

**RESOLUTION NO. 2024-24**

**A RESOLUTION OF THE CITY OF MANOR, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, FOR THE PURPOSE OF ELECTING A MAYOR AND THREE (3) COUNCIL MEMBERS OF THE CITY COUNCIL (PLACE NOS. 1, 3, AND 5); MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION; PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Manor wishes to order a general election for the purpose of electing a Mayor and three (3) Council Members by the qualified voters of the City of Manor; and

**WHEREAS**, the City Council wishes to proceed with the ordering of an election to be held on November 5, 2024; and

**WHEREAS**, the Texas Election Code is applicable to said election, and in order to comply with said Code, a resolution should be passed calling the election and establishing the procedures to be followed in said election, and designating the voting place for said election; and

**WHEREAS**, the City Council wishes to designate certain officials to conduct various aspects of election services for the city.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS THAT:**

Section 1. General Election Ordered. A general election is hereby ordered to be held on November 5, 2024, for the purpose of electing a Mayor and three (3) Council Members: Council Member Place 1; Council Member Place 3; and Council Member Place 5; of the City of Manor, Texas. A candidate for Mayor and a candidate to fill Places 1, 3, and 5 will be elected for a four-year term.

Section 2. Joint Election Administration Contract. The City Secretary is hereby authorized to contract with Travis County (“County”) for election administration services (the “Agreement”). The City Council further authorizes and agrees to the conduct of a joint election with other political subdivisions within Travis County, provided that such political subdivisions hold an election on November 5, 2024, in all or part of the same territory as the City (the “Political Subdivisions”). Any joint election shall be conducted in accordance with state law, this Resolution, the City Charter, and the Agreement with Travis County. In the event of a conflict between this Resolution and the Agreement, the Agreement shall control.

Section 3. Election Precincts and Election Day Polling Place. The election precincts shall be those established by the County. The polling locations shall be those designated by the Travis County Elections Division.

Section 4. Election Officers. The Travis County Election Officer is appointed to serve as the City's Election Officer and Early Voting Clerk and shall coordinate, supervise, and conduct all aspects of administering voting for the City's joint election. The Travis County Election Officer assumes the responsibility for recruiting election personnel and training thereof.

Section 5. Early Voting. Early voting in said election shall be designated by Travis County Elections Division in accordance with state law. Requests for applications for early voting ballots by mail should be mailed to Travis County Clerk-Elections Division, P.O. Box 149325, Austin, Texas 78714-9325.

Section 6. Candidate Filing Period. In accordance with Section 143.007 of the Texas Election Code ("Code"), the filing period for an application for a place on the ballot, for this election, is declared to begin at 8:00 a.m. on Saturday, July 20, 2024, and will conclude at 5:00 p.m. on Monday, August 19, 2024. All candidates for the offices to be filled, in the election, to be held on November 5, 2024, shall file their application to become candidates with the City Secretary at City Hall, 105 E. Eggleston Street, Manor, Texas, on any weekday that is not a City holiday between 8:00 a.m. and 5:00 p.m., and all of said applications shall be on a form as prescribed by the Election Code of the State of Texas.

Section 7. Drawing. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary, as provided by the Election Code. Such drawing will be held at 9:00 a.m. on Monday, August 26, 2024, at City Hall in the Council Chamber.

Section 8. Notice and Publication. This Resolution shall serve as the Order of Election (as required by Section 3.001 of the Code) for the General Election. A copy of the Resolution shall be posted on the bulletin board used for posting notices of the meetings of the City Council at least twenty-one (21) days before the election. Notice of General Election (as required by Section 4.001 of the Code) shall be published in the newspaper in accordance with state law. A copy of the Notice of General Election shall be posted on the bulletin board used for posting notices of the meetings of the City Council at least twenty-one (21) days before the election.

Section 9. Governing Law. The election shall be held in accordance with the Constitution of the State of Texas and the Texas Election Code, and all resident, qualified voters of the City shall be eligible to vote at the election.

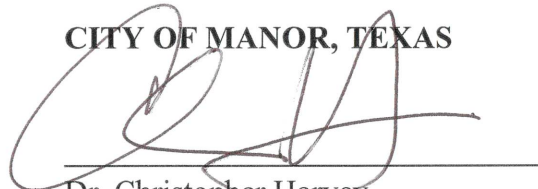
Section 10. Necessary Actions. The Mayor and the City Secretary, in consultation with the City Attorney, are authorized and directed to take all actions necessary to comply with the provisions of the Texas Election Code, the City Charter, and the City Code in carrying out and conducting the election, whether nor not expressly authorized by this Resolution.

Section 11. Election Results. The Travis County Elections Administrator shall conduct an unofficial tabulation of results after the closing of the polls on November 5, 2024. The official canvass, tabulations, and declaration of the results of the election shall be conducted by the City Council at a regular or special meeting held in accordance with provisions of the Texas Election Code.

Section 12. Effective Date. This resolution shall be effective immediately upon approval.

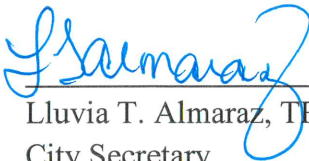
**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, ON THIS THE 7<sup>th</sup> DAY OF AUGUST 2024.**

CITY OF MANOR, TEXAS



Dr. Christopher Harvey,  
Mayor

ATTEST:

  
Lluvia T. Almaraz, TRMC  
City Secretary

