarding the process of requesting open records for violations or complaints on officers of the Manor Police Department.

No one else appeared to speak at this time.

CONSENT AGENDA

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of the May 20, 2020, Regular Meeting.**

2. **Second and Final Reading: Consideration, discussion, and possible action on an ordinance rezoning Lots 4 and 5, Block 43, Town of Manor, locally known as 101 West Boyce Street from Single Family (SF-1) to Neighborhood Business (NB). Applicant: Michael Benitez Owner: AZ General Contractors, LLC**

Ordinance No. 576: An Ordinance of the City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land From Single Family (SF-1) to Neighborhood Business (NB); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Emily Hill, to approve and adopt all items on the Consent Agenda.

Mayor Wallace Jr. open the floor for any questions to the motion.

Mayor Pro Tem Hill inquired if there were any modifications to the zoning request.

City Manager Bolt confirmed there were no changes.

There was no further discussion.

Motion to approve carried 5-0

REGULAR AGENDA

3. **Consideration, discussion, and possible action on a Temporary Wholesale Wastewater Service Agreement with the Wilbarger Creek Municipal Utility District No. 2.**

The City staff recommended that the City Council approve the proposed Temporary Wholesale Wastewater Service Agreement.

City Engineer Phelan discussed the Temporary Wholesale Wastewater Service Agreement with Wilbarger Creek Municipal Utility District No. 2.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Amezcua, to approve the proposed Temporary Wholesale Wastewater Service Agreement.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Dr. Harvey inquired about the rates.

The discussion was held regarding Section 6 – Wholesale Wastewater Rate of the agreement.

There was no further discussion.

Motion to approve carried 5-0

- 4. Consideration, discussion, and possible action on an award of a contract addendum for Design, Bidding and Construction Engineering services for the FM 973 Water Line - Water Capital Improvements Project W-31 and FM 973 Gravity Wastewater Main - Wastewater Capital Improvements Project CIP S-19.**

The City staff recommended that the City Council award a contract addendum to Jay Engineering Company, Inc. for Design, Bidding and Construction Engineering services for the FM 973 Water Line - Water Capital Improvements Project W-31 and FM 973 Gravity Wastewater Main - Wastewater Capital Improvements Project CIP S-19.

City Engineer Phelan discussed the award of contract addendum for FM 973 Water Line – Wastewater Capital Improvements Project CIP S-19.

MOTION: Upon a motion made by Council Member Dr. Harvey and seconded by Council Member Amezcua, to award a contract addendum to Jay Engineering Company, Inc. for Design, Bidding and Construction Engineering services for the FM 973 Water Line - Water Capital Improvements Project W-31 and FM 973 Gravity Wastewater Main - Wastewater Capital Improvements Project CIP S-19.

Mayor Wallace Jr. open the floor for any questions to the motion.

The discussion was held regarding the reimbursement amount for the project.

There was no additional discussion.

Motion to approve carried 5-0

- 5. Consideration, discussion, and possible action on an award of a contract for Court Collection Services for the City of Manor.**

The City staff recommended that the City Council award the bid proposal to Linebarger Attorneys at Law; and authorize the City Manager to sign and execute the contract once approved by the City Attorney.

At the direction of City Manager Bolt, Director of Finance Collins discussed the contract for Court Collection Services for the City of Manor and the two (2) proposals submitted.

MOTION: Upon a motion made by Mayor Pro Tem Deja Hill and seconded by Council Member Emily Hill, to award the bid to Linebarger Attorneys at Law; and authorize the City Manager to sign and execute the contract once approved by the City Attorney.

Mayor Wallace Jr. open the floor for any questions to the motion.

Council Member Dr. Harvey inquired about the difference on both proposals.

The discussion was held regarding Linebarger's facilities and customer service.

The discussion was held regarding the state court fees.

The discussion was held regarding the process of collection services.

There was no further discussion.

Motion to approve carried 5-0

Mayor Wallace Jr. adjourned the regular session of the Manor City Council into Executive Session at 7:50 p.m. Wednesday, June 3, 2020, in accordance with the requirements of the Open Meetings Law.

Mayor Wallace Jr., abstained from discussion and consideration of the following item, as he recommended a candidate to apply. The appropriate Conflict of Interest Affidavit had been filled out and filed with the City Secretary.

Mayor Wallace Jr. removed himself from the dais.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.074 Personnel Matters - Interview Candidates for appointment to City Council, Place 6 vacancy* at 7:50 p.m., on Wednesday, June 3, 2020, City Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 9:00 p.m. on Wednesday, June 3, 2020.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during Closed Executive Session at 9:00 p.m. on Wednesday, June 3, 2020, in the Council Chambers of the Manor City Hall.

Mayor Pro Tem Deja Hill opened the floor for action to be taken on the items discussed in the Executive Session.

6. Take action as deemed appropriate in the City Council's discretion regarding the City Council, Place 6 vacancy.

MOTION: Upon a motion made by Council Member Amezcua and seconded by Council Member Dr. Harvey to take no action.

Mayor Pro Tem Deja Hill open the floor for any questions to the motion.

There was no discussion.

Motion to approve carried 4-0

ADJOURNMENT

The Regular Session of the Manor City Council Adjourned at 9:00 p.m. on Wednesday, June 3, 2020.

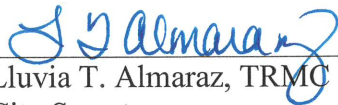
These minutes approved by the Manor City Council on the 17th day of June 2020.

APPROVED:



Dr. Larry Wallace Jr.
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary

