

Manor Court Records Request

THIS FORM IS FOR REQUESTING COURT RECORDS ONLY

Requests for discovery must be made on a discovery request form.

Requester Information: *This contact information is for following up with you on your request and for sending documents. Include information about the records you wish to request in the "Request Details" section.*

- Name (First, Middle Initial, last format): _____
- Address: _____
- Contact Phone number: _____
- Fax number: _____
- Email: _____
- How do you prefer to receive the information? (please circle one)

EMAIL

FAX

PICK UP

MAIL

Request Details: *Describe what information you are requesting from the Municipal Court. Provide full names, date of birth, driver's license number and citation number (if known).*

REQUESTOR SIGNATURE: _____

Date received: _____ Received by: _____

Documents delivered by FAX / EMAIL / US MAIL / PERSON ON: _____